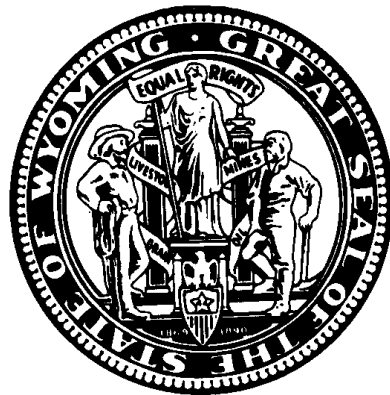


# JUDICIAL BRANCH



## SUPREME COURT

**Supreme Court of Wyoming**  
**Cheyenne, Wyoming 82002**



TO: Honorable Eli Bebout, Chairman  
Honorable Bob Nicholas, Chairman  
Members of the Joint Appropriations Committee

FROM: Chief Justice Michael Davis

RE: Wyoming Supreme Court

SUBJECT: 2021-2022 Biennium Budget Recommendations

The Supreme Court is recommending a 2021-2022 Budget of \$76,679,537

**ADMINISTRATION – 0100**

**Standard Budget Request**

The Supreme Court recommends approval of the Standard Budget as submitted.

**Exception Budget Request**

The Supreme Court is submitting an exception budget request of \$240,000 for an updated workload study for circuit court clerks and circuit court judges and a request of (\$127,386) to adjust for excess funding received for justice, judge and retired judge pay increases in the administration unit. In addition, the Equal Justice Wyoming program includes exception budget requests for \$1,000,000 for receipt of a Victims of Crime Act grant to subgrant to Wyoming victims' services providers and \$78,000 of spending authority for pro hac vice fees to provide legal services to a larger population of eligible individuals. The Supreme Court recommends approval of the Exception Budget as submitted.

**ADMINISTRATION – 0100 SUMMARY**

	Total Funds	General Fund	Federal Fund	Special Revenue	Positions FT	PT
Requested	\$15,221,437	\$10,491,399	\$1,727,606	\$3,002,432	37	1
Recommended	\$15,221,437	\$10,491,399	\$1,727,606	\$3,002,432	37	1
Difference	\$0	\$0	\$0	\$0	0	0

## **JUDICIAL NOMINATING COMMISSION – 0200**

### **Standard Budget Request**

The Supreme Court recommends approval of the Standard Budget as submitted.

### **JUDICIAL NOMINATING COMMISSION – 0200 SUMMARY**

	Total Funds	General Fund	Positions	
			FT	PT
Requested	\$17,942	\$17,942	0	0
Recommended	\$17,942	\$17,942	0	0
Difference	\$0	\$0	0	0

## **CHANCERY COURT – 0300**

### **Standard Budget Request**

The Supreme Court recommends approval of the Standard Budget as submitted.

### **Exception Budget Request**

The Supreme Court is submitting an exception budget request of \$90,716 for benefits for chambers staff, along with authorization for the associated positions. The request is for 12 months of salary and benefits as the court will not be open at the beginning of the biennium. The Supreme Court recommends approval of the Exception Budget as submitted.

### **CHANCERY COURT – 0300 SUMMARY**

	Total Funds	General Fund	Federal Fund	Special Revenue	Positions	
					FT	PT
Requested	\$1,912,533	\$1,912,533	\$0	\$0	5	0
Recommended	\$1,912,533	\$1,912,533	\$0	\$0	5	0
Difference	\$0	\$0	\$0	\$0	0	0

## **LAW LIBRARY – 0400**

### **Standard Budget Request**

The Supreme Court recommends approval of the Standard Budget as submitted.

### **Exception Budget Request**

The Supreme Court is submitting an exception budget request of \$68,000 for updates and maintenance on the Judicial Learning Center exhibits. The Supreme Court recommends approval of the Exception Budget as submitted.

#### LAW LIBRARY – 0400 SUMMARY

	Total Funds	General Fund	Positions	
			FT	PT
Requested	\$1,500,916	\$1,500,916	3	1
Recommended	\$1,500,916	\$1,500,916	3	1
Difference	\$0	\$0	0	0

#### **CIRCUIT COURTS – 0500**

##### Standard Budget Request

The Supreme Court recommends approval of the Standard Budget as submitted.

##### Exception Budget Request

The Supreme Court is submitting an exception budget request of \$12,600 to replace aging copy machines in two circuit courts. The Supreme Court recommends approval of the Exception Budget as submitted.

#### CIRCUIT COURTS - 0500 SUMMARY

	Total Funds	General Fund	Positions	
			FT	PT
Requested	\$32,198,936	\$32,198,936	151	7
Recommended	\$32,198,936	\$32,198,936	151	7
Difference	\$0	\$0	0	0

#### **COURT TECHNOLOGY – 0600**

##### Standard Budget Request

The Supreme Court recommends approval of the Standard Budget as submitted.

##### Exception Budget Request

The Supreme Court is submitting exception budget requests for \$9,107,398 to transfer information technology positions from the Judicial Systems Automation special revenue unit to the court technology general fund unit, purchase of an e-filing system for the district courts, software maintenance, cyber security, and appellate case management system updates. The Supreme Court is also submitting exception requests for net spending authority of \$4,814,066 in the Judicial Systems Automation unit for courtroom

video upgrades, cloud infrastructure support and maintenance, hardware refresh and a reduction for the transfer of IT positions to the court technology unit. The Supreme Court recommends approval of the Exception Budget as submitted.

#### COURT TECHNOLOGY – 0600 SUMMARY

	Total Funds	General Fund	Special Revenue	Positions	
				FT	PT
Requested	\$23,045,256	\$12,044,323	\$11,000,933	16	0
Recommended	\$23,045,256	\$12,044,323	\$11,000,933	16	0
Difference	\$0	\$0	\$0	0	0

#### **JUDICIAL RETIREMENT – 0700**

##### Standard Budget Request

The Supreme Court recommends approval of the Standard Budget as submitted.

#### JUDICIAL RETIREMENT – 0700 SUMMARY

	Total Funds	General Fund	Positions	
			FT	PT
Requested	\$2,127,093	\$2,127,093	0	17
Recommended	\$2,127,093	\$2,127,093	0	17
Difference	\$0	\$0	0	0

SC - 4

#### **BOARD OF JUDICIAL POLICY & ADMINISTRATION - 0900**

##### Standard Budget Request

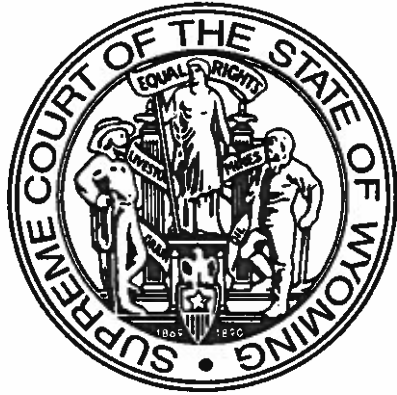
The Supreme Court recommends approval of the Standard Budget as submitted.

#### BOARD OF JUDICIAL POLICY & ADMINISTRATION – 0900 SUMMARY

	Total Funds	General Fund	Positions	
			FT	PT
Requested	\$655,424	\$655,424	0	0
Recommended	\$655,424	\$655,424	0	0
Difference	\$0	\$0	0	0

#### **AGENCY SUMMARY**

	Total Funds	General Fund	Special Rev/Fed Funds	Positions	
				FT	PT
Requested	\$76,679,537	\$60,948,566	\$15,730,971	212	26
Recommended	\$76,679,537	\$60,948,566	\$15,730,971	212	26
Difference	\$0	\$0	\$0	0	0



# STATE OF WYOMING

## 2021-2022

### BIENNIUM BUDGET REQUEST

SUPREME COURT 101

Agency Name and Number

Submitted by:

Signature

*Michael K. Davis*

Name

Michael K. Davis

Title

Chief Justice

Person(s) responsible for the preparation of this budget:

Lily Sharpe, State Court Administrator

Claire Smith, Chief Fiscal Officer

## B - Agency Summary

Agency Name: SUPREME COURT		Agency Number: 101				
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
ADMINISTRATION	0100	13,233,888	14,030,823	1,190,614	15,221,437	15,221,437
JUDICIAL NOMINATING COMM	0200	17,942	17,942	0	17,942	17,942
CHANCERY COURT	0300	0	1,821,817	90,716	1,912,533	1,912,533
LAW LIBRARY	0400	1,469,587	1,432,916	68,000	1,500,916	1,500,916
CIRCUIT COURTS	0500	29,780,851	32,186,336	12,600	32,198,936	32,198,936
COURT TECHNOLOGY	0600	12,467,153	9,123,792	13,921,464	23,045,256	23,045,256
JUDICIAL RETIREMENT	0700	2,075,693	2,127,093	0	2,127,093	2,127,093
BOARD OF JUDICIAL POLICY & ADM	0900	655,424	655,424	0	655,424	655,424
TOTAL BY APPROPRIATION ORG		59,700,538	61,396,143	15,283,394	76,679,537	76,679,537
PERSONAL SERVICES	0100	44,022,921	48,540,100	(36,670)	48,503,430	48,503,430
SUPPORTIVE SERVICES	0200	10,471,910	8,580,742	5,715,524	14,296,266	14,296,266
CENTRAL SERVICES/DATA SERV.	0400	168,924	181,350	0	181,350	181,350
GRANTS	0600	1,869,138	1,869,138	78,000	1,947,138	1,947,138
CAPITAL OUTLAY	0700	0	777,168	0	777,168	777,168
CONTRACTUAL SERVICES	0900	3,167,645	1,447,645	9,526,540	10,974,185	10,974,185
TOTAL BY OBJECT SERIES		59,700,538	61,396,143	15,283,394	76,679,537	76,679,537
MEANS OF FUNDING						
GENERAL FUND	G	45,980,125	51,557,238	9,391,328	60,948,566	60,948,566
SPECIAL REVENUE	R	13,121,280	9,111,299	4,892,066	14,003,365	14,003,365
FEDERAL FUNDS	X	599,133	727,606	1,000,000	1,727,606	1,727,606
TOTAL BY FUNDING		59,700,538	61,396,143	15,283,394	76,679,537	76,679,537
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		204	207	5	212	212
PART TIME EMPLOYEE COUNT		25	26	0	26	26
AT-WILL EMPLOYEE CONTRACT COUNT		0	2	-2	0	0
AUTHORIZED EMPLOYEES		229	235	3	238	238
TOTAL AUTHORIZED EMPLOYEES		229	235	3	238	238

AGENCY NAME: WYOMING SUPREME COURT

AGENCY NUMBER: 101

**WYOMING SUPREME COURT – AGENCY 101**

The Supreme Court's budget consists of eight programs: Administration, Judicial Nominating Commission, Chancery Court, Law Library, Circuit Courts, Court Technology, Judicial Retirement, and Board of Judicial Policy and Administration.

**INTRODUCTION: WHAT THE JUDICIAL DEPARTMENT DOES**

Under the Wyoming Constitution, the judicial power of the government of this state "shall be vested \* \* \* in a supreme court, district courts, and such subordinate courts as the legislature may, by general law, establish and ordain from time to time." Wyo. Const. art. 5, § 1; Wyo. Const. art. 2, § 1. The Supreme Court has general appellate jurisdiction statewide in both civil and criminal cases; it also has "general superintending control over all inferior courts, under such rules and regulations as may be prescribed by law." Wyo. Const. art. 5, § 2. The Supreme Court has original jurisdiction in quo warranto and mandamus as to all state officers and in habeas corpus. Wyo. Const. art. 5, § 3. The Supreme Court also has power to issue writs of mandamus, review, prohibition, habeas corpus, certiorari, and other writs necessary and proper to the complete exercise of its appellate and revisory jurisdiction. Wyo. Const. art. 5, § 3. Five justices, one of whom serves as the chief justice, sit on the Supreme Court. Each justice serves an eight-year term and may hold successive terms upon retention by the statewide electorate. Wyo. Const. art. 5, § 4.

By statute, the Supreme Court manages and supervises the circuit court system created by the Legislature. Wyo. Stat. § 5-9-107. All 23 of the state's counties have elected to establish the circuit court system. Wyo. Stat. § 5-5-102 and 103. Twenty-four circuit judges and five full-time magistrates serve in these courts.

Statutes relating to the state's courts are found in Wyo. Stat. § 5-1-101 through 5-13-203. The statutes which specifically relate to the Supreme Court are found in Wyo. Stat. § 5-2-101 through 502. Of particular note, the Supreme Court has extensive rule-making authority, Wyo. Stat. § 5-2-113 through 119, including rules relating to the practice of law and procedures relating to review of decisions in cases originating in a municipal court or a circuit court. The Supreme Court also "superintend(s) and direct(s) all expenditures of money for the law library." Wyo. Stat. § 5-2-501.

As an independent, co-equal branch of state government, the judiciary exercises the state's judicial power to ensure to all of the state's citizens the protection of civil, political, and religious liberties secured by the state constitution. Wyo. Const. art. 1 and Preamble. The mission of the Supreme Court is to ensure that all courts exercise their respective judicial powers within the bounds of the state constitution and the laws of the state so that "(a)ll courts shall be open and every person for an injury done to person, reputation or property shall have justice administered without sale, denial or delay." Wyo. Const. art. 1, § 8.

In order to exercise its judicial powers, the Supreme Court must maintain a support staff of well qualified and adequately compensated employees to assist the justices and judges as they carry out their constitutional and statutory duties and responsibilities.



AGENCY NAME: WYOMING SUPREME COURT

AGENCY NUMBER: 101

The Supreme Court must ensure that state courts at every jurisdictional level are sufficiently funded to protect citizens' right to access the courts and to provide for the expeditious and efficient delivery of justice. Operational expenses incurred in fulfilling the Supreme Court's constitutional obligations include, but are not limited to, salaries and benefits of employees, supplies, equipment, information technology systems and software, communications, travel, legal research materials of both print and electronic variety, circuit court magistrates, juror fees, continuing judicial education programs, and judicial administration programs including membership in the National Center for State Courts.

### 2021-2022 BIENNIAL BUDGET REQUEST

The Supreme Court's recommended 2021-2022 Biennial Budget Request is \$76,679,539. The following charts summarize the Supreme Court's budget request by program and expenditure category.

<u>Division</u>	<u>Amount</u>	<u>Percent</u>	<u>Expenditure Category</u>	<u>Percent of Entire Budget</u>
Administration	\$15,221,437	19.87 %	Personal Services (100)	63.25 %
Judicial Nominating Commission	\$ 17,942	.02 %	Supportive Services (200)	18.64 %
Chancery Court	\$ 1,912,533	2.49 %	Central Services/Data Services (400)	<1 %
Law Library	\$ 1,500,916	1.96 %	Grants & Aid Payment (600)	2.54 %
Circuit Courts	\$32,198,936	41.99 %	Capital Outlay (700)	1.01 %
Court Technology	\$23,045,256	30.05 %	Contractual Services (900)	14.31 %
Judicial Retirement	\$ 2,127,093	2.77 %		
Board of Judicial Policy & Administration	\$ 655,424	0.85 %		
Total	\$76,679,537	100.00 %		

### Means of Funding

General fund	\$ 60,948,566
Special Revenue	\$ 14,003,365
Federal Funds	\$ 1,727,606
Total	\$ 76,679,537

AGENCY NAME: WYOMING SUPREME COURT

AGENCY NUMBER: 101

**SUMMARY OF 2021-2022 EXCEPTION BUDGET REQUEST**

The Supreme Court's 2021-2022 Standard Budget totaled \$61,396,145. The Court is submitting exception budget requests to increase the budget by \$15,283,394. The following is a summary of the exception budget requests.

**ADMINISTRATION – PROGRAM 0100 – \$112,614 and \$1,078,000 in increased special revenue spending authority**

\$240,000 – Administration - Workload Study Updates: Cost for an updated workload study for circuit court clerks and an updated study for circuit court judges. (ONE-TIME REQUEST)

(\$127,386) – Administration - Salaries Set By Law: Reduction for excess funds appropriated for justice, judge, and retired judge salary and benefit increases in the 2019 Supplemental Budget. (ONE-TIME REQUEST)

\$1,000,000 – Equal Justice Wyoming - Authorization for receipt of Victims of Crime Act grant to be used to subgrant to Wyoming victims' services providers.

\$78,000 – Equal Justice Wyoming - Increased spending authority for pro hac vice fees to be used to reach a larger population of individuals in need of legal services.

**CHANCERY COURT – PROGRAM 0300 – \$90,716**

\$90,716 – Positions and partial benefits for chamber staff for the Chancery Court of the State of Wyoming.

**LAW LIBRARY – PROGRAM 0400 – \$68,000**

\$68,000 – Updates and maintenance on the Judicial Learning Center exhibits. (ONE-TIME REQUEST)

**CIRCUIT COURT – PROGRAM 0500 – \$12,600**

\$12,600 – Replacement of aging copy machines. (ONE-TIME REQUEST)

**COURT TECHNOLOGY – PROGRAM 0600 – \$9,107,398 and net \$4,814,066 in increased special revenue spending authority**

\$3,152,934 – Court Technology - Transfer of positions from the Judicial Systems Automation special revenue unit to the Court Technology general fund unit. (REQUEST FOR PERMANENT TRANSFER)

\$2,275,464 – Court Technology - E-filing Licensing, Maintenance and Support for district courts. (INCLUDES ONE-TIME REQUEST OF \$2,102,718)

\$1,155,000 – Court Technology - Software maintenance, support and product enhancements for the Judicial Branch.

\$783,000 – Court Technology - Cyber security and monitoring for the Judicial Branch.

AGENCY NAME: WYOMING SUPREME COURT

AGENCY NUMBER: 101

\$1,741,000 – Court Technology - Appellate case management system and e-filing update. (INCLUDES ONE-TIME REQUEST OF \$1,711,000)

(\$3,152,934) – Judicial Systems Automation (JSA) - Transfer of positions from the JSA special revenue unit to the Court Technology general fund unit.  
(REQUEST FOR PERMANENT TRANSFER)

\$5,426,000 – JSA - Courtroom video upgrades. (ONE-TIME REQUEST FOR INCREASE IN SPENDING AUTHORITY)

\$1,931,000 – JSA - Cloud infrastructure support and maintenance.

\$610,000 – JSA - Hardware refresh and go-live implementations. (INCLUDES ONE-TIME REQUEST FOR INCREASE IN SPENDING AUTHORITY OF \$574,000)

## C - Appropriation Organization Summary

Agency Name: SUPREME COURT Approp. Org. Name: ADMINISTRATION		Agency Number: 101 Division Number: 0100			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
	Code				
ADMINISTRATION	0101-001-101	9,630,914	10,378,785	112,614	10,491,399
PRO SE PACKETS	0101-424-424	50,000	50,000	0	50,000
CHILDREN'S JUSTICE PROJECT	0106-424-424	599,133	637,606	0	637,606
EQUAL JUSTICE WYOMING	0120-530-530	2,953,841	2,964,432	1,078,000	4,042,432
TOTAL BY EXPENSE ORGS		13,233,888	14,030,823	1,190,614	15,221,437
PERSONAL SERVICES	0100	10,025,601	10,823,841	(127,386)	10,696,455
SUPPORTIVE SERVICES	0200	796,857	796,857	0	796,857
CENT.SERV./DATA SERV.	0400	46,262	44,957	0	44,957
GRANTS	0600	1,869,138	1,869,138	78,000	1,947,138
CONTRACTUAL SERVICES	0900	496,030	496,030	1,240,000	1,736,030
TOTAL BY OBJECT SERIES		13,233,888	14,030,823	1,190,614	15,221,437
GENERAL FUND	G	9,630,914	10,378,785	112,614	10,491,399
SPECIAL REVENUE	R	3,003,841	2,924,432	78,000	3,002,432
FEDERAL FUNDS	X	599,133	727,606	1,000,000	1,727,606
TOTAL BY FUNDS		13,233,888	14,030,823	1,190,614	15,221,437
FULL TIME EMPLOYEE COUNT		37	37	0	37
PART TIME EMPLOYEE COUNT		0	1	0	1
TOTAL AUTHORIZED EMPLOYEES		37	38	0	38

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

**EXPENSE ORGANIZATION OVERVIEW****ADMINISTRATION**

The Administration division provides administrative and fiscal support to all circuit courts, district courts, the Supreme Court Clerk's office, the chambers of the five Supreme Court Justices, and the other divisions of the Supreme Court (Library, Court Technology, etc). Articles 2 and 5 of the Wyoming Constitution and Wyoming Statute § 5-2-101, et seq., establish the Supreme Court. The Administration program includes the personnel and operating costs of the Court's decision-making and opinion-drafting functions: the justices' offices, the law clerks, the clerk's office and related costs. The program also entails payroll, accounts payable, budget and other management assistance to all courts, rule drafting, and liaison functions with other organizations and entities.

SUPREME COURT GOALS:

1. To produce well researched, well written, and prompt opinions properly interpreting the law.
2. To provide administrative and managerial support to ensure the effective and efficient operation of all state courts.

REVENUE COLLECTED

Collected Revenue	FY 2017	\$12,225
Collected Revenue	FY 2018	\$12,500
Collected Revenue	FY 2019	\$12,225
Estimated Revenue	FY 2020	\$12,500

Consequences of Inadequate Funding:

If the Court does not receive adequate funding, it cannot meet its constitutional and statutory responsibilities. The quality of service would be severely affected and justice would not be served. Inadequate funding could result in a delay of judicial services causing a severe backlog of cases. It could also result in insufficient administrative support functions to courts statewide.

**STANDARD BUDGET REQUEST**

100 Series – Personal Services: The 100 series funds are used to provide salaries and benefits for 32 full-time employees of the Supreme Court.

200 Series – Supportive Services: The 200 series funds are used to fund the necessary operating costs for judicial services on a statewide basis.

400 Series – Central Services/Data Services: The 400 series funds are used to cover services provided by Enterprise Technology Services, principally telecommunications.

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

900 Series – Contractual Services: Funds appropriated are used to fund necessary contractual services within the division.

**Total Standard Budget Request      \$10,378,785**

### **EXCEPTION BUDGET REQUEST**

#### **Workload Study (Priority #1)**

The funds requested will provide for a time-study of the day to day business processes of our circuit courts – two separate studies, one for Judges and one for clerks. The actual study is referred to as the Weighted Workload Study and it is used as a tool to reallocate clerical staff when vacancies occur or to request new positions through the Legislature if the shortfall of resources is significant for either clerks or judges. The last time-study for the circuit court clerks and circuit judges was conducted in 2012. Since that time, a new case management system has been implemented, and the new case processing requirements have impacted the workload of the clerks and judges. As in the past, results of the time-study have been used to determine if a court is over-staffed or under-staffed based on the estimated time to process specific case types and the number of cases actually filed within a court. Since the Judiciary and the Legislature have come to rely on the empirical evidence from the Weighted Workload Assessment, we believe it is essential to use the most current time-study data available.

0903 Professional Fees      \$ 240,000

#### **Over-appropriated Funding for Judicial Raises (Priority #2)**

Chapter 98, Section 2 of 2019 Session Law appropriated more funds than needed for justice, judge and retired judge raises and associated benefits. This negative request is to return the over-appropriated amount.

0101 Salaries – Set by Law      (\$ 127,386)

**Total Exception Request      \$ 112,614**

**Total Program Budget Request      \$10,491,399**

Agency Name: SUPREME COURT Approp. Org. Name: ADMINISTRATION Expense Org. Name: ADMINISTRATION		Wyoming On-Line Financial System Code				
1		2	3	4	5	6
Description		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
EXPENDITURES						
SALARIES SET BY LAW	0101	1,650,000	1,877,386	-127,386	1,750,000	1,750,000
SALARIES CLASSIFIED	0103	4,709,373	4,816,840	0	4,816,840	4,816,840
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	1,651,427	1,854,678	0	1,854,678	1,854,678
EMPLOYER HEALTH INS BENEFITS	0196	979,837	1,192,028	0	1,192,028	1,192,028
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0
PERSONAL SERVICES	0100	8,990,637	9,740,932	-127,386	9,613,546	9,613,546
REAL PROPERTY REP & MT	0201	5,900	5,900	0	5,900	5,900
EQUIPMENT REP & MNTC	0202	10,280	10,280	0	10,280	10,280
UTILITIES	0203	13,500	13,500	0	13,500	13,500
COMMUNICATION	0204	34,303	34,303	0	34,303	34,303
DUES-LICENSES-REGIST	0207	242,898	242,898	0	242,898	242,898
ADVERTISING-PROMOTION	0208	0	0	0	0	0
DATA PROCESSING	0209	0	0	0	0	0
MISCELLANEOUS	0210	0	0	0	0	0
TRAVEL IN STATE	0221	41,195	41,195	0	41,195	41,195
TRAVEL OUT OF STATE	0222	10,320	10,320	0	10,320	10,320
PERMANT ASSIGNED VEHICLES	0223	16,864	16,864	0	16,864	16,864
TRAVEL FOR DONATED SERV.	0225	0	0	0	0	0
BD/COMM TRAVEL REIMBURSEMENTS	0227	0	0	0	0	0
SUPPLIES	0230	1,500	1,500	0	1,500	1,500
OFFICE SUPPL-PRINTING	0231	69,833	69,833	0	69,833	69,833
EDUCA-RECREATNL SUPP	0236	138,221	138,221	0	138,221	138,221
SOFT GOODS&HOUSEKPNG	0237	480	480	0	480	480
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0
ED-REC-TECH EQUIPMENT	0246	0	0	0	0	0
REAL PROPERTY RENTAL	0251	0	0	0	0	0
EQUIPMENT RENTAL	0252	0	0	0	0	0
INSURANCE-BON PREMS	0254	0	0	0	0	0
SUPPORTIVE SERVICES	0200	585,294	585,294	0	585,294	585,294
CENTRAL-SER DATA-SER	0410	0	0	0	0	0
TELECOMMUNICATIONS	0420	39,983	37,559	0	37,559	37,559
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0
CENT. SERV./DATA SERV.	0400	39,983	37,559	0	37,559	37,559
PROFESSIONAL FEES	0901	15,000	15,000	0	15,000	15,000
SPECIAL PROJ & SVCS	0903	0	0	240,000	240,000	240,000
CONTRACTUAL TRAVEL	0905	0	0	0	0	0
CONTRACTUAL SERVICES	0900	15,000	15,000	240,000	255,000	255,000
EXPENDITURE TOTALS		9,630,914	10,378,785	112,614	10,491,399	10,491,399

## Expense Organization Budget Request

Agency Name: SUPREME COURT Approp. Org. Name: ADMINISTRATION Expense Org. Name: ADMINISTRATION		Wyoming On-Line Financial System Code				
1		2	3	4	5	6
Description		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
MEANS OF FUNDING						
GENERAL FUND	1001	9,630,914	10,378,785	112,614	10,491,399	10,491,399
GENERAL FUND	G	9,630,914	10,378,785	112,614	10,491,399	10,491,399
CORRECTIONS NONSTATUTORY	5080	0	0	0	0	0
INSTRUCTIONAL MANUALS	5433	0	0	0	0	0
SUPREME COURT COSTS/SANCTIONS	6244	0	0	0	0	0
SPECIAL REVENUE	R	0	0	0	0	0
TOTAL FUNDING		9,630,914	10,378,785	112,614	10,491,399	10,491,399
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		32	32	0	32	32
PART TIME EMPLOYEE COUNT		0	0	0	0	0
AUTHORIZED EMPLOYEES		32	32	0	32	32
TOTAL AUTHORIZED EMPLOYEES		32	32	0	32	32



Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Judicial Projects	Division Number: 0100
Expense Org. Name: Pro Se Packets	Unit Number: 0101

**EXPENSE ORGANIZATION OVERVIEW****PRO SE DOCUMENTS**

In 2002, the Wyoming Supreme Court established a committee titled the Citizens Access to Courts Committee (CACC) that authored seven pro se packets to assist the general public when filing divorce and child support documents within the district courts. In 2013, a Pro Se Packet Committee was formed to update and conform the packets to legislative changes. Since that time, with the assistance of the Access to Justice Commission and Equal Justice Wyoming, eleven additional packets have been created. The available packets to date are:

1. Divorce with Minor Children – Plaintiff
2. Divorce with Minor Children – Defendant
3. Divorce with No Children – Plaintiff
4. Divorce with No Children – Defendant
5. Child Support Modification – Petitioner
6. Child Support Modification – Respondent
7. Custody and Child Support Modification – Petitioner
8. Custody and Child Support Modification – Respondent
9. Order to Show Cause (Contempt of Court) Forms
10. Miscellaneous Forms
11. Establishment of Custody, Visitation and Child Support – Petitioner
12. Establishment of Custody, Visitation and Child Support – Respondent
13. Abatement Forms and Procedures
14. Guardianship of a Minor – Petitioner
15. Guardianship of a Minor – Respondent
16. Termination of Guardianship (Minor) – Petitioner
17. Termination of Guardianship (Minor) – Respondent
18. Miscellaneous Forms for Guardianship Actions

The packets can be purchased by the public at each Clerk of District Court's Office or downloaded from the Wyoming Judicial Branch website. The Supreme Court orders hard copies of the packets, at the clerks' request, which are distributed monthly to the district court offices. The clerks collect a \$10 copy fee per packet, and the fee is remitted to the Supreme Court to cover costs associated with printing and maintaining the packets, and creating and automating additional packets. A special revenue account was established for deposit of these augmenting revenue funds. The Wyoming Supreme Court and Equal Justice Wyoming continue to pursue the creation of a public-facing portal for automation of pro se documents.

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Judicial Projects	Division Number: 0100
Expense Org. Name: Pro Se Packets	Unit Number: 0101

**STANDARD BUDGET REQUEST**

200 Series – Supportive Services: The 200 series funds are used to provide payment of printing and administrative costs.

900 Series – Contractual Services: The 900 series funds are used to provide contract services when the packets are updated.

<b>Total Standard Budget Request</b>	<b>\$50,000</b>
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**NO EXCEPTION BUDGET REQUEST**

<b>Total Program Budget Request</b>	<b>\$50,000</b>
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**Note: Special Revenue Funds. Requesting spending authority.**

Agency Name: SUPREME COURT Approp. Org. Name: JUDICIAL PROJECTS Expense Org. Name: PRO SE PACKETS		Wyoming On-Line Financial System Code				APPR UNIT
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
OFFICE SUPPL-PRINTING	0231	45,000	45,000	0	45,000	45,000
SUPPORTIVE SERVICES	0200	45,000	45,000	0	45,000	45,000
PROFESSIONAL FEES	0901	5,000	5,000	0	5,000	5,000
CONTRACTUAL SERVICES	0900	5,000	5,000	0	5,000	5,000
EXPENDITURE TOTALS		50,000	50,000	0	50,000	50,000
MEANS OF FUNDING						
INSTRUCTIONAL MANUALS	5433	50,000	50,000	0	50,000	50,000
SPECIAL REVENUE FUND	R	50,000	50,000	0	50,000	50,000
TOTAL FUNDING		50,000	50,000	0	50,000	50,000

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Judicial Projects	Division Number: 0100
Expense Org. Name: Children's Justice Project	Unit Number: 0106

**EXPENSE ORGANIZATION OVERVIEW****CHILDREN'S JUSTICE PROJECT**

The Children's Justice Project (CJP) is a federally funded program intended to assure timely and fair outcomes for abused and neglected children who are involved in the Wyoming juvenile courts. The work of the project is guided by an advisory council chaired by Justice Kate Fox. The council includes representatives from the district court bench, the Attorney General's Office, Department of Family Services (DFS), the Public Defender's Office and Guardian ad Litem Division, county and prosecuting attorneys, the Legislature, Court Appointed Special Advocates, foster care alumni, clerks of district court, parents' counsel, and the court administration. CJP develops and updates a strategic plan each year that guides CJP activities and projects. Activities and projects fall under two outcomes outlined in the strategic plan: (1) improve the timeliness and quality of hearings in Wyoming child welfare proceedings and (2) collaboratively partner with the child welfare agency to improve the quality of hearings, review data and implement interventions. The primary efforts of the project this biennium include: development and implementation of continuous quality improvement processes that track and monitor juvenile court case timelines; a court observation project; development of a juvenile court module within the district court case management system; assistance to DFS in the development and implementation of a program improvement plan as required by the recent child and family services review; participation in IV-E reviews; development and updating of handbooks, manuals and resources for judges, guardian ad litem, parent attorneys and prosecutors; scholarships to attorneys and judges to attend important trainings; development of monthly and annual trainings for professionals and consumers of the system; and education on the need for a well-trained parents' counsel.

**STANDARD BUDGET REQUEST**

100 Series – Personal Services: The 100 series funds are used to provide for one full-time position with benefits.

200 Series – Supportive Services: The 200 series funds are used to provide the day to day operations of the Children's Justice Program.

400 Series – Central Services/Data Services: The 400 series funds are used to cover the telecommunication costs associated with the Children's Justice Project.

900 Series – Contractual Services: The 900 series funds are used to provide training for judges, attorneys and other juvenile court stakeholders and to contract with various consultants for data collection and analysis, organization of trainings and conferences, and assistance in the development of content for handbooks and manuals.

<b>Total Standard Budget Request</b>	<b>\$637,606</b>
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**NO EXCEPTION BUDGET REQUEST**

<b>Total Program Budget Request</b>	<b>\$637,606</b>
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Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: JUDICIAL PROJECTS		AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: CHILDREN'S JUSTICE PROJECT		101	0100	0106	424	424
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
SALARIES CLASSIFIED	0103	144,000	146,600	0	146,600	146,600
EMPLOYER PD BENEFITS	0105	33,888	38,042	0	38,042	38,042
EMPLOYER HEALTH INS BENEFITS	0196	20,333	51,983	0	51,983	51,983
PERSONAL SERVICES	0100	198,221	236,625	0	236,625	236,625
UTILITIES	0203	3,700	3,700	0	3,700	3,700
COMMUNICATION	0204	300	300	0	300	300
DUES-LICENSES-REGISTRATION	0207	11,763	11,763	0	11,763	11,763
ADVERTISING	0208	0	0	0	0	0
TRAVEL IN STATE	0221	2,600	2,600	0	2,600	2,600
TRAVEL OUT OF STATE	0222	21,500	21,500	0	21,500	21,500
ENT. HOST EXP. REIMBURSED	0227	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	13,800	13,800	0	13,800	13,800
EDUCA-RECREATINL SUPP	0236	1,900	1,900	0	1,900	1,900
OFFICE EQUIP-FURNISHINGS	0241	0	0	0	0	0
DP REPRODUCT OTHER EQUIP	0242	0	0	0	0	0
REAL PROPERTY RENTAL	0251	9,500	9,500	0	9,500	9,500
EQUIPMENT RENTAL	0252	0	0	0	0	0
EXTERNAL MNT AGREEMENTS	0292	0	0	0	0	0
SUPPORTIVE SERVICES	0200	65,063	65,063	0	65,063	65,063
TELECOMMUNICATIONS	0420	569	638	0	638	638
CENT. SERV./DATA SERV.	0400	569	638	0	638	638
GRANTS	0626	14,250	14,250	0	14,250	14,250
GRANTS & AID PAYMENT	0600	14,250	14,250	0	14,250	14,250
PROFESSIONAL FEES	0901	321,030	321,030	0	321,030	321,030
CONTRACTUAL TRAVEL	0905	0	0	0	0	0
CONTRACTUAL SERVICES	0900	321,030	321,030	0	321,030	321,030
EXPENDITURE TOTALS		599,133	637,606	0	637,606	637,606
MEANS OF FUNDING						
93.586 DHHS COURT IMPROVEMENT	7719	599,133	637,606	0	637,606	637,606
FEDERAL FUNDS	X	599,133	637,606	0	637,606	637,606
TOTAL FUNDING		599,133	637,606	0	637,606	637,606
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		1	1	0	1	1
AUTHORIZED EMPLOYEES		1	1	0	1	1
TOTAL AUTHORIZED EMPLOYEES		1	1	0	1	1

Expense Organization Budget Request

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Equal Justice Wyoming	Unit Number: 0120

## EXPENSE ORGANIZATION OVERVIEW

### EQUAL JUSTICE WYOMING

Equal Justice Wyoming (Equal Justice) is a judicial branch entity authorized and funded by the Wyoming Civil Legal Services Act, Wyo. Stat. §§ 5-2-121 et. seq. The legislative effort was spearheaded by the Access to Justice Commission, chaired by former Chief Justice E. James Burke. The Act provided for an increase in court filing fees of \$10. The fee is deposited into a special revenue fund, which is used to provide civil legal services for financially eligible citizens throughout the state. As of September 2019, the fund had accumulated approximately \$3.2 million. The Act charges Equal Justice with developing a statewide program for improving access to justice and providing civil legal services to Wyoming's low-income population. Equal Justice is dedicated to helping income eligible individuals in Wyoming connect with legal resources and find ways to address their legal needs.

The program's challenge is to increase legal services and resources to eligible individuals. This is the highest priority of Equal Justice. The program recognizes that meeting the significant needs of the income eligible requires much more than just hiring a few more lawyers to represent clients. A greater number of individuals can be served through cooperation with existing legal aid providers and establishment of new and innovative delivery methods of legal services. Equal Justice therefore focuses on the coordination and expansion of existing services, developing new partnering relationships in underserved areas, and creating the infrastructure and capacity necessary to make legal resources both available and user-friendly to thousands of needy individuals in a centralized location or process.

Equal Justice can have the greatest impact by leveraging resources among existing providers, supporting and funding new, community-centered legal service organizations, expanding information and resources for pro se litigants, and addressing barriers to the justice system faced by the low-income population of Wyoming.

As contemplated by the Act, Equal Justice has become the "hub" for the civil legal aid community. The program has used the experience of its staff to assist other legal aid programs and providers in Wyoming in developing efficient intake processes, implementing a statewide hotline, and providing other assistance to Wyoming's legal aid programs. Through these collaborative efforts, Equal Justice is in a better position to facilitate and coordinate statewide legal services.

Equal Justice continues to utilize technology to efficiently serve the needs of our large rural state. The program is at the forefront of innovative approaches to providing support for pro bono and legal services attorneys throughout the state, as well as providing legal information and resources for the public.

Equal Justice continues to expand the amount of grants awarded to legal aid providers across the state to provide legal assistance and representation to qualified individuals throughout Wyoming. Equal Justice is the single largest funder of civil legal aid in Wyoming. Equal Justice's funds have enabled new and existing legal service providers to expand legal services to many individuals who would have otherwise been without the services of a lawyer. In total, through Equal Justice and Equal Justice funded programs, more than 7,300 individuals received some form of direct legal assistance from an attorney over the past two years.

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Equal Justice Wyoming	Unit Number: 0120

## STANDARD BUDGET REQUEST

100 Series – Personal Services: The 100 series funds are used to provide salaries and benefits for the four full-time employees of Equal Justice.

200 Series – Supportive Services: The 200 series funds are used to provide the day-to-day operations of Equal Justice. This includes postage, office supplies and furnishings, travel expenses, and dues or membership fees for professional organizations. In-state travel includes travel to conduct public outreach and education events and training and recruitment events for volunteer attorneys. It also covers any travel expenses incurred by board members. Out-of-state travel provides for staff to attend conferences as deemed necessary.

400 Series – Central Services/Data Services: The 400 series funds are used to cover telecommunications services provided by Enterprise Technology Services.

600 Series – The 600 series funds are used by Equal Justice to make grants to other entities that promote the goals of Equal Justice. The grants provide funding to new and existing legal service providers to enable them to reach a larger population of eligible individuals.

900 Series – Contractual Services: The 900 series funds are used to contract for a variety of services including technology development and support and other professional services as needed, including contract legal services.

**Total Standard Budget Request      \$2,964,432**

## EXCEPTION BUDGET REQUEST

### VOCA Grant (Priority # 1)

Each year Equal Justice receives a federal grant passed through from the Office of the Attorney General, Division of Victim Services for subrecipient grants to Wyoming victims' services providers. For 2021-2022 the anticipated grants are estimated at \$1,000,000. We are requesting an increase in spending authority to accommodate this grant.

0901    Professional Fees (Special Revenue)      \$1,000,000

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Equal Justice Wyoming	Unit Number: 0120

**Pro Hac Vice Grant (Priority # 2)**

The Supreme Court received special revenue pro hac vice fees from the Wyoming State Bar Association of \$27,000 in BFY15 and \$66,000 in BFY17. Collections in BFY19 are estimated at \$60,000. Equal Justice has awarded \$75,000 of Civil Legal Services Act grants in BFY19 and expects to award an additional \$78,000 in BFY21. We are requesting spending authority of \$78,000, equal to the pro hac vice fees. Grants will be used to promote the goals of Equal Justice by enabling new and existing legal service providers to reach a larger population of eligible individuals.

0626	Grants (Special Revenue)	\$	78,000
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<b>Total Exception Budget Request</b>	<b>\$1,078,000</b>
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<b>Total Program Budget Request</b>	<b>\$4,042,432</b>
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**Note: Special Revenue Funds.** Requesting spending authority. This request does not impact the general fund.



Agency Name: SUPREME COURT Approp. Org. Name: ADMINISTRATION Expense Org. Name: EJW		Wyoming On-Line Financial System Code					APPR UNIT	
1		2	3	4	5	6	530	
Description		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation		
EXPENDITURES								
SALARIES CLASSIFIED	0103	547,143	539,719	0	539,719	539,719		
SALARIES OTHER (AWEC)	0104	0	0	0	0	0		
EMPLOYER PD BENEFITS	0105	132,164	144,003	0	144,003	144,003		
EMPLOYER HEALTH INS BENEFITS	0196	157,436	162,562	0	162,562	162,562		
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0		
PERSONAL SERVICES	0100	836,743	846,284	0	846,284	846,284		
EQUIPMENT REP & MNTC	0202	3,000	3,000	0	3,000	3,000		
UTILITIES	0203	3,000	3,000	0	3,000	3,000		
COMMUNICATION	0204	3,000	3,000	0	3,000	3,000		
DUES-LICENSES-REGIST	0207	22,000	22,000	0	22,000	22,000		
MISCELLANEOUS	0210	1,000	1,000	0	1,000	1,000		
TRAVEL IN STATE	0221	20,000	20,000	0	20,000	20,000		
TRAVEL OUT OF STATE	0222	8,000	8,000	0	8,000	8,000		
OFFICE SUPPL-PRINTING	0231	10,000	10,000	0	10,000	10,000		
EDUCA-RECREATNL SUPP	0236	5,000	5,000	0	5,000	5,000		
INTANGIBLE ASSET	0240	0	0	0	0	0		
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0		
DP REPRODUCT OTH EQ	0242	0	0	0	0	0		
INSURANCE-BOND PREMS	0254	5,000	5,000	0	5,000	5,000		
MAINTENANCE CONTRACTS - EXT	0292	21,500	21,500	0	21,500	21,500		
SUPPORTIVE SERVICES	0200	101,500	101,500	0	101,500	101,500		
TELECOMMUNICATIONS	0420	5,710	6,760	0	6,760	6,760		
CENT. SERV./DATA SERV.	0400	5,710	6,760	0	6,760	6,760		
GRANTS	0626	1,854,888	1,854,888	78,000	1,932,888	1,932,888		
GRANTS & AID PAYMENT	0600	1,854,888	1,854,888	78,000	1,932,888	1,932,888		
PROFESSIONAL FEES	0901	155,000	155,000	1,000,000	1,155,000	1,155,000		
SPECIAL PROJ & SVCS	0903	0	0	0	0	0		
CONTRACTUAL SERVICES	0900	155,000	155,000	1,000,000	1,155,000	1,155,000		
EXPENDITURE TOTALS		2,953,841	2,964,432	1,078,000	4,042,432	4,042,432		
MEANS OF FUNDING								
ACCESS TO JUSTICE	3311	2,953,841	2,874,432	78,000	2,952,432	2,952,432		
SPECIAL REVENUE	R	2,953,841	2,874,432	78,000	2,952,432	2,952,432		
OTHER FEDERAL REVENUE	7312	0	90,000	1,000,000	1,090,000	1,090,000		
FEDERAL REVENUE	X	0	90,000	1,000,000	1,090,000	1,090,000		
TOTAL FUNDING		2,953,841	2,964,432	1,078,000	4,042,432	4,042,432		
AUTHORIZED EMPLOYEES								
FULL TIME EMPLOYEE COUNT		4	4	0	4	4		
PART TIME EMPLOYEE COUNT		0	1	0	1	1		
AUTHORIZED EMPLOYEES		4	5	0	5	5		
TOTAL AUTHORIZED EMPLOYEES		4	5	0	5	5		

Expense Organization Budget Request

2021-2022 Biennium

C - Appropriation Organization Summary

Agency Name: SUPREME COURT Approp. Org. Name: JUDICIAL NOMINATING COMMISSION		Agency Number: 101 Division Number: 0200				
1	2	3	4	5	6	
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
JUDICIAL NOMINATING COMMISSION	0201-001-201	17,942	17,942	0	17,942	17,942
TOTAL BY EXPENSE ORGS		17,942	17,942	0	17,942	17,942
PERSONAL SERVICES	0100	0	0	0	0	0
SUPPORTIVE SERVICES	0200	17,942	17,942	0	17,942	17,942
CENT.SERV./DATA SERV.	0400	0	0	0	0	0
CONTRACTUAL SERVICES	0900	0	0	0	0	0
TOTAL BY OBJECT SERIES		17,942	17,942	0	17,942	17,942
GENERAL FUND	G	17,942	17,942	0	17,942	17,942
SPECIAL REVENUE	R	0	0	0	0	0
FEDERAL FUNDS	X	0	0	0	0	0
TOTAL BY FUNDS		17,942	17,942	0	17,942	17,942
FULL TIME EMPLOYEE COUNT		0	0	0	0	0
PART TIME EMPLOYEE COUNT		0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES		0	0	0	0	0

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Judicial Nominating Commission	Division Number: 0200
Expense Org. Name: Judicial Nominating Commission	Unit Number: 0201

**EXPENSE ORGANIZATION OVERVIEW****JUDICIAL NOMINATING COMMISSION**

The duties and structure of the Judicial Nominating Commission are set forth in Wyoming's Constitution and statutes. Wyo. Const. art 5, § 4 establishes the Commission. Wyo. Stat. § 5-1-102 and 5-1-103 describe the duties and the terms of the members, as well as specifically providing for the reimbursement of actual and necessary expenses of the members. The members of the Commission do not receive fees, salary, or other compensation.

The Judicial Nominating Commission meets only when it becomes necessary to fill a vacancy in the positions of justices of the Supreme Court and judges of the district and circuit courts. The Commission's objective is to submit three names to the Governor, who then makes the final selection.

Consequences of Inadequate Funding:

The Nominating Commission will not be able to fulfill its constitutional and statutory requirement of filling judicial vacancies if it is not adequately funded.

The majority of budgeted funds are for in-state travel of commission members. Interviews with applicants are always conducted in person, in the community in which the vacancy occurs. Small amounts are requested for office supplies and communication.

**STANDARD BUDGET REQUEST**

200 Series – Supportive Services: Funds appropriated are used to provide the necessary operating costs associated with the interviewing and selection of judges statewide.

<b>Total Standard Budget Request</b>	<b>\$17,942</b>
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**NO EXCEPTION BUDGET REQUEST**

<b>Total Program Budget Request</b>	<b>\$17,942</b>
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Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: JUDICIAL NOMINATING COMMISSION		AGY DIVISION		UNIT	FUND	APPR UNIT
Expense Org. Name: JUDICIAL NOMINATING COMMISSION		101	0200	0201	001	201
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
UTILITIES	0203	0	0	0	0	0
COMMUNICATION	0204	391	391	0	391	391
TRAVEL IN STATE	0221	17,027	17,027	0	17,027	17,027
TRAVEL OUT OF STATE	0222	0	0	0	0	0
HOST REIMBURSEMENT	0227	0	0	0	0	0
SUPPLIES	0230	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	524	524	0	524	524
REAL PROPERTY RENTAL	0251	0	0	0	0	0
SUPPORTIVE SERVICES	0200	17,942	17,942	0	17,942	17,942
PROFESSIONAL FEES	0901	0	0	0	0	0
CONTRACTUAL SERVICES	0900	0	0	0	0	0
EXPENDITURE TOTALS		17,942	17,942	0	17,942	17,942
MEANS OF FUNDING						
GENERAL FUND	1001	17,942	17,942	0	17,942	17,942
GENERAL FUND	G	17,942	17,942	0	17,942	17,942
TOTAL FUNDING		17,942	17,942	0	17,942	17,942

## C - Appropriation Organization Summary

Agency Name: SUPREME COURT Approp. Org. Name: CHANCERY COURT		Agency Number: 101 Division Number: 0300				
1	2	3	4	5	6	
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
CHANCERY COURT	0300-001-301	0	1,044,649	90,716	1,135,365	1,135,365
CHANCERY RECONSTRUCTION	0305-001-301	0	777,168	0	777,168	777,168
TOTAL BY EXPENSE ORGS		0	1,821,817	90,716	1,912,533	1,912,533
PERSONAL SERVICES	0100	0	541,817	90,716	632,533	632,533
SUPPORTIVE SERVICES	0200	0	408,832	0	408,832	408,832
CENT.SERV./DATA SERV.	0400	0	14,000	0	14,000	14,000
CAPITAL OUTLAY	0700	0	777,168	0	777,168	777,168
CONTRACTUAL SERVICES	0900	0	80,000	0	80,000	80,000
TOTAL BY OBJECT SERIES		0	1,821,817	90,716	1,912,533	1,912,533
GENERAL FUND	G	0	1,821,817	90,716	1,912,533	1,912,533
SPECIAL REVENUE	R	0	0	0	0	0
FEDERAL FUNDS	X	0	0	0	0	0
TOTAL BY FUNDS		0	1,821,817	90,716	1,912,533	1,912,533
FULL TIME EMPLOYEE COUNT		0	0	5	5	5
PART TIME EMPLOYEE COUNT		0	0	0	0	0
AT-WILL EMPLOYEE CONTRACT COUNT		0	2	-2	0	0
TOTAL AUTHORIZED EMPLOYEES		0	2	3	5	5

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CHANCERY COURT	Division Number: 0300
Expense Org. Name: CHANCERY COURT	Unit Number: 0301

**EXPENSE ORGANIZATION OVERVIEW****CHANCERY COURT OF THE STATE OF WYOMING**

On March 15, 2019, Governor Gordon signed into law SEA0076 of the 2019 Wyoming Legislature creating a chancery court, whose purpose is to provide a forum for streamlined resolution of commercial, business, and trust cases in Wyoming. The act establishes a court with jurisdiction to decide actions seeking declaratory or equitable relief and actions seeking money recovery over \$50,000 that arise from claims including breach of contract, breach of fiduciary duty, fraud, derivative actions, the Uniform Commercial Code, the Uniform Trust Code, etc.

The Wyoming Supreme Court is charged with establishing rules governing practice in the chancery court by January 1, 2020. Initially the Supreme Court is charged with temporarily assigning the duties required of a chancery court judge to a retired supreme court justice, a retired district court judge, or a member of a panel of up to five active district court judges, who is a qualified elector of the state, authorized to practice law in Wyoming and “experienced or knowledgeable in the subject matter jurisdiction of the chancery court.” Beginning March 1, 2022, the chancery court judge position is to be filled through Wyoming’s constitutional judicial selection process.

After doing significant research into other states’ business courts and into the legal issues presented by Wyoming law, the Supreme Court established four working groups to address the major tasks of creating the chancery court: Judicial Selection, Filing & Publication, Rules, and Location. Members of each of these working groups continue to work diligently in fulfilling the Legislature’s vision of a chancery court.

The combined Standard Budget Request and Exception Budget Request reflects a budget comparable to a district court budget, with the addition of software maintenance, remodeling costs, and salaries and benefits for a filing clerk. The standard budget includes one-time costs that will not be part of the BFY23 standard budget.

**STANDARD BUDGET REQUEST**

100 Series – Personal Services: Funds in this category are used for the payment salaries and benefits.

200 Series – Supportive Services: The 200 series funds are used for the necessary operating costs of the Chancery Court.

400 Series – Central Services/Data Services: The 400 series funds are used to pay telecommunication costs for the employees in this unit.

900 Series – Funds in this category are used to pay for consultation services related to specialized software.

**Total Standard Budget Request      \$1,044,649**

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CHANCERY COURT	Division Number: 0300
Expense Org. Name: CHANCERY COURT	Unit Number: 0301

**EXCEPTION BUDGET REQUEST****Chambers Staff (Priority # 1)**

Positions: 2019 SEA0076 authorized two at-will employee contract (AWEC) positions for the implementation of the chancery court. The two AWEC positions were to be used for project management and implementation assistance. Due to the time-limited nature of the work, the Supreme Court contracted with an outside vendor to perform this function and anticipates using the vendor's services through 2020. The two AWEC positions have not been filled.

Based on best estimates at the time of writing this request, the Supreme Court expects to have a fully operational case management system in place by spring of 2021 and an electronic filing system thereafter. At that time, the chancery court will begin operations. When fully operational, the court will require the following five positions: judge, law clerk, filing clerk, court reporter, and judicial assistant. The Supreme Court requests the two AWEC positions be converted to full time positions and an additional three positions be added.

EXCEPTION REQUEST - POSITIONS:

Full Time Positions

5

At-Will Contract Positions

(2)

Funding for Positions: The Supreme Court does not anticipate filling all five positions immediately but rather will fill them based on the demand for chancery court services. The judge will be appointed by March 1, 2022 as required by the bill. From spring 2021 when the case management system and electronic filing system are expected to be fully implemented until March 2022, the judge position will be filled in accordance with Wyo. Stat. § 5-13-109. The Supreme Court anticipates hiring a law clerk in summer 2021, and that person will fill the role of clerk of court and judicial assistant until demand requires filling those positions separately.

At the time of writing this budget request, the Supreme Court is unable to anticipate the volume of filings the chancery court will have during the 2021-2022 biennium. We are requesting funding to fill these positions for 12 months in the event the immediate demand on the chancery court is high. If the court is not operating at full capacity upon opening, all five positions will not be immediately filled and a portion of this funding request will revert at the end of the biennium. In the event demand is high immediately, the case management system is in place and positions need to be filled prior to July 1, 2021, we will request funding for the additional months in the supplemental budget session.

2019 SEA0076 included a limit of \$700,000 on 100 series, for a biennialized limit of \$1,120,000. The bill authorized the addition of three full time positions to the Information Technology staff and after allocating \$578,183 to unit 0601 for their salary and benefits, \$541,817 remained to be allocated to the 100 series in the chancery court unit. This amount covers 12 months of salary and a portion of benefits for all five positions. We are requesting funds to cover the remaining cost of benefits for the 12 month period.

**2021-2022 Biennium Budget****AE – Expense Organization Budget Request Narrative**

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CHANCERY COURT	Division Number: 0300
Expense Org. Name: CHANCERY COURT	Unit Number: 0301

The standard budget for the 2023-2024 biennium will need to be increased to 24 months of salary and benefits.

EXCEPTION REQUEST - FUNDING:

0105 Employer Paid Benefits	\$ 45,041
0196 Employer Health Ins Benefits	<u>\$ 45,675</u>
Total Request	\$ 90,716

<b>Total Program Budget Request</b>	<b>\$ 90,716</b>
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<b>Total Program Budget Request</b>	<b>\$1,135,365</b>
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## CE Expense Organization Budget Request

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: CHANCERY COURT		AGY DIVISION		UNIT	FUND	APPR UNIT
Expense Org. Name: CHANCERY COURT		101	0300	0301	001	301
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court's Recommendation
Description	Code					
EXPENDITURES						
SALARIES SET BY LAW	0101	0	160,000	0	160,000	160,000
SALARIES CLASSIFIED	0103	0	290,401	0	290,401	290,401
EMPLOYER PD BENEFITS	0105	0	79,997	45,041	125,038	125,038
EMPLOYER HEALTH INS BENEFITS	0196	0	11,419	45,675	57,094	57,094
PERSONAL SERVICES	0100	0	541,817	90,716	632,533	632,533
UTILITIES	0203	0	2,000	0	2,000	2,000
DUES AND SUBSCRIPTIONS	0207	0	15,000	0	15,000	15,000
MISCELLANEOUS	0210	0	5,000	0	5,000	5,000
TRAVEL IN STATE	0221	0	15,000	0	15,000	15,000
TRAVEL OUT OF STATE	0222	0	5,000	0	5,000	5,000
OFFICE SUPPL-PRINTING	0231	0	15,000	0	15,000	15,000
EDUCA-RECREATNL SUPP	0236	0	42,000	0	42,000	42,000
INTANGIBLE ASSETS	0240	0	17,094	0	17,094	17,094
OFFICE EQUIPMENT	0241	0	100,000	0	100,000	100,000
DATA PROCESSING	0242	0	27,200	0	27,200	27,200
EQUIPMENT RENTAL	0252	0	11,776	0	11,776	11,776
MAINTENANCE AGREEMENTS	0292	0	153,762	0	153,762	153,762
SUPPORTIVE SERVICES	0200	0	408,832	0	408,832	408,832
TELECOMMUNICATIONS	0420	0	14,000	0	14,000	14,000
CENT. SERV./DATA SERV.	0400	0	14,000	0	14,000	14,000
PROFESSIONAL FEES	0901	0	80,000	0	80,000	80,000
CONTRACTUAL SERVICES	0900	0	80,000	0	80,000	80,000
EXPENDITURE TOTALS		0	1,044,649	90,716	1,135,365	1,135,365
MEANS OF FUNDING						
GENERAL FUND	1001	0	1,044,649	90,716	1,135,365	1,135,365
GENERAL FUND	G	0	1,044,649	90,716	1,135,365	1,135,365
TOTAL FUNDING		0	1,044,649	90,716	1,135,365	1,135,365
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		0	0	5	5	5
PART TIME EMPLOYEE COUNT		0	0	0	0	0
AT-WILL EMPLOYEE CONTRACT COUNT		0	2	-2	0	0
AUTHORIZED EMPLOYEES		0	2	3	5	5
TOTAL AUTHORIZED EMPLOYEES		0	2	3	5	5

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CHANCERY COURT	Division Number: 0300
Expense Org. Name: CHANCERY COURT	Unit Number: 0305

**EXPENSE ORGANIZATION OVERVIEW****CHANCERY COURT CONSTRUCTION**

The chancery court will be housed in the Casper State Building. This location provides a permanent space for the court, eliminating the need to invest considerable funds in setting up a temporary facility. The court will require at a minimum space for 5 staff (judge, law clerk, court reporter, judicial assistant, and filing clerk), and a dedicated courtroom. The Supreme Court has worked with the building Task Force and architect, Stateline No. 7, to establish feasibility and rough plans as well as an estimate of costs to house the court in the Casper State Building. The Casper State Building project has already gone out to bid. As a result, building out the court in this facility will require a change order. The projected completion date for the building is fall of 2021.

The estimated cost for locating the court in the Casper State Building is \$777,168. The Supreme Court has chosen to request this entire amount in the 2021-2022 budget request, as opposed to encumbering a portion of the 2019-2020 appropriation to offset the cost. The funds that would have been available from the 2019-2020 appropriation were instead reverted to the general fund.

While funding of this nature is usually requested in an exception request, the Supreme Court was able to absorb this cost in the standard budget appropriation. This construction budget will be eliminated in 2023-2024 budget request.

**STANDARD BUDGET REQUEST NARRATIVE**

700 Series – Capital Outlay Expenditures: The 700 series funds will be used for remodeling costs in the Casper State Building to accommodate a dedicated courtroom as well as chambers and office space for a judge and four (4) staff members.

**Total Standard Budget Request                      \$777,168**

**NO EXCEPTION BUDGET REQUEST**

**Total Program Budget Request                      \$777,168**

## CE Expense Organization Budget Request

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: CHANCERY COURT		AGY DIVISION		UNIT	FUND	APPR UNIT
Expense Org. Name: CHANCERY CONSTRUCTION		101	0300	0305	001	301
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court's Recommendation
Description	Code					
EXPENDITURES						
REMODELING	0701	0	777,168	0	777,168	777,168
CAPITAL OUTLAY EXPENDITURES	0700	0	777,168	0	777,168	777,168
EXPENDITURE TOTALS		0	777,168	0	777,168	777,168
MEANS OF FUNDING						
GENERAL FUND	1001	0	777,168	0	777,168	777,168
GENERAL FUND	G	0	777,168	0	777,168	777,168
TOTAL FUNDING		0	777,168	0	777,168	777,168
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		0	0	0	0	0
PART TIME EMPLOYEE COUNT		0	0	0	0	0
AUTHORIZED EMPLOYEES		0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES		0	0	0	0	0

## C - Appropriation Organization Summary

Agency Name: SUPREME COURT Approp. Org. Name: LAW LIBRARY		Agency Number: 101 Division Number: 0400			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Code					
LAW LIBRARY 0401-001-401	1,469,587	1,432,916	68,000	1,500,916	1,500,916
TOTAL BY EXPENSE ORGS	1,469,587	1,432,916	68,000	1,500,916	1,500,916
PERSONAL SERVICES 0100	752,888	716,374	0	716,374	716,374
SUPPORTIVE SERVICES 0200	709,289	709,289	33,000	742,289	742,289
CENT.SERV./DATA SERV. 0400	7,410	7,253	0	7,253	7,253
CONTRACTUAL SERVICES 0900	0	0	35,000	35,000	35,000
TOTAL BY OBJECT SERIES	1,469,587	1,432,916	68,000	1,500,916	1,500,916
GENERAL FUND G	1,469,587	1,432,916	68,000	1,500,916	1,500,916
SPECIAL REVENUE R	0	0	0	0	0
FEDERAL FUNDS X	0	0	0	0	0
TOTAL BY FUNDS	1,469,587	1,432,916	68,000	1,500,916	1,500,916
FULL TIME EMPLOYEE COUNT	3	3	0	3	3
PART TIME EMPLOYEE COUNT	1	1	0	1	1
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: LAW LIBRARY	Division Number: 0400
Expense Org. Name: LAW LIBRARY	Unit Number: 0401

**EXPENSE ORGANIZATION OVERVIEW****LAW LIBRARY**

The mission of the Wyoming State Law Library is to serve the Wyoming judiciary, members of the Wyoming State Bar, the Wyoming Legislature, and the public by acquiring and maintaining appropriate legal resources that contribute to the process of providing just and timely resolution of all matters before the courts. Fulfillment of this mission requires timely, adequate, accessible, and effective resources that meet the current and future needs of the courts and library patrons.

Accessibility of law library materials are offered through the statewide computer library catalog (WYLD CAT). Any person with a valid Wyoming library card, regardless of location, can view information about the law library collection and can request items from the State Law Library using the Interlibrary Loan (ILL) service.

The State Law Library holds roughly 18,000 cataloged books. This collection consists of a wide variety of legal materials including federal and state resources. Wyoming specific items such as Wyoming Reporters, Wyoming Statutes, and Wyoming legal treatises are heavily used and updated continuously.

Any patron visiting the law library in person may use, free of charge, legal databases such as Westlaw, LexisNexis, HeinOnline, and Gale LegalForms Library. Westlaw is a popular legal database that provides access to both primary and secondary legal sources for Wyoming. A subscription to this particular database can be quite expensive and patrons who use this valuable resource have extended gratitude for its availability. HeinOnline, another popular database, provides easy access to thousands of law reviews, federal statutory and administrative materials, a historical archive of state statutes, and additional materials. It should be noted that, although a valuable resource, electronic tools such as databases and the internet cannot replace properly trained law librarians, who have the skills to maneuver through complex legal research problems.

In addition, the State Law Library provides reference and research services. Research assistance requests can be submitted in person or by telephone, fax, or email. Other services provided by the law library include the production and distribution of summaries of Wyoming Supreme Court decisions as they are released for publication. The intention of this listserv is to provide information to Wyoming law professionals.

In January 2017, the Judicial Learning Center, which is located in the law library, was opened to the public. The Judicial Learning Center contains interactive exhibits that teach children and adults about the rule of law. The Center is operated by law library staff who schedule school visits, provide instruction and information during visits, maintain the exhibits and material contained in the Center, and update and maintain the Center's website. Approximately, 1000 to 1500 individuals visit the Center each year.

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: LAW LIBRARY	Division Number: 0400
Expense Org. Name: LAW LIBRARY	Unit Number: 0401

During the next biennium, the State law library intends to:

- Continue with collection development with the goal of meeting patrons' needs and abiding by the standards set forth by the American Association of Law Libraries
- Continue educational outreach initiatives to keep all patrons aware of the law library's valuable legal resources and its services
- Continue to provide exceptional services to all patrons
- Continue to bring the law library to current standards and best practices
- Continue to operate the Judicial Learning Center

### STANDARD BUDGET REQUEST

100 Series – Personal Services: Funds in this category are used for the payment of three full-time and one part-time employee.

200 Series – Supportive Services: The 200 series funds are used for the necessary operating costs of the law library, which includes postage, dues and registrations for professional development, office supplies, forms, cataloging and indexing supplies and photocopy charges, and the costs of binding law journals for the collection. The largest categories are 0236 (Educational and Instructional Supplies), which is used to acquire print resources, and 0207 (Dues/Licenses/Registrations), which is used for electronic resources.

400 Series – Central Services/Data Services: The 400 series funds are used to pay telecommunication costs for the employees in this unit.

**Total Standard Budget Request            \$1,432,916**

### EXCEPTION BUDGET REQUEST

#### Judicial Learning Center (Priority #1)

The Judicial Learning Center (JLC) has been an integral part of the law library for several years. During the 2021-2022 biennium, the Supreme Court will incur a number of costs related to the continuing operation, maintenance and improvement of the Center, including:

- \$30,000 for extension of warranty on defects in workmanship and damage as a result of wear and tear from use of the exhibits.
- \$30,000 for upgrades to exhibits, including the Applying the Rule of Law exhibit from a static to interactive exhibit. The upgrades will greatly improve the JLC experience for Wyoming students and guests by encouraging additional participation while visiting the JLC.
- \$5,000 for updating the content of the JLC, keeping it current and relevant to visitors.

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: LAW LIBRARY	Division Number: 0400
Expense Org. Name: LAW LIBRARY	Unit Number: 0401

- \$3,000 for three year renewal of the cleaning and inspection agreement, ensuring the JLC remains clean and safeguarding the long-term integrity of the exhibit components.

**THIS IS A ONE-TIME REQUEST.**

0292 Maintenance Agreements	\$ 33,000
0903 Professional Fees	<u>\$ 35,000</u>
Total	\$ 68,000

**Total Exception Request                      \$ 68,000**

**Total Program Budget Request              \$1,500,916**

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: LAW LIBRARY		AGY DIVISION		UNIT	FUND	APPR UNIT
Expense Org. Name: LAW LIBRARY		101 0400		0401	001	401
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court's Recommendation
Description	Code					
EXPENDITURES						
SALARIES CLASSIFIED	0103	499,902	491,209	0	491,209	491,209
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	125,578	133,816	0	133,816	133,816
EMPLOYER HEALTH INS BENEFITS	0196	127,408	91,349	0	91,349	91,349
PERSONAL SERVICES	0100	752,888	716,374	0	716,374	716,374
EQUIPMENT REP & MNTC	0202	0	0	0	0	0
COMMUNICATION	0204	2,525	2,525	0	2,525	2,525
DUES-LICENSES-REGIST	0207	120,842	120,842	0	120,842	120,842
ADVERTISING-PROMOT	0208	0	0	0	0	0
DATA PROCESSING	0209	0	0	0	0	0
MISCELLANEOUS	0210	0	0	0	0	0
TRAVEL IN STATE	0221	4,000	4,000	0	4,000	4,000
TRAVEL OUT OF STATE	0222	4,040	4,040	0	4,040	4,040
BD/COMM TRAVEL REIMBURSE	0227	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	10,916	10,916	0	10,916	10,916
MEDICAL-LAB SUPPLIES	0235	0	0	0	0	0
EDUCA-RECREATNL SUPP	0236	566,966	566,966	0	566,966	566,966
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0
MNTC CONTRACTS EXTERNAL	0292	0	0	33,000	33,000	33,000
SUPPORTIVE SERVICES	0200	709,289	709,289	33,000	742,289	742,289
CENTRAL-SER DATA-SER	0410	1,201	1,201	0	1,201	1,201
TELECOMMUNICATIONS	0420	6,209	6,052	0	6,052	6,052
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0
CENT. SERV./DATA SERV.	0400	7,410	7,253	0	7,253	7,253
PROFESSIONAL FEES	0901	0	0	0	0	0
SPECIAL PROJ & SVCS	0903	0	0	35,000	35,000	35,000
CONTRACTUAL SERVICES	0900	0	0	35,000	35,000	35,000
EXPENDITURE TOTALS		1,469,587	1,432,916	68,000	1,500,916	1,500,916
MEANS OF FUNDING						
GENERAL FUND	1001	1,469,587	1,432,916	68,000	1,500,916	1,500,916
GENERAL FUND	G	1,469,587	1,432,916	68,000	1,500,916	1,500,916
TOTAL FUNDING		1,469,587	1,432,916	68,000	1,500,916	1,500,916
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		3	3	0	3	3
PART TIME EMPLOYEE COUNT		1	1	0	1	1
AUTHORIZED EMPLOYEES		4	4	0	4	4
TOTAL AUTHORIZED EMPLOYEES		4	4	0	4	4



2021-2022 Biennium

C - Appropriation Organization Summary

Agency Name: SUPREME COURT Division Org Name: CIRCUIT COURTS		Agency Number: 101 Division Number: 0500				
1		2	3	4	5	6
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
COMMON JURY FUND	0501	135,210	135,210	0	135,210	135,210
SPECIAL COURT MAGISTRATES	0502	9,200	9,200	0	9,200	9,200
EQUIPMENT	0503	91,810	91,810	12,600	104,410	104,410
EXAMINATION OF COURTS	0504	463,315	467,346	0	467,346	467,346
FIRST JUDICIAL DISTRICT	0511	3,080,553	3,408,532	0	3,408,532	3,408,532
SECOND JUDICIAL DISTRICT	0521-0522	2,700,632	2,872,432	0	2,872,432	2,872,432
THIRD JUDICIAL DISTRICT	0531-0534	4,594,713	5,085,975	0	5,085,975	5,085,975
FOURTH JUDICIAL DISTRICT	0541-0542	1,902,438	2,072,440	0	2,072,440	2,072,440
FIFTH JUDICIAL DISTRICT	0551-0554	2,973,210	3,068,505	0	3,068,505	3,068,505
SIXTH JUDICIAL DISTRICT	0561-0563	3,371,039	3,621,268	0	3,621,268	3,621,268
SEVENTH JUDICIAL DISTRICT	0571	3,677,678	4,047,095	0	4,047,095	4,047,095
EIGHTH JUDICIAL DISTRICT	0581-0584	2,835,969	2,993,388	0	2,993,388	2,993,388
NINTH JUDICIAL DISTRICT	0591-0594	3,945,084	4,313,135	0	4,313,135	4,313,135
TOTAL BY DISTRICT		29,780,851	32,186,336	12,600	32,198,936	32,198,936
PERSONAL SERVICES	0100	28,035,233	30,432,310	0	30,432,310	30,432,310
SUPPORTIVE SERVICES	0200	1,345,337	1,345,337	12,600	1,357,937	1,357,937
CENTRAL SERVICES	0400	73,642	82,050	0	82,050	82,050
GRANTS & AID PAYMENT	0600	0	0	0	0	0
CONTRACTUAL SERVICES	0900	326,639	326,639	0	326,639	326,639
TOTAL BY OBJECT SERIES		29,780,851	32,186,336	12,600	32,198,936	32,198,936
MEANS OF FUNDING						
GENERAL FUND	1001	29,780,851	32,186,336	12,600	32,198,936	32,198,936
TOTAL BY FUNDING	G	29,780,851	32,186,336	12,600	32,198,936	32,198,936
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		151	151	0	151	151
PART TIME EMPLOYEE COUNT		7	7	0	7	7
AUTHORIZED EMPLOYEES		158	158	0	158	158
TOTAL AUTHORIZED EMPLOYEES		158	158	0	158	158

AGENCY NAME: SUPREME COURT  
 APPROPRIATION ORGANIZATION NAME: CIRCUIT COURTS

AGENCY NUMBER: 101  
 DIVISION NUMBER: 0500

### CIRCUIT COURT PROGRAM

The circuit court program encompasses appropriations and expenses for the operation of the state circuit courts pursuant to the Wyoming Constitution and Wyo. Stat. § 5-9-101. These 24 circuit courts have been consolidated into one program for purposes of consistency and flexibility. While the circuit court budgets are itemized by circuit, funds for each of the courts are kept in separate sub-budgets on the WOLFS system to provide individual circuit court accountability.

Twenty-three counties with 24 circuit court judges and five full-time magistrates are part of the state circuit court system.

#### Fully funded Circuit Court

#### Location/Number of Judges

Laramie	Cheyenne/3 judges
Natrona	Casper/3 judges
Fremont	Lander and Dubois/1 judge
Fremont	Riverton/1 judge
Sweetwater	Rock Springs/2 judges
Converse	Douglas/1 judge
Uinta	Evanston/1 judge
Sheridan	Sheridan/1 judge
Carbon	Rawlins/1 judge
Albany	Laramie/1 judge
Campbell	Gillette/2 judges
Lincoln	Kemmerer and Afton/1 judge
Goshen	Torrington/1 judge
Park	Cody and Powell/1 judge
Sublette	Pinedale/1 judge
Big Horn	Basin and Lovell/shares 1 judge with Hot Springs and Washakie Counties
Hot Springs	Thermopolis/shares 1 judge from Big Horn County and Washakie Counties
Teton	Jackson/1 judge
Crook	Sundance/shares 1 judge with Weston County
Weston	Newcastle/shares 1 judge with Crook County
Johnson	Buffalo/shares 1 judge with Sheridan County
Washakie	Worland/shares 1 judge with Big Horn and Hot Springs Counties
Platte	Wheatland/shares 2 judges with Converse, Goshen, and Niobrara Counties
Niobrara	Lusk/shares 2 judges with Converse, Goshen, and Platte Counties

AGENCY NAME: SUPREME COURT  
 APPROPRIATION ORGANIZATION NAME: CIRCUIT COURTS

AGENCY NUMBER: 101  
 DIVISION NUMBER: 0500

In addition to the sub-budget for each circuit court there are sub-budgets for the common jury fund, a common equipment fund, a special court magistrate fund, and an examination of courts fund.

#### JURISDICTION

The circuit courts' jurisdiction was expanded in 2011. Circuit courts have jurisdiction in misdemeanor criminal cases and they conduct preliminary examinations of persons charged with a felony. Activities in the circuit courts include the issuance of arrest warrants or summonses, the issuance of search warrants and the conducting of initial appearances for persons arrested in addition to the preliminary examinations. Circuit courts now have jurisdiction over civil cases when the recovery requested does not exceed \$50,000. In addition, circuit courts have jurisdiction over certain family violence, stalking, and sexual assault matters. Circuit court judges also function as district court commissioners if appointed by district court judges.

The following chart shows the composition of filings in the circuit courts for fiscal year 2019 for the select case types.

<u>Case Filings by Type</u>	<u>Number of Filings</u>	<u>Percent of Total Filings for FY 2019</u>
Civil	25,748	20%
Misdemeanors	97,400	75%
Felony Charges	<u>6,487</u>	<u>5%</u>
Total	129,635	100%

**NOTE: In October 2018, the Supreme Court began implementing a new case management system in circuit courts. The new system, Fullcourt Enterprise, adopts national classifications for case types. Until the new case management system is fully rolled out, it is not possible to report the same categories of case filings as historically reported. For example, the filings above do not include garnishments and petitions to revoke probation. Upon implementation of the new system in all circuit courts, the caseloads will be reported in full and in accordance with national classifications for case types.**

AGENCY NAME: SUPREME COURT  
 APPROPRIATION ORGANIZATION NAME: CIRCUIT COURTS

AGENCY NUMBER: 101  
 DIVISION NUMBER: 0500

#### ANALYSIS OF CASELOAD COMPOSITION IN THE CIRCUIT COURTS

Following are the statewide caseload and revenue statistics for fiscal years 2018 and 2019 (see NOTE on page SC-42).

	FY 2018	FY 2019
Filings		
Civil	28,199	25,748
Misdemeanors	107,282	97,400
Felony Charges	6,024	6,487
Total	141,505	129,635
Money Collected	FY 2018	FY 2019
Transmitted to County	\$8,500,730	\$7,016,734
Transmitted to State (General Fund)	\$3,823,543	\$3,588,389
Transmitted to State (Special Revenue)	\$3,468,856	\$3,113,654
Other Party Disbursements	\$14,495,189	\$14,006,338
TOTAL	\$30,288,318	\$27,725,115

General Fund revenues for Fiscal Years 2021 and 2022 are difficult to predict for each court. It is estimated that overall, the circuit courts will generate about \$3,600,000 per fiscal year or \$7,200,000 for the biennium.

#### **CONSEQUENCES OF INADEQUATE FUNDING**

The circuit courts have a high and varied caseload. Cases differ in complexity and time-intensiveness. Personnel costs account for 95 percent of the circuit court budget and 5 percent is for the supportive services, central services, and professional fees. If the circuit court program does not receive adequate funding, it cannot meet its statutory requirements. The quality and quantity of services provided would be severely affected and justice would not be served. Inadequate funding might also affect the hours the courts could be open to the public. Lack of appropriate funding would result in delay of judicial services, causing a severe backlog of cases and possibly inadequate accounting or revenue and delay in forwarding funds to the state and county.

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Circuit Courts	Division Number: 0500
Expense Org. Name: Common Jury Fund	Unit Number: 0501

**EXPENSE ORGANIZATION OVERVIEW****COMMON JURY FUND**

The Constitution guarantees citizens the right to a jury trial. Adequate funds must be available in the Jury Fees category to cover this expense. In accordance with Wyo. Stat. § 1-11-303, jurors are paid \$30.00 for each full or partial day of attendance.

It has been determined by a consensus of the circuit court judges and Court Administration that calling at least 20 jurors per trial is necessary to have sufficient jurors to sit after the attorneys have made their respective challenges. In very small communities, or when defendants are well known, there is often a need to increase the number of jurors called to ensure a panel can be selected. Based on 20 jurors per trial, the cost of holding a trial is \$600 per day. Jurors are also paid for mileage when they travel over 5 miles to the courthouse. This can raise the trial cost substantially given the rural nature of our state.

**STANDARD BUDGET REQUEST NARRATIVE**

200 Supportive Services: Funds in this category are used to pay the expenses necessary for a jury trial, including jury fees, bailiff fees, meals, mileage, etc. This fund is currently used by the 24 circuit courts.

900 Contractual Services: Funds in this category are used to cover the special needs that arise to ensure compliance with the Americans With Disabilities Act. Funds in this category have been used to retain interpreters for jurors when necessary.

**Total Standard Budget Request      \$135,210**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request      \$135,210**

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: CIRCUIT COURTS		AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: COMMON JURY FUND		101	0500	0501	001	501
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
JURY FEES (NEW CODE)	0211	123,710	123,710	0	123,710	123,710
TRAVEL IN STATE	0221	0	0	0	0	0
SUPPLIES	0230	5,000	5,000	0	5,000	5,000
OFFICE SUPPL-PRINTING	0231	500	500	0	500	500
FOOD SERVICE SUPP	0234	0	0	0	0	0
JURY FEES (CODE CHGD BY SAO)	0257	0	0	0	0	0
SUPPORTIVE SERVICES	0200	129,210	129,210	0	129,210	129,210
PROFESSIONAL FEES	0901	6,000	6,000	0	6,000	6,000
CONTRACTUAL TRAVEL	0905	0	0	0	0	0
CONTRACTUAL SERVICES	0900	6,000	6,000	0	6,000	6,000
EXPENDITURE TOTALS		135,210	135,210	0	135,210	135,210
MEANS OF FUNDING						
GENERAL FUND	1001	135,210	135,210	0	135,210	135,210
GENERAL FUND	G	135,210	135,210	0	135,210	135,210
TOTAL FUNDING		135,210	135,210	0	135,210	135,210

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Circuit Courts	Division Number: 0500
Expense Org. Name: Special Circuit Magistrates	Unit Number: 0502

**EXPENSE ORGANIZATION OVERVIEW****COURT MAGISTRATES – SPECIAL FUND****STANDARD BUDGET REQUEST**

900 Contractual Services: Funds in this category are used to pay for the cost of securing court magistrates for the circuit courts. Judges and magistrates of the circuit court are mandated to hold an initial appearance hearing within 72 hours of a warrantless arrest, at which they decide if bail may be posted. This special circuit court wide fund was established to fund costs arising from compliance with the 72-hour hearing requirement. The funds in this category compensate court magistrates used for weekend and holiday appearances, as well as when a court's individual budget is insufficient to cover absences of a judge. Standard budget request \$9,200.

**Total Standard Budget Request      \$9,200**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request      \$9,200**

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: CIRCUIT COURTS		AGY DIVISION		UNIT	FUND	APPR UNIT
Expense Org. Name: SPECIAL CIRCUIT MAGISTRATES		101	0500	0502	001	501
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
PROFESSIONAL FEES	0901	9,200	9,200	0	9,200	9,200
CONTRACTUAL SERVICES	0900	9,200	9,200	0	9,200	9,200
EXPENDITURE TOTALS		9,200	9,200	0	9,200	9,200
MEANS OF FUNDING						
GENERAL FUND	1001	9,200	9,200	0	9,200	9,200
GENERAL FUND	G	9,200	9,200	0	9,200	9,200
TOTAL FUNDING		9,200	9,200	0	9,200	9,200



Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Circuit Courts	Division Number: 0500
Expense Org. Name: Equipment	Unit Number: 0503

**EXPENSE ORGANIZATION OVERVIEW****CIRCUIT COURT EQUIPMENT**

This fund was established to provide for a common equipment fund for the circuit courts.

**STANDARD BUDGET REQUEST NARRATIVE**

200 Supportive Services: Funds in this category are used to pay for the cost of leasing copy machines in several circuit court offices and to cover the electronic postage meters and mailing machines in all circuit court offices.

**Total Standard Budget Request      \$ 91,810**

**EXCEPTION BUDGET REQUEST****Office Equipment (Priority #1)**

The Supreme Court is requesting \$12,600 for the 2<sup>nd</sup> Judicial District and 9<sup>th</sup> Judicial District to replace copy machines purchased in 2005 and 2013, respectively. This is a ONE-TIME REQUEST.

2 <sup>nd</sup> Judicial District – Laramie	0241 Office Equipment	\$ 6,400
9 <sup>th</sup> Judicial District – Pinedale	0241 Office Equipment	<u>\$ 6,200</u>
	Total Requested	\$ 12,600

**Total Exception Budget Request      \$ 12,600**

**Total Agency Budget Request      \$104,410**

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: CIRCUIT COURTS		AGY DIVISION		UNIT	FUND	APPR UNIT
Expense Org. Name: EQUIPMENT		101	0500	0503	001	501
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
UTILITIES	0203	0	0	0	0	0
COMMUNICATION (POSTAL)	0204	32,000	32,000	0	32,000	32,000
OFFICE SUPPLIES-PRINTING	0231	3,000	3,000	0	3,000	3,000
OFFICE EQUIP-FURNISH	0241	0	0	12,600	12,600	12,600
EDUCATION-RECRE-TECH	0246	0	0	0	0	0
REAL PROPERTY RENTAL	0251	0	0	0	0	0
EQUIPMENT RENTAL	0252	56,810	56,810	0	56,810	56,810
EXTERNAL MNT CONTRACTS	0292	0	0	0	0	0
SUPPORTIVE SERVICES	0200	91,810	91,810	12,600	104,410	104,410
TELECOMMUNICATIONS	0420	0	0	0	0	0
CENT.SERV./DATA SERV	0400	0	0	0	0	0
PROFESSIONAL FEES	0901	0	0	0	0	0
CONTRACTUAL SERVICES	0900	0	0	0	0	0
EXPENDITURE TOTALS		91,810	91,810	12,600	104,410	104,410
MEANS OF FUNDING						
GENERAL FUND	1001	91,810	91,810	12,600	104,410	104,410
GENERAL FUND	G	91,810	91,810	12,600	104,410	104,410
TOTAL FUNDING		91,810	91,810	12,600	104,410	104,410

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Circuit Courts	Division Number: 0500
Expense Org. Name: Examination of Courts	Unit Number: 0504

**EXPENSE ORGANIZATION OVERVIEW****EXAMINATION OF COURTS**

Over \$30 million passes through the circuit courts on an annual basis, and a large portion is in cash. Consequently, consistent internal audits are imperative. When the Supreme Court first began auditing the circuit courts, there were 16 circuit courts. Since that time, circuit courts have been established in all 23 counties. An internal auditor and an accounting analyst are funded from this unit. The auditor's principal duty is to travel around the state and perform in-depth audits of all circuit courts on a 2-year audit cycle. This individual also audits financial transactions of the Supreme Court and other special audits as deemed necessary (fixed assets, federal funds, etc). The accounting analyst has many duties, including processing invoices and payments of the courts, extensive technical support to court clerks on accounting, the case management system, and month- and year-end processes. The accounting analyst also performs various desk reviews and assists the auditor in performing audits as necessary.

**STANDARD BUDGET REQUEST NARRATIVE**

100 Series – Personal Services: Funds in this category provide salary and benefits for one internal auditor and one accounting analyst

200 Series – Supportive Services: Funds in this category are used to cover daily operations of the unit and travel expenditures associated with auditing of the courts.

400 Series – Central Services/Data Services: The 400 series funds are used to pay telecommunication services for the employees in this unit.

900 Series – Contractual Services: Funds in this category are used to pay contractual expenses associated with investigations of courts. A standard audit step is to request copies of supporting documentation of bank deposits.

**Total Standard Budget Request      \$467,346**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request      \$467,346**

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: CIRCUIT COURTS		AGY DIVISION		UNIT	FUND	APPR UNIT
Expense Org. Name: EXAMINATION OF COURTS		101	0500	0504	001	501
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court's Recommendation
Description	Code					
EXPENDITURES						
SALARIES CLASSIFIED	0103	268,329	279,480	0	279,480	279,480
EMPLOYER PD BENEFITS	0105	69,064	78,166	0	78,166	78,166
EMPLOYER HEALTH INS BENEFITS	0196	92,561	74,819	0	74,819	74,819
EXTERNAL COST ADJ - BENEFIT	0199	0	0	0	0	0
PERSONAL SERVICES	0100	429,954	432,465	0	432,465	432,465
COMMUNICATION	0204	1,500	1,500	0	1,500	1,500
DUES-LICENSES-REGIST	0207	4,200	4,200	0	4,200	4,200
ADVERTISING-PROMOTION	0208	0	0	0	0	0
TRAVEL IN STATE	0221	12,823	12,823	0	12,823	12,823
TRAVEL OUT OF STATE	0222	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	4,000	4,000	0	4,000	4,000
OFFICE EQUIPMENT-FURNISH	0241	0	0	0	0	0
REAL PROPERTY RENTAL	0251	500	500	0	500	500
SUPPORTIVE SERVICES	0200	23,023	23,023	0	23,023	23,023
TELECOMMUNICATIONS	0420	2,658	4,178	0	4,178	4,178
CENT. SERV./DATA SERV.	0400	2,658	4,178	0	4,178	4,178
PROFESSIONAL FEES	0901	7,680	7,680	0	7,680	7,680
SPECIAL PROJ & SVCS	0903	0	0	0	0	0
SPECIAL PROJ & SVCS	0905	0	0	0	0	0
CONTRACTUAL SERVICES	0900	7,680	7,680	0	7,680	7,680
EXPENDITURE TOTALS		463,315	467,346	0	467,346	467,346
MEANS OF FUNDING						
GENERAL FUND	1001	463,315	467,346	0	467,346	467,346
GENERAL FUND	G	463,315	467,346	0	467,346	467,346
TOTAL FUNDING		463,315	467,346	0	467,346	467,346
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		2	2	0	2	2
PART TIME EMPLOYEE COUNT		0	0	0	0	0
AUTHORIZED EMPLOYEES		2	2	0	2	2
TOTAL AUTHORIZED EMPLOYEES		2	2	0	2	2

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: FIRST JUDICIAL DISTRICT	Unit Number: 0511

**EXPENSE ORGANIZATION OVERVIEW****FIRST JUDICIAL DISTRICT**

Laramie County

Following are fiscal year caseload and revenue statistics for the First Judicial District:

		Laramie County Circuit Court	
		2018	2019
Filings			
	Civil	4,324	4,793
	Misdemeanor	10,340	9,784
	Felony Charges	1,131	1,201
	Total	15,795	15,778
Money Collected			
	Transmitted to County	\$ 829,574	\$ 653,763
	Transmitted to State	\$ 695,741	\$ 695,487
	Other Party Disbursements	\$1,647,805	\$1,813,695
	TOTAL	\$3,173,120	\$3,162,945

In October 2018, the Supreme Court began implementing a new case management system in circuit courts. The new system, Fullcourt Enterprise, adopts national classifications for case types. Until the new case management system is fully rolled out, it is not possible to report the same categories of case filings as historically reported. For example, the filings above do not include garnishments and petitions to revoke probation. Upon implementation of the new system in all circuit courts, the caseloads will be reported in full and in accordance with national classifications for case types.

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: FIRST JUDICIAL DISTRICT	Unit Number: 0511

**STANDARD BUDGET REQUEST NARRATIVE**

100 Series – Personal Services: The 100 series funds are used to provide for three (3) judges and 13 full-time clerks.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit court in Cheyenne.

900 Series – Contractual Services: Funds in the 900 series are used to pay for contractual services, which include the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters.

**Total Standard Budget Request      \$3,408,533**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request      \$3,408,533**

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: CIRCUIT COURTS		AGY DIVISION		UNIT	FUND	APPR UNIT
Expense Org. Name: FIRST JUDICIAL DISTRICT		101	0500	0511	001	501
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
SALARIES SET BY LAW	0101	750,000	870,000	0	870,000	870,000
SALARIES CLASSIFIED	0103	1,207,330	1,277,104	0	1,277,104	1,277,104
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	529,027	607,884	0	607,884	607,884
EMPLOYER HEALTH INS BENEFITS	0196	456,076	515,418	0	515,418	515,418
EXTERNAL COST ADJ-BENEFIT	0199	0	0	0	0	0
PERSONAL SERVICES	0100	2,942,433	3,270,406	0	3,270,406	3,270,406
EQUIPMENT REP & MNTC	0202	10,552	10,552	0	10,552	10,552
UTILITIES	0203	5,000	5,000	0	5,000	5,000
COMMUNICATION	0204	22,389	22,389	0	22,389	22,389
DUES-LICENSES-REGIST	0207	6,300	6,300	0	6,300	6,300
ADVERTISING-PROMOTION	0208	0	0	0	0	0
MISCELLANEOUS	0210	200	200	0	200	200
TRAVEL IN STATE	0221	9,000	9,000	0	9,000	9,000
SUPPLIES	0230	2,269	2,269	0	2,269	2,269
TRAVEL OUT OF STATE	0222	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	35,198	35,198	0	35,198	35,198
EDUCA-RECREATNL SUPP	0236	7,320	7,320	0	7,320	7,320
SOFT GOODS&HOUSEKPNG	0237	487	487	0	487	487
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0
EQUIPMENT RENTAL	0252	0	0	0	0	0
INSURANCE-BOND PREMS	0254	3,547	3,547	0	3,547	3,547
MAINT CONTRACTS EXT	0292	2,500	2,500	0	2,500	2,500
SUPPORTIVE SERVICES	0200	104,762	104,762	0	104,762	104,762
TELECOMMUNICATIONS	0420	1,358	1,364	0	1,364	1,364
CENT. SERV./DATA SERV.	0400	1,358	1,364	0	1,364	1,364
PROFESSIONAL FEES	0901	32,000	32,000	0	32,000	32,000
CONTRACTUAL SERVICES	0900	32,000	32,000	0	32,000	32,000
EXPENDITURE TOTALS		3,080,553	3,408,532	0	3,408,532	3,408,532
MEANS OF FUNDING						
GENERAL FUND	1001	3,080,553	3,408,532	0	3,408,532	3,408,532
GENERAL FUND	G	3,080,553	3,408,532	0	3,408,532	3,408,532
TOTAL FUNDING		3,080,553	3,408,532	0	3,408,532	3,408,532
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		16	16	0	16	16
PART TIME EMPLOYEE COUNT		0	0	0	0	0
AUTHORIZED EMPLOYEES		16	16	0	16	16
TOTAL AUTHORIZED EMPLOYEES		16	16	0	16	16

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: SECOND JUDICIAL DISTRICT	Unit Number: 0521 - 0522

**EXPENSE ORGANIZATION OVERVIEW**

**SECOND JUDICIAL DISTRICT**  
Albany County and Carbon County

Following are fiscal year caseload and revenue statistics for the Second Judicial District:

		Albany Circuit Court		Carbon Circuit Court	
		2018	2019	2018	2019
Filings	Civil	1,070	853	624	603
	Misdemeanor	6,551	5,687	8,901	7,557
	Felony Charges	437	359	256	292
	Total	<u>8,058</u>	<u>6,899</u>	<u>9,781</u>	<u>8,452</u>
Money Collected					
	Transmitted to County	\$584,091	\$443,891	\$820,061	\$605,991
	Transmitted to State	\$494,104	\$442,150	\$497,869	\$456,051
	Other Party Disbursements	<u>\$507,254</u>	<u>\$460,269</u>	<u>\$495,396</u>	<u>\$368,089</u>
	TOTAL	\$1,585,449	\$1,346,310	\$1,813,326	\$1,430,131

In October 2018, the Supreme Court began implementing a new case management system in circuit courts. The new system, Fullcourt Enterprise, adopts national classifications for case types. Until the new case management system is fully rolled out, it is not possible to report the same categories of case filings as historically reported. For example, the filings above do not include garnishments and petitions to revoke probation. Upon implementation of the new system in all circuit courts, the caseloads will be reported in full and in accordance with national classifications for case types.



Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: SECOND JUDICIAL DISTRICT	Unit Number: 0521 - 0522

**STANDARD BUDGET REQUEST NARRATIVE**

100 Series – Personal Services: The 100 series funds are used to provide for two (2) judges, 12 full-time clerks, and one (1) part-time clerk for the circuit courts located in Albany County and Carbon County.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit court in Laramie and Rawlins.

400 Series – Central Services/Data Services: The 400 series funds are used to pay telecommunication costs for the circuit court in Laramie and Rawlins.

900 Series – Contractual Services: Funds in the 900 series are used to pay for contractual services, which include the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters.

**Total Standard Budget Request      \$2,872,432**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request      \$2,872,432**

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: CIRCUIT COURTS		AGY DIVISION		UNIT FUND		APPR UNIT
Expense Org. Name: SECOND JUDICIAL DISTRICT		101	0500	0521-0522	001	501
1		2	3	4	5	6
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
EXPENDITURES						
SALARIES SET BY LAW	0101	500,000	580,000	0	580,000	580,000
SALARIES CLASSIFIED	0103	1,134,812	1,119,956	0	1,119,956	1,119,956
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	431,865	483,875	0	483,875	483,875
EMPLOYER HEALTH INS BENEFITS	0196	506,736	557,279	0	557,279	557,279
EXTERNAL COST ADJ-BENEFITS	0199	0	0	0	0	0
PERSONAL SERVICES	0100	2,573,413	2,741,110	0	2,741,110	2,741,110
EQUIPMENT REP & MNTC	0202	6,480	6,480	0	6,480	6,480
UTILITIES	0203	6,000	6,000	0	6,000	6,000
COMMUNICATION	0204	30,340	30,340	0	30,340	30,340
DUES-LICENSES-REGIST	0207	650	650	0	650	650
ADVERTISING-PROMOTION	0208	0	0	0	0	0
MISCELLANEOUS	0210	250	250	0	250	250
TRAVEL IN STATE	0221	9,000	9,000	0	9,000	9,000
TRAVEL OUT OF STATE	0222	0	0	0	0	0
SUPPLIES	0230	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	36,341	36,341	0	36,341	36,341
EDUCA-RECREATNL SUPP	0236	5,720	5,720	0	5,720	5,720
SOFT GOODS&HOUSEKPNG	0237	551	551	0	551	551
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
EQUIPMENT RENTAL	0252	0	0	0	0	0
INSURANCE-BOND PREMS	0254	1,000	1,000	0	1,000	1,000
PAYMENTS	0255	0	0	0	0	0
SUPPORTIVE SERVICES	0200	96,332	96,332	0	96,332	96,332
TELECOMMUNICATIONS	0420	9,378	13,481	0	13,481	13,481
CENT. SERV./DATA SERV.	0400	9,378	13,481	0	13,481	13,481
PROFESSIONAL FEES	0901	21,509	21,509	0	21,509	21,509
CONTRACTUAL SERVICES	0900	21,509	21,509	0	21,509	21,509
EXPENDITURE TOTALS		2,700,632	2,872,432	0	2,872,432	2,872,432
MEANS OF FUNDING						
GENERAL FUND	1001	2,700,632	2,872,432	0	2,872,432	2,872,432
GENERAL FUND	G	2,700,632	2,872,432	0	2,872,432	2,872,432
TOTAL FUNDING		2,700,632	2,872,432	0	2,872,432	2,872,432
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		14	14	0	14	14
PART TIME EMPLOYEE COUNT		1	1	0	1	1
AUTHORIZED EMPLOYEES		15	15	0	15	15
TOTAL AUTHORIZED EMPLOYEES		15	15	0	15	15

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: THIRD JUDICIAL DISTRICT	Unit Number: 0531 - 0534

**EXPENSE ORGANIZATION OVERVIEW****THIRD JUDICIAL DISTRICT**

Lincoln County, Sweetwater County, and Uinta County

Following are fiscal year caseload and revenue statistics for the Third Judicial District

	Lincoln Circuit Court		Sweetwater Circuit Court		Uinta Circuit Court	
	2018	2019	2018	2019	2018	2019
Filings						
Civil	501	406	2,911	2,578	1,129	980
Misdemeanor	4,630	3,838	10,844	8,064	6,413	4,979
Felony Charges	114	93	674	716	253	317
Total	5,245	4,337	14,429	11,358	7,795	6,276
Money Collected						
Transmitted to County	\$291,193	\$238,729	\$766,413	\$477,967	\$512,862	\$332,671
Transmitted to State	\$267,714	\$234,617	\$705,259	\$578,346	\$360,662	\$302,627
Other Party Disbursements	\$279,804	\$244,832	\$1,504,609	\$1,082,874	\$521,755	\$657,872
TOTAL	\$838,711	\$718,178	\$2,976,281	\$2,139,187	\$1,395,279	\$1,293,170

In October 2018, the Supreme Court began implementing a new case management system in circuit courts. The new system, Fullcourt Enterprise, adopts national classifications for case types. Until the new case management system is fully rolled out, it is not possible to report the same categories of case filings as historically reported. For example, the filings above do not include garnishments and petitions to revoke probation. Upon implementation of the new system in all circuit courts, the caseloads will be reported in full and in accordance with national classifications for case types.

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: THIRD JUDICIAL DISTRICT	Unit Number: 0531 - 0534

**STANDARD BUDGET REQUEST NARRATIVE**

100 Series – Personal Services: The 100 series funds are used to provide for four (4) judges, 20 full-time clerks, and one (1) part-time clerk.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit courts in Kemmerer, Afton, Rock Springs and Evanston.

400 Series – Central Services/Data Services: The 400 series funds are used to cover telecommunication costs.

900 Series – Contractual Services: Funds in the 900 series are used to pay for contractual services, which include the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters.

**Total Standard Budget Request      \$5,085,975**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request      \$5,085,975**

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: CIRCUIT COURTS		AGY DIVISION		UNIT FUND		APPR UNIT
Expense Org. Name: THIRD JUDICIAL DISTRICT		101	0500	0531-0534	001	501
1	2	3	4	5	6	
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
EXPENDITURES						
SALARIES SET BY LAW	0101	1,000,000	1,160,000	0	1,160,000	1,160,000
SALARIES CLASSIFIED	0103	1,865,858	1,935,033	0	1,935,033	1,935,033
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	770,171	886,424	0	886,424	886,424
EMPLOYER HEALTH INS BENEFITS	0196	724,372	871,903	0	871,903	871,903
EXTERNAL COST ADJ-BENEFITS	0199	0	0	0	0	0
PERSONAL SERVICES	0100	4,360,401	4,853,360	0	4,853,360	4,853,360
EQUIPMENT REP & MNTC	0202	11,783	11,783	0	11,783	11,783
UTILITIES	0203	1,100	1,100	0	1,100	1,100
COMMUNICATION	0204	40,912	40,912	0	40,912	40,912
DUES-LICENSES-REGIST	0207	800	800	0	800	800
ADVERTISING-PROMOTION	0208	350	350	0	350	350
MISCELLANEOUS	0210	350	350	0	350	350
TRAVEL IN STATE	0221	20,034	20,034	0	20,034	20,034
TRAVEL OUT OF STATE	0222	0	0	0	0	0
PERM ASSIGNED VEHICLE	0223	9,900	9,900	0	9,900	9,900
SUPPLIES	0230	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	74,151	74,151	0	74,151	74,151
EDUCA-RECREATNL SUPP	0236	7,553	7,553	0	7,553	7,553
SOFT GOODS&HOUSEKPNG	0237	401	401	0	401	401
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0
EQUIPMENT RENTAL	0252	0	0	0	0	0
INSURANCE-BOND PREMS	0254	3,703	3,703	0	3,703	3,703
PAYMENTS	0255	0	0	0	0	0
SUPPORTIVE SERVICES	0200	171,037	171,037	0	171,037	171,037
TELECOMMUNICATIONS	0420	15,467	13,770	0	13,770	13,770
CENT. SERV./DATA SERV.	0400	15,467	13,770	0	13,770	13,770
PROFESSIONAL FEES	0901	47,808	47,808	0	47,808	47,808
CONTRACTUAL SERVICES	0900	47,808	47,808	0	47,808	47,808
EXPENDITURE TOTALS		4,594,713	5,085,975	0	5,085,975	5,085,975
MEANS OF FUNDING						
GENERAL FUND	1001	4,594,713	5,085,975	0	5,085,975	5,085,975
GENERAL FUND	G	4,594,713	5,085,975	0	5,085,975	5,085,975
TOTAL FUNDING		4,594,713	5,085,975	0	5,085,975	5,085,975
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		24	24	0	24	24
PART TIME EMPLOYEE COUNT		1	1	0	1	1
AUTHORIZED EMPLOYEES		25	25	0	25	25
TOTAL AUTHORIZED EMPLOYEES		25	25	0	25	25

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: FOURTH JUDICIAL DISTRICT	Unit Number: 0541 - 0542

**EXPENSE ORGANIZATION OVERVIEW**

**FOURTH JUDICIAL DISTRICT**  
Sheridan County and Johnson County

Following are fiscal year caseload and revenue statistics for the Fourth Judicial District:

		Sheridan Circuit Court		Johnson Circuit Court	
		2018	2019	2018	2019
Filings					
	Civil	1,394	1,298	471	380
	Misdemeanor	4,349	3,778	2,389	2,188
	Felony Charges	199	185	95	103
	Total	5,942	5,261	2,955	2,671
Money Collected					
	Transmitted to County	\$372,612	\$269,324	\$241,578	\$178,716
	Transmitted to State	\$301,556	\$283,633	\$141,339	\$145,487
	Other Party Disbursements	\$678,647	\$795,723	\$233,488	\$280,555
	TOTAL	\$1,352,815	\$1,348,680	\$616,405	\$604,758

In October 2018, the Supreme Court began implementing a new case management system in circuit courts. The new system, Fullcourt Enterprise, adopts national classifications for case types. Until the new case management system is fully rolled out, it is not possible to report the same categories of case filings as historically reported. For example, the filings above do not include garnishments and petitions to revoke probation. Upon implementation of the new system in all circuit courts, the caseloads will be reported in full and in accordance with national classifications for case types.

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: FOURTH JUDICIAL DISTRICT	Unit Number: 0541 - 0542

**STANDARD BUDGET REQUEST NARRATIVE**

100 Series – Personal Services: The 100 series funds are used to provide for one (1) judge, one (1) full-time magistrate (W.S. § 5-9-209), seven (7) full-time clerks, and two (2) part-time clerks for the circuit courts located in Sheridan and Buffalo.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit court in Sheridan and Buffalo.

400 Series – Central Services/Data Services: The 400 series funds are used to pay telecommunication costs for the circuit court in Sheridan and Buffalo.

900 Series – Contractual Services: Funds in the 900 series are used to pay for contractual services, which include the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters.

**Total Standard Budget Request      \$2,072,440**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request      \$2,072,440**

## CE Expense Organization Budget Request

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: CIRCUIT COURTS		AGY DIVISION		UNIT FUND		APPR UNIT
Expense Org. Name: FOURTH JUDICIAL DISTRICT		101	0500	0541-0542	001	501
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
SALARIES SET BY LAW	0101	250,000	290,000	0	290,000	290,000
SALARIES CLASSIFIED	0103	850,039	888,818	0	888,818	888,818
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	287,631	334,172	0	334,172	334,172
EMPLOYER HEALTH INS BENEFITS	0196	415,542	460,202	0	460,202	460,202
PERSONAL SERVICES	0100	1,803,212	1,973,192	0	1,973,192	1,973,192
EQUIPMENT REP & MNTC	0202	5,114	5,114	0	5,114	5,114
UTILITIES	0203	0	0	0	0	0
COMMUNICATION	0204	24,698	24,698	0	24,698	24,698
DUES-LICENSES-REGIST	0207	2,629	2,629	0	2,629	2,629
ADVERTISING-PROMOTION	0208	0	0	0	0	0
MISCELLANEOUS	0210	275	275	0	275	275
TRAVEL IN STATE	0221	11,647	11,647	0	11,647	11,647
TRAVEL OUT OF STATE	0222	0	0	0	0	0
SUPPLIES	0230	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	28,121	28,121	0	28,121	28,121
EDUCA-RECREATNL SUPP	0236	5,661	5,661	0	5,661	5,661
SOFT GOODS&HOUSEKPNG	0237	591	591	0	591	591
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
EDUCA-RECREATNL TECH	0246	0	0	0	0	0
EQUIPMENT RENTAL	0252	480	480	0	480	480
INSURANCE-BOND PREMS	0254	1,000	1,000	0	1,000	1,000
PAYMENTS	0255	0	0	0	0	0
SUPPORTIVE SERVICES	0200	80,216	80,216	0	80,216	80,216
CENTRAL-SER DATA-SER	0410	0	0	0	0	0
TELECOMMUNICATIONS	0420	4,298	4,320	0	4,320	4,320
CENT. SERV./DATA SERV.	0400	4,298	4,320	0	4,320	4,320
PROFESSIONAL FEES	0901	14,712	14,712	0	14,712	14,712
CONTRACTUAL TRAVEL	0905	0	0	0	0	0
CONTRACTUAL SERVICES	0900	14,712	14,712	0	14,712	14,712
EXPENDITURE TOTALS		1,902,438	2,072,440	0	2,072,440	2,072,440
MEANS OF FUNDING						
GENERAL FUND	1001	1,902,438	2,072,440	0	2,072,440	2,072,440
GENERAL FUND	G	1,902,438	2,072,440	0	2,072,440	2,072,440
TOTAL FUNDING		1,902,438	2,072,440	0	2,072,440	2,072,440
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		9	9	0	9	9
PART TIME EMPLOYEE COUNT		2	2	0	2	2
AUTHORIZED EMPLOYEES		11	11	0	11	11
TOTAL AUTHORIZED EMPLOYEES		11	11	0	11	11



Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: FIFTH JUDICIAL DISTRICT	Unit Number: 0551 - 0554

**EXPENSE ORGANIZATION OVERVIEW****FIFTH JUDICIAL DISTRICT**

Park County, Big Horn County, Hot Springs County, and Washakie County

Following are fiscal year caseload and revenue statistics for Fifth Judicial District

	Park Circuit Court		Big Horn Circuit Court		Hot Springs Circuit Court		Washakie Circuit Court	
	2018	2019	2018	2019	2018	2019	2018	2019
Filings								
Civil	1,201	1,144	422	450	244	214	310	259
Misdemeanor	4,695	4,677	1,235	1,428	1,694	1,715	1,546	1,338
Felony Charges	214	183	47	91	66	96	105	99
Total	6,110	6,004	1,704	1,969	2,004	2,025	1,961	1,696
Money Collected								
Transmitted to County	\$400,028	\$391,521	\$59,892	\$83,044	\$90,553	\$87,286	\$73,511	\$56,294
Transmitted to State	\$376,150	\$384,697	\$89,753	\$103,954	\$92,260	\$96,290	\$103,662	\$80,859
Other Party Disbursements	\$699,476	\$758,918	\$280,006	\$267,747	\$149,604	\$149,196	\$209,140	\$165,803
Total	\$1,475,654	\$1,535,136	\$429,651	\$454,745	\$332,417	\$332,772	\$386,313	\$302,956

In October 2018, the Supreme Court began implementing a new case management system in circuit courts. The new system, Fullcourt Enterprise, adopts national classifications for case types. Until the new case management system is fully rolled out, it is not possible to report the same categories of case filings as historically reported. For example, the filings above do not include garnishments and petitions to revoke probation. Upon implementation of the new system in all circuit courts, the caseloads will be reported in full and in accordance with national classifications for case types.

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: FIFTH JUDICIAL DISTRICT	Unit Number: 0551 - 0554

**STANDARD BUDGET REQUEST NARRATIVE**

100 Series – Personal Services: The 100 series funds are used to provide for two (2) judges, two (2) full-time magistrates (W.S. § 5-9-209), 11 full-time clerks, and one (1) part-time clerk.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit courts in Cody, Powell, Basin, Lovell, Thermopolis, and Worland.

400 Series – Central Services/Data Services: The 400 series funds are used to cover telecommunication costs.

900 Series – Contractual Services: Funds in the 900 series are used to pay for contractual services, which include the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters.

**Total Standard Budget Request      \$3,068,505**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request      \$3,068,505**

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: CIRCUIT COURTS		AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: FIFTH JUDICIAL DISTRICT		101	0500	0551-0554	001	501
1	2	3	4	5	6	
	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation	
Description	Code					
EXPENDITURES						
SALARIES SET BY LAW	0101	500,000	580,000	0	580,000	
SALARIES CLASSIFIED	0103	1,233,184	1,201,289	0	1,201,289	
SALARIES OTHER	0104	0	0	0	0	
EMPLOYER PD BENEFITS	0105	456,190	502,844	0	502,844	
EMPLOYER HEALTH INS BENEFITS	0196	612,371	611,619	0	611,619	
EXTERNAL COST ADJ-BENEFITS	0199	0	0	0	0	
PERSONAL SERVICES	0100	2,801,745	2,895,752	0	2,895,752	
EQUIPMENT REP & MNTC	0202	9,744	9,744	0	9,744	
UTILITIES	0203	2,500	2,500	0	2,500	
COMMUNICATION	0204	26,626	26,626	0	26,626	
DUES-LICENSES-REGIST	0207	4,954	4,954	0	4,954	
ADVERTISING-PROMOTION	0208	0	0	0	0	
MISCELLANEOUS	0210	225	225	0	225	
TRAVEL IN STATE	0221	26,925	26,925	0	26,925	
TRAVEL OUT OF STATE	0222	0	0	0	0	
PERM ASSIGNED VEHICLE	0223	12,120	12,120	0	12,120	
SUPPLIES	0230	0	0	0	0	
OFFICE SUPPL-PRINTING	0231	39,820	39,820	0	39,820	
EDUCA-RECREATNL SUPP	0236	5,847	5,847	0	5,847	
SOFT GOODS&HOUSEKPNG	0237	675	675	0	675	
OTH REPAIR-MAINT SUP	0239	0	0	0	0	
OFFICE EQUIP-FURNISH	0241	0	0	0	0	
EQUIPMENT RENTAL	0252	0	0	0	0	
INSURANCE-BOND PREMS	0254	2,000	2,000	0	2,000	
PAYMENTS	0255	0	0	0	0	
SUPPORTIVE SERVICES	0200	131,436	131,436	0	131,436	
TELECOMMUNICATIONS	0420	10,157	11,445	0	11,445	
CENT. SERV./DATA SERV.	0400	10,157	11,445	0	11,445	
PROFESSIONAL FEES	0901	29,872	29,872	0	29,872	
CONTRACTUAL SERVICES	0900	29,872	29,872	0	29,872	
EXPENDITURE TOTALS		2,973,210	3,068,505	0	3,068,505	
MEANS OF FUNDING						
GENERAL FUND	1001	2,973,210	3,068,505	0	3,068,505	
GENERAL FUND	G	2,973,210	3,068,505	0	3,068,505	
TOTAL FUNDING		2,973,210	3,068,505	0	3,068,505	
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT	15	15	0	15	15	
PART TIME EMPLOYEE COUNT	1	1	0	1	1	
AUTHORIZED EMPLOYEES	16	16	0	16	16	
TOTAL AUTHORIZED EMPLOYEES	16	16	0	16	16	

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: SIXTH JUDICIAL DISTRICT	Unit Number: 0561 - 0563

**EXPENSE ORGANIZATION OVERVIEW****SIXTH JUDICIAL DISTRICT**

Campbell County, Crook County, and Weston County

Following are fiscal year caseload and revenue statistics for the Sixth Judicial District

		Campbell Circuit Court		Crook Circuit Court		Weston Circuit Court	
		2018	2019	2018	2019	2018	2019
Filings	Civil	2,428	2,207	159	161	245	255
	Misdemeanor	7,148	7,158	2,238	1,947	1,675	1,541
	Felony Charges	544	750	60	67	49	51
	Total	10,120	10,115	2,457	2,175	1,969	1,847
Money Collected							
	Transmitted to County	\$671,193	\$668,135	\$226,130	\$201,082	\$119,265	\$101,634
	Transmitted to State	\$605,454	\$611,279	\$139,546	\$136,241	\$111,064	\$101,705
	Other Party Disbursements	<u>\$1,839,929</u>	<u>\$1,610,159</u>	<u>\$102,050</u>	<u>\$98,028</u>	<u>\$149,476</u>	<u>\$193,036</u>
	Total	\$3,116,576	\$2,889,573	\$467,726	\$435,351	\$379,805	\$396,375

In October 2018, the Supreme Court began implementing a new case management system in circuit courts. The new system, Fullcourt Enterprise, adopts national classifications for case types. Until the new case management system is fully rolled out, it is not possible to report the same categories of case filings as historically reported. For example, the filings above do not include garnishments and petitions to revoke probation. Upon implementation of the new system in all circuit courts, the caseloads will be reported in full and in accordance with national classifications for case types.

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: SIXTH JUDICIAL DISTRICT	Unit Number: 0561 - 0563

**STANDARD BUDGET REQUEST NARRATIVE**

100 Series – Personal Services: The 100 series funds are used to provide for three (3) judges, one (1) magistrate, 13 full-time clerks, and one (1) part-time clerk.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit courts in Gillette, Sundance and Newcastle.

400 Series – Central Services/Data Services: The 400 series funds are used to cover telecommunication costs.

900 Series – Contractual Services: Funds in the 900 series are used to pay for contractual services, which include the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters.

**Total Standard Budget Request            \$3,621,268**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request            \$3,621,268**

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code					
Approp. Org. Name: CIRCUIT COURTS		AGY DIVISION UNIT FUND				APPR UNIT	
Expense Org. Name: SIXTH JUDICIAL DISTRICT		101	0500	0561-0563	001	501	
1	2	3	4	5	6		
	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation		
Description	Code						
EXPENDITURES							
SALARIES SET BY LAW	0101	750,000	870,000	0	870,000		
SALARIES CLASSIFIED	0103	1,263,662	1,286,230	0	1,286,230		
SALARIES OTHER	0104	0	0	0	0		
EMPLOYER PD BENEFITS	0105	541,204	620,024	0	620,024		
EMPLOYER HEALTH INS BENEFITS	0196	627,089	655,745	0	655,745		
EXTERNAL COST ADJ-BENEFITS	0199	0	0	0	0		
PERSONAL SERVICES	0100	3,181,955	3,431,999	0	3,431,999		
EQUIPMENT REP & MNTC	0202	7,421	7,921	0	7,921		
UTILITIES	0203	7,800	7,800	0	7,800		
COMMUNICATION	0204	20,609	24,609	0	24,609		
DUES-LICENSES-REGIST	0207	4,745	4,745	0	4,745		
ADVERTISING-PROMOTION	0208	0	0	0	0		
MISCELLANEOUS	0210	394	394	0	394		
TRAVEL IN STATE	0221	11,365	12,365	0	12,365		
TRAVEL OUT OF STATE	0222	0	3,500	0	3,500		
PERMANENTLY ASSIGNED VEHICLES	0223	13,296	13,296	0	13,296		
SUPPLIES	0230	0	0	0	0		
OFFICE SUPPL-PRINTING	0231	61,613	54,613	0	54,613		
EDUCA-RECREATNL SUPP	0236	11,633	9,633	0	9,633		
SOFT GOODS&HOUSEKPNG	0237	1,418	1,418	0	1,418		
TRANSPORTATION - PASSENGER CAR	0243	0	0	0	0		
EQUIPMENT RENTAL	0252	0	0	0	0		
INSURANCE-BOND PREMS	0254	2,900	2,900	0	2,900		
PAYMENTS	0255	0	0	0	0		
SUPPORTIVE SERVICES	0200	143,194	143,194	0	143,194		
TELECOMMUNICATIONS	0420	5,434	5,619	0	5,619		
CENT. SERV./DATA SERV.	0400	5,434	5,619	0	5,619		
PROFESSIONAL FEES	0901	40,456	40,456	0	40,456		
CONTRACTUAL SERVICES	0900	40,456	40,456	0	40,456		
EXPENDITURE TOTALS		3,371,039	3,621,268	0	3,621,268		
MEANS OF FUNDING							
GENERAL FUND	1001	3,371,039	3,621,268	0	3,621,268		
GENERAL FUND	G	3,371,039	3,621,268	0	3,621,268		
TOTAL FUNDING		3,371,039	3,621,268	0	3,621,268		
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		17	17	0	17		
PART TIME EMPLOYEE COUNT		1	1	0	1		
AUTHORIZED EMPLOYEES		18	18	0	18		
TOTAL AUTHORIZED EMPLOYEES		18	18	0	18		

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: SEVENTH JUDICIAL DISTRICT	Unit Number: 0571

**EXPENSE ORGANIZATION OVERVIEW****SEVENTH JUDICIAL DISTRICT**

Natrona County

Following are fiscal year caseload and revenue statistics for the Seventh Judicial District:

## Natrona County Circuit Court

	2018	2019
Filings		
Civil	6,650	5,532
Misdemeanor	8,203	7,764
Felony Charges	834	1,022
Total	<u>15,687</u>	<u>14,318</u>
Money Collected		
Transmitted to County	\$613,348	\$579,193
Transmitted to State	\$754,326	\$515,430
Other Party Disbursements	<u>\$3,364,380</u>	<u>\$3,245,525</u>
TOTAL	<u>\$4,732,054</u>	<u>\$4,340,148</u>

In October 2018, the Supreme Court began implementing a new case management system in circuit courts. The new system, Fullcourt Enterprise, adopts national classifications for case types. Until the new case management system is fully rolled out, it is not possible to report the same categories of case filings as historically reported. For example, the filings above do not include garnishments and petitions to revoke probation. Upon implementation of the new system in all circuit courts, the caseloads will be reported in full and in accordance with national classifications for case types.

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: SEVENTH JUDICIAL DISTRICT	Unit Number: 0571

**STANDARD BUDGET REQUEST NARRATIVE**

100 Series – Personal Services: The 100 series funds are used to provide salaries and benefits for three (3) judges and 17 full-time clerks.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit court in Natrona County.

900 Series – Contractual Services: Funds in the 900 series are used to pay for contractual services, which include the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters.

**Total Standard Budget Request      \$4,047,095**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request      \$4,047,095**



Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: CIRCUIT COURTS		AGY DIVISION		UNIT FUND		APPR UNIT
Expense Org. Name: SEVENTH JUDICIAL DISTRICT		101	0500	0571	001	501
1		2	3	4	5	6
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
EXPENDITURES						
SALARIES SET BY LAW	0101	750,000	870,000	0	870,000	870,000
SALARIES CLASSIFIED	0103	1,530,245	1,596,310	0	1,596,310	1,596,310
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	612,690	706,873	0	706,873	706,873
EMPLOYER HEALTH INS BENEFITS	0196	654,456	743,612	0	743,612	743,612
EXTERNAL COST ADJ-BENEFITS	0199	0	0	0	0	0
PERSONAL SERVICES	0100	3,547,391	3,916,795	0	3,916,795	3,916,795
EQUIPMENT REP & MNTC	0202	3,736	3,736	0	3,736	3,736
UTILITIES	0203	7,500	7,500	0	7,500	7,500
COMMUNICATION	0204	22,657	22,657	0	22,657	22,657
DUES-LICENSES-REGIST	0207	5,300	5,300	0	5,300	5,300
ADVERTISING-PROMOTION	0208	0	0	0	0	0
MISCELLANEOUS	0210	200	200	0	200	200
TRAVEL IN STATE	0221	9,000	9,000	0	9,000	9,000
TRAVEL OUT OF STATE	0222	0	0	0	0	0
SUPPLIES	0230	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	42,804	42,804	0	42,804	42,804
EDUCA-RECREATNL SUPP	0236	7,320	7,320	0	7,320	7,320
SOFT GOODS&HOUSEKPNG	0237	494	494	0	494	494
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	500	500	0	500	500
INSURANCE-BOND PREMS	0254	0	0	0	0	0
SUPPORTIVE SERVICES	0200	99,511	99,511	0	99,511	99,511
TELECOMMUNICATIONS	0420	2,715	2,728	0	2,728	2,728
CENT. SERV./DATA SERV.	0400	2,715	2,728	0	2,728	2,728
PROFESSIONAL FEES	0901	28,061	28,061	0	28,061	28,061
CONTRACTUAL SERVICES	0900	28,061	28,061	0	28,061	28,061
EXPENDITURE TOTALS		3,677,678	4,047,095	0	4,047,095	4,047,095
MEANS OF FUNDING						
GENERAL FUND	1001	3,677,678	4,047,095	0	4,047,095	4,047,095
GENERAL FUND	G	3,677,678	4,047,095	0	4,047,095	4,047,095
TOTAL FUNDING		3,677,678	4,047,095	0	4,047,095	4,047,095
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		20	20	0	20	20
PART TIME EMPLOYEE COUNT		0	0	0	0	0
AUTHORIZED EMPLOYEES		20	20	0	20	20
TOTAL AUTHORIZED EMPLOYEES		20	20	0	20	20

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: EIGHTH JUDICIAL DISTRICT	Unit Number: 0581 - 0584

**EXPENSE ORGANIZATION OVERVIEW****EIGHTH JUDICIAL DISTRICT**

Converse County, Goshen County, Niobrara County, and Platte County

Following are fiscal year caseload and revenue statistics for the Eighth Judicial District

	Converse Circuit Court		Goshen Circuit Court		Niobrara Circuit Court		Platte Circuit Court	
	2018	2019	2018	2019	2018	2019	2018	2019
Filings								
Civil	726	697	623	400	83	91	435	300
Misdemeanor	3,397	3,124	1,826	2,237	816	1,439	3,846	3,537
Felony Charges	<u>182</u>	<u>163</u>	<u>91</u>	<u>64</u>	<u>8</u>	<u>43</u>	<u>179</u>	<u>100</u>
Total	4,305	3,984	2,540	2,701	907	1,573	4,460	3,937
Money Collected								
Transmitted to County	\$243,298	\$190,283	\$177,462	\$168,173	\$59,530	\$79,423	\$400,752	\$322,180
Transmitted to State	\$216,432	\$196,565	\$164,116	\$162,234	\$51,316	\$79,963	\$240,090	\$244,035
Other Party Disbursements	<u>\$419,188</u>	<u>\$418,046</u>	<u>\$359,932</u>	<u>\$301,068</u>	<u>\$41,810</u>	<u>\$40,808</u>	<u>\$265,779</u>	<u>\$191,109</u>
TOTAL	\$878,918	\$804,894	\$701,510	\$631,475	\$152,656	\$200,194	\$906,621	\$757,324

In October 2018, the Supreme Court began implementing a new case management system in circuit courts. The new system, Fullcourt Enterprise, adopts national classifications for case types. Until the new case management system is fully rolled out, it is not possible to report the same categories of case filings as historically reported. For example, the filings above do not include garnishments and petitions to revoke probation. Upon implementation of the new system in all circuit courts, the caseloads will be reported in full and in accordance with national classifications for case types.

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: EIGHTH JUDICIAL DISTRICT	Unit Number: 0581 - 0584

**STANDARD BUDGET REQUEST NARRATIVE**

100 Series – Personal Services: The 100 series funds are used to provide for two (2) judges, two (2) full-time magistrates, 11 full-time clerks, and one (1) part-time clerk.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit courts in Douglas, Torrington, Lusk, and Wheatland.

400 Series – Central Services/Data Services: The 400 series funds are used to cover telecommunication costs.

900 Series – Contractual Services: Funds in the 900 series are used to pay for contractual services, which include the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters, if one is needed.

**Total Standard Budget Request      \$2,993,388**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request      \$2,993,388**

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: CIRCUIT COURTS		AGY DIVISION		UNIT FUND		APPR UNIT
Expense Org. Name: EIGHTH JUDICIAL DISTRICT		101	0500	0581-0584	001	501
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
SALARIES SET BY LAW	0101	500,000	580,000	0	580,000	580,000
SALARIES CLASSIFIED	0103	1,214,899	1,223,984	0	1,223,984	1,223,984
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	451,465	510,049	0	510,049	510,049
EMPLOYER HEALTH INS BENEFITS	0196	497,997	503,405	0	503,405	503,405
EXTERNAL COST ADJ-BENEFITS	0199	0	0	0	0	0
PERSONAL SERVICES	0100	2,664,361	2,817,438	0	2,817,438	2,817,438
EQUIPMENT REP & MNTC	0202	4,637	4,637	0	4,637	4,637
UTILITIES	0203	7,500	7,500	0	7,500	7,500
COMMUNICATION	0204	36,438	36,438	0	36,438	36,438
DUES-LICENSES-REGIST	0207	6,258	6,258	0	6,258	6,258
ADVERTISING-PROMOTION	0208	0	0	0	0	0
MISCELLANEOUS	0210	338	338	0	338	338
TRAVEL IN STATE	0221	20,066	20,066	0	20,066	20,066
TRAVEL OUT OF STATE	0222	0	0	0	0	0
SUPPLIES	0230	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	34,645	34,645	0	34,645	34,645
EDUCA-RECREATNL SUPP	0236	6,934	6,934	0	6,934	6,934
SOFT GOODS&HOUSEKPNG	0237	750	750	0	750	750
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0
EQUIPMENT RENTAL	0252	1,593	1,593	0	1,593	1,593
INSURANCE-BOND PREMS	0254	0	0	0	0	0
SUPPORTIVE SERVICES	0200	119,159	119,159	0	119,159	119,159
TELECOMMUNICATIONS	0420	14,644	18,986	0	18,986	18,986
CENT. SERV./DATA SERV.	0400	14,644	18,986	0	18,986	18,986
PROFESSIONAL FEES	0901	37,805	37,805	0	37,805	37,805
CONTRACTUAL SERVICES	0900	37,805	37,805	0	37,805	37,805
EXPENDITURE TOTALS		2,835,969	2,993,388	0	2,993,388	2,993,388
MEANS OF FUNDING						
GENERAL FUND	1001	2,835,969	2,993,388	0	2,993,388	2,993,388
GENERAL FUND	G	2,835,969	2,993,388	0	2,993,388	2,993,388
TOTAL FUNDING		2,835,969	2,993,388	0	2,993,388	2,993,388
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT	15	15	15	0	15	15
PART TIME EMPLOYEE COUNT	1	1	1	0	1	1
AUTHORIZED EMPLOYEES	16	16	16	0	16	16
TOTAL AUTHORIZED EMPLOYEES	16	16	16	0	16	16

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: NINTH JUDICIAL DISTRICT	Unit Number: 0591-0594

**EXPENSE ORGANIZATION OVERVIEW****NINTH JUDICIAL DISTRICT**

Fremont County, Sublette County, and Teton County

Following are fiscal year caseload and revenue statistics for the Ninth Judicial District:

	Fremont-Lander Circuit Court		Fremont-Riverton Circuit Court		Sublette County Circuit Court		Teton County Circuit Court	
	2018	2019	2018	2019	2018	2019	2018	2019
Filings								
Civil	577	620	1,057	944	310	259	305	324
Misdemeanor	1,717	2,304	3,587	3,298	5,735	5,231	3,507	2,787
Felony Charges	84	76	222	194	78	81	102	141
Total	2,378	3,000	4,866	4,436	6,123	5,571	3,914	3,252
Money Collected								
Transmitted to County	\$85,509	\$93,952	\$180,943	\$186,195	\$379,792	\$364,909	\$301,140	\$242,378
Transmitted to State	\$114,237	\$129,377	\$216,485	\$215,063	\$317,417	\$309,477	\$235,847	\$196,476
Other Party Disbursements	\$216,543	\$226,640	\$288,774	\$377,073	\$118,600	\$111,465	\$121,744	\$147,808
Total	\$416,289	\$449,969	\$686,202	\$778,331	\$815,809	\$785,851	\$658,731	\$586,662

In October 2018, the Supreme Court began implementing a new case management system in circuit courts. The new system, Fullcourt Enterprise, adopts national classifications for case types. Until the new case management system is fully rolled out, it is not possible to report the same categories of case filings as historically reported. For example, the filings above do not include garnishments and petitions to revoke probation. Upon implementation of the new system in all circuit courts, the caseloads will be reported in full and in accordance with national classifications for case types.

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: NINTH JUDICIAL DISTRICT	Unit Number: 0591-0594

**STANDARD BUDGET REQUEST NARRATIVE**

100 Series – Personal Services: The 100 series funds are used to provide salary and benefits for four (4) judges and 15 full-time clerks.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit courts in Lander, Riverton, Pinedale, and Jackson.

400 Series – Central Services/Data Services: The 400 series funds are used to cover telecommunication costs.

900 Series – Contractual Services: Funds in the 900 series are used to pay for contractual services, which include the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters.

**Total Standard Budget Request      \$4,313,135**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request      \$4,313,135**

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: CIRCUIT COURTS		AGY	AORG	EORG	FUND	APPR UNIT
Expense Org. Name: NINTH JUDICIAL DISTRICT		101	0500	0591-0594	001	501
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
SALARIES SET BY LAW	0101	1,000,000	1,160,000	0	1,160,000	1,160,000
SALARIES CLASSIFIED	0103	1,388,568	1,392,070	0	1,392,070	1,392,070
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	766,294	881,859	0	881,859	881,859
EMPLOYER HEALTH INS BENEFITS	0196	575,506	665,864	0	665,864	665,864
EXTERNAL COST ADJ-BENEFITS	0199	0	0	0	0	0
PERSONAL SERVICES	0100	3,730,368	4,099,793	0	4,099,793	4,099,793
EQUIPMENT REP & MNTC	0202	10,608	10,608	0	10,608	10,608
UTILITIES	0203	8,500	8,500	0	8,500	8,500
COMMUNICATION	0204	36,212	36,212	0	36,212	36,212
DUES-LICENSES-REGIST	0207	5,229	5,229	0	5,229	5,229
ADVERTISING-PROMOTION	0208	0	0	0	0	0
MISCELLANEOUS	0210	294	294	0	294	294
TRAVEL IN STATE	0221	30,156	30,156	0	30,156	30,156
TRAVEL OUT OF STATE	0222	0	0	0	0	0
SUPPLIES	0230	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	49,602	49,602	0	49,602	49,602
EDUCA-RECREATNL SUPP	0236	11,717	11,717	0	11,717	11,717
SOFT GOODS&HOUSEKPNG	0237	629	629	0	629	629
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
EQUIPMENT RENTAL	0252	0	0	0	0	0
INSURANCE-BOND PREMS	0254	2,700	2,700	0	2,700	2,700
PAYMENTS	0255	0	0	0	0	0
SUPPORTIVE SERVICES	0200	155,647	155,647	0	155,647	155,647
TELECOMMUNICATIONS	0420	7,533	6,159	0	6,159	6,159
CENT. SERV./DATA SERV.	0400	7,533	6,159	0	6,159	6,159
PROFESSIONAL FEES	0901	51,536	51,536	0	51,536	51,536
CONTRACTUAL SERVICES	0900	51,536	51,536	0	51,536	51,536
EXPENDITURE TOTALS		3,945,084	4,313,135	0	4,313,135	4,313,135
MEANS OF FUNDING						
GENERAL FUND	1001	3,945,084	4,313,135	0	4,313,135	4,313,135
GENERAL FUND	G	3,945,084	4,313,135	0	4,313,135	4,313,135
TOTAL FUNDING		3,945,084	4,313,135	0	4,313,135	4,313,135
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		19	19	0	19	19
PART TIME EMPLOYEE COUNT		0	0	0	0	0
AUTHORIZED EMPLOYEES		19	19	0	19	19
TOTAL AUTHORIZED EMPLOYEES		19	19	0	19	19

## C - Appropriation Organization Summary

Agency Name: SUPREME COURT Approp. Org. Name: COURT TECHNOLOGY		Agency Number: 101 Division Number: 0600				
1	2	3	4	5	6	
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation	
Code						
COURT TECHNOLOGY	0601-001-601	2,349,714	2,936,925	9,107,398	12,044,323	12,044,323
JUDICIAL SYSTEMS AUTOMATION	0610-424-424	10,117,439	6,186,867	4,814,066	11,000,933	11,000,933
TOTAL BY EXPENSE ORGS	12,467,153	9,123,792	13,921,464	23,045,256	23,045,256	
PERSONAL SERVICES	0100	2,983,506	3,748,665	0	3,748,665	3,748,665
SUPPORTIVE SERVICES	0200	7,356,144	5,056,144	5,669,924	10,726,068	10,726,068
CENT.SERV./DATA SERV.	0400	41,610	33,090	0	33,090	33,090
GRANTS	0600	0	0	0	0	0
CONTRACTUAL SERVICES	0900	2,085,893	285,893	8,251,540	8,537,433	8,537,433
TOTAL BY OBJECT SERIES	12,467,153	9,123,792	13,921,464	23,045,256	23,045,256	
GENERAL FUND	G	2,349,714	2,936,925	9,107,398	12,044,323	12,044,323
SPECIAL REVENUE	R	10,117,439	6,186,867	4,814,066	11,000,933	11,000,933
FEDERAL FUNDS	X	0	0	0	0	0
TOTAL BY FUNDS	12,467,153	9,123,792	13,921,464	23,045,256	23,045,256	
FULL TIME EMPLOYEE COUNT	13	16	0	16	16	
PART TIME EMPLOYEE COUNT	0	0	0	0	0	
TOTAL AUTHORIZED EMPLOYEES	13	16	0	16	16	



Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Court Technology	Division Number: 0600
Expense Org. Name: Court Technology	Unit Number: 0601

**EXPENSE ORGANIZATION OVERVIEW****COURT TECHNOLOGY**

The last several years at the Wyoming Judicial Branch have seen great advancements in technology. Since 2016 the Branch has implemented rollouts of a jury management system and a circuit court case management system, paving the way for implementation of the district court case management system in the future. The Branch has invested considerable resources in statewide courtroom technology upgrades, modernized video conferencing technologies, completed a hardware refresh and operating system upgrade, upgraded network infrastructure to harden our defenses, and implemented governance policies. In recent months, the Branch has created a new training program and embarked on the creation of a local training center. At every step of the way, the Branch has ensured stakeholders at all levels are included in decision making processes.

Looking forward, the Wyoming Judicial Branch has developed a multi-year masterplan to implement state-of-the art information technology systems for all state courts. The ultimate goal of the masterplan is to utilize current and future technology to facilitate accessibility, efficiency, effectiveness, and reliability in all court business. With the assistance of the Legislature, the Judicial Branch is in the process of, and will continue to deploy and support, innovative major complex technology systems to meet the business needs of the courts, litigants, justice partners and the public. Major initiatives include:

1. Continued rollout of a statewide case management system in limited and general jurisdiction courts;
2. Acquisition and rollout of e-filing in general jurisdiction;
3. Acquisition and implementation of remote public access to court records;
4. Implementation of case management, e-filing and remote public access to court records in chancery court as a pilot project prelude to statewide e-filing and remote public access;
5. Continued rollout of the statewide jury management system;
6. Rollout of judges' tools;
7. Upgrade of appellate court case management and e-filing systems;
8. Rollout of statewide courtroom technology upgrades;
9. Archiving of electronic records;
10. Adoption of a hardware refresh cycle;
11. Continued implementation of high security initiatives;
12. Continued operations and maintenance of the statewide IT resources systems and network; and
13. Implementing a new training facility in Cheyenne with regularly scheduled classes for clerks, judges and attorneys.

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Court Technology	Division Number: 0600
Expense Org. Name: Court Technology	Unit Number: 0601

## STANDARD BUDGET REQUEST

**200 Series – Supportive Services:** The 200 series funds are used to provide technology services to the Supreme Court, circuit courts, and district courts in Wyoming.

**400 Series – Central Services:** Funds in the 400 series are used to pay Enterprise Technology Services for monthly telecommunication access charges, resource services, and programming charges.

**900 Series – Contractual Services:** Funds in this category are used to pay for professional instruction in the application and use of the specialized court automation systems, and to pay for consultant services related to software revisions and upgrading the current court automation system.

**Total Standard Budget Request      \$2,936,933**

## EXCEPTION BUDGET REQUESTS

The coming biennium will bring large changes to the Wyoming Judicial Branch. These changes include continuation of upgrades and the addition of new court automation applications, upgrades in courtroom technology, cloud technologies, and increased security protocols. Our goal is to use current and future technologies to facilitate accessibility, efficiency, effectiveness, and reliability in all court business while safeguarding the information held by the Branch. The data from these systems must be managed and maintained to ensure confidentiality and security. At the same time the data must be provided in a timely and accurate manner for downstream partners and the public. The Judiciary, with the help of the Legislature, has made significant investments in these technologies and the maintenance and support needs continue to increase. The exception requests listed below will help ensure the successful and timely completion of goals set by the Judiciary and the Legislature.

### Technology Salaries (Priority #1)

In 2000, the Legislature created the Judicial Systems Automation (JSA) account “for the purchase, maintenance and operation of computer hardware including court information technology equipment and software to enhance the communication records and management needs of the courts of the Judicial Branch of the State of Wyoming.” The JSA is funded from court filing fees.

In 2000, the Judiciary was not effectively automated and because of the nature of the court system some counties/districts lacked funds to provide even basic infrastructure or hardware. Since that time, the Judiciary has continued to advance, and courtrooms across the state have baseline technology. Currently, ten major software projects are underway. These include: Full Court Enterprise (a robust case management system for circuit and district courts), the foundation of e-filing; e-filing for courts; remote public access; upgrades to the Supreme Court case management and e-filing system; network projects; and operational support.

These projects are driven by the Legislature, the Judiciary and the public. They are intended to improve work processes, enhance communication among courts and justice system agencies, and increase public access to the court system. The increased number and scope of projects make the JSA funding all the more critical.

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Court Technology	Division Number: 0600
Expense Org. Name: Court Technology	Unit Number: 0601

JSA funds were never intended to support permanent positions, but over time information technology positions were added and were placed in the JSA account (unit 610) and not the court technology unit (unit 601). This defeats the purpose of the JSA and undermines the long-term goal of the Judiciary and the Legislature for state of the art technology across the Judicial Branch. Without a well-funded JSA, the Judiciary cannot meet the technological needs of the courts.

The Supreme Court seeks to transfer thirteen (13) information technology (IT) positions from the JSA unit (unit 0610) to the Court Technology unit (unit 060). This allows the JSA account to fulfill its intended purpose and is consistent with the Legislature's treatment of similar positions across state government. **THIS IS A ONE-TIME REQUEST FOR A PERMANENT TRANSFER OF POSITIONS OF \$3,152,934.**

One-Time – N/A	On-Going - \$3,152,934	Total - \$3,152,934
0103 Salaries Classified		\$ 2,142,949
0105 Employer Paid Benefits		\$ 557,833
0196 Health Insurance		<u>\$ 452,152</u>
Total request		\$ 3,152,934
Full Time Positions		13

#### E-Filing Software Licensing and Maintenance and Support for District Courts (Priority #2)

E-filing has long been a priority of the Wyoming Judicial Branch and the Legislature. In the next biennium, rollout of a new district court case management system will commence. It is the required foundation for an e-filing system to be built. The addition of the chancery court has allowed the Branch to begin this project sooner than anticipated. During the last few months, the Branch issued a request for quotation for an e-filing system, organized a selection committee, and is in the process of selecting an e-filing vendor. The request was structured in a manner that considered funding in the current chancery court budget and funding still needed for the district court implementation. Items to be purchased include product licensing, initial infrastructure, training, implementation, and on-going maintenance and support. **THIS IS A ONE-TIME REQUEST OF \$2,102,718 AND AN ON-GOING REQUEST OF \$172,746.**

One-Time – \$2,102,718	On-Going - \$172,746	Total - \$2,275,464
One-time funding:		
0240 Licensing		\$ 165,687
0292 Initial Maintenance		\$ 158,491
0903 Training and Implementation		\$ 42,500
0903 Enhancements		<u>\$ 1,736,040</u>
Total one-time funding request		\$ 2,102,718
On-going funding:		
0292 Maintenance and Support		\$ 79,246

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Court Technology	Division Number: 0600
Expense Org. Name: Court Technology	Unit Number: 0601

0901	Training / Helpdesk	\$ 93,500
	Total on-going funding request	\$ 172,746

### On-going Software Maintenance and Support and Product Enhancements (Priority #3)

For the last several biennia, software maintenance, support, and enhancement costs continue to increase. Some maintenance and supports costs have increased at a rate of 5% per year. The court technology budget has absorbed many of the increases until now, but demands on these funds have grown to the point of requiring additional funding. Major support contracts include multiple case management systems, appellate e-filing, and jury management. Maintenance and support allows for enhancements and customization required for Wyoming business processes, often triggered by updates or additions to Wyoming statute. **THIS IS AN ON-GOING REQUEST OF \$1,155,000.**

One-Time – N/A	On-Going - \$1,155,000	Total - \$1,155,000
0292	Maintenance and Support	\$ 1,035,000
0901	Hosted Solutions	\$ 120,000
	Total on-going funding request	\$ 1,155,000

### Cyber Security and Monitoring (Priority #4)

Every day the news is filled with reports of high-profile hacking events and ransomware attacks, with some impacting businesses in Wyoming in recent months. It is not a question of how but when an attack will take place and what tools we have in place to combat these threats. During the last biennium, several cyber security audits were conducted, and the Branch made significant strides in hardening our cyber defenses through the purchase of additional monitoring software, outside vendor penetration testing, and security training for Branch personnel. Increased security efforts are even more critical as Wyoming proceeds to market its chancery court on a worldwide level. The security gains made by the Branch require additional funding that has not previously been part of the standard budget. **THIS IS AN ON-GOING REQUEST OF \$783,000.**

One-Time – N/A	On-Going - \$783,000	Total - \$783,000
0292	Maintenance and Support	\$ 783,000
	Total on-going funding request	\$ 783,000

### Appellate Case Management System and e-Filing Upgrade (Priority #5)

The current Appellate Case Management and e-filing system were originally rolled out over ten years ago. The software lacks functionality now available in the vendor's current product offering. It is expected that the product's underlying infrastructure will require a major upgrade in the next three years. The Branch is proactively scheduling this update so an emergency request does not occur. We expect to begin the upgrade project in the later half of the 2021-2022 biennium. **THIS IS A ONE-TIME REQUEST OF \$1,711,000 AND AN ON-GOING REQUEST OF \$30,000.**

**2021-2022 Biennium Budget**

**AE – Expense Organization Budget Request Narrative**

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Court Technology	Division Number: 0600
Expense Org. Name: Court Technology	Unit Number: 0601

One-Time – \$1,711,000      On-Going - \$30,000      Total - \$1,741,000

One-time funding:

0903	Base System Cost	\$ 1,550,000
0903	Enhancements	\$ 150,000
0903	Training and Implementation	\$ 11,000
	Total one-time funding request	\$ 1,711,000

On-going funding:

0292	Maintenance and Support	\$ 30,000
	Total on-going funding request	\$ 30,000

**Total One-Time General Fund Exception Budget Request      \$ 3,813,718**

**Total On-Going General Fund Exception Budget Request      \$ 5,293,680**

**Total Exception Budget Request      \$ 9,107,398**

**Total Agency Budget Request      \$12,044,331**

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: COURT TECHNOLOGY		AGY DIVISION		UNIT	FUND	APPR UNIT
Expense Org. Name: COURT TECHNOLOGY		101	0600	0601	001	601
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court's Recommendation
Description	Code					
EXPENDITURES						
SALARIES CLASSIFIED	0103	0	400,000	2,142,949	2,542,949	2,542,949
EMPLOYER PD BENEFITS	0105	0	103,960	557,833	661,793	661,793
EMPLOYER HEALTH INSURANCE	0196	0	91,771	452,152	543,923	543,923
PERSONAL SERVICES	0100	0	595,731	3,152,934	3,748,665	3,748,665
REAL PROPERTY REP & MT	0201	0	0	0	0	0
EQUIPMENT REP & MNTC	0202	5,000	5,000	0	5,000	5,000
UTILITIES	0203	95,000	95,000	0	95,000	95,000
COMMUNICATION	0204	73,625	73,625	0	73,625	73,625
DUES-LICENSES-REGIST	0207	27,840	27,840	0	27,840	27,840
ADVERTISING/PROMO	0208	0	0	0	0	0
DATA PROCESSING	0209	0	0	0	0	0
TRAVEL IN STATE	0221	21,000	21,000	0	21,000	21,000
TRAVEL OUT OF STATE	0222	0	0	0	0	0
PERMANENT ASSIGNED VEHICLE	0223	28,640	28,640	0	28,640	28,640
SUPPLIES	0230	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	93,000	93,000	0	93,000	93,000
EDUCA-RECREATNL SUPP	0236	0	0	0	0	0
OTH REPAIR-MAINT SUP	0239	3,191	3,191	0	3,191	3,191
INTANGIBLE ASSETS	0240	0	0	165,687	165,687	165,687
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0
EDUCA-RECREATNL TECH	0246	0	0	0	0	0
EQUIPMENT RENTAL	0252	26,363	26,363	0	26,363	26,363
INSURANCE-BOND PREMIUMS	0254	0	0	0	0	0
CENT-SER-OFF-MCH-REP	0291	42,480	42,480	0	42,480	42,480
MAINTENANCE EXTERNAL	0292	1,876,965	1,876,965	2,085,737	3,962,702	3,962,702
SUPPORTIVE SERVICES	0200	2,293,104	2,293,104	2,251,424	4,544,528	4,544,528
CENTRAL-SER DATA-SER	0410	5,952	2,386	0	2,386	2,386
TELECOMMUNICATIONS	0420	35,658	30,704	0	30,704	30,704
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0
CENT. SERV./DATA SERV.	0400	41,610	33,090	0	33,090	33,090
GRANTS	0626	0	0	0	0	0
GRANTS & AID PAYMENT	0600	0	0	0	0	0
PROFESSIONAL FEES	0901	15,000	15,000	213,500	228,500	228,500
CONSULTING SERVICES	0902	0	0	0	0	0
SPECIAL PROJ & SVCS	0903	0	0	3,489,540	3,489,540	6,979,080
CONTRACTUAL TRAVEL	0905	0	0	0	0	0
CONTRACTUAL SERVICES	0900	15,000	15,000	3,703,040	3,718,040	7,207,580
EXPENDITURE TOTALS		2,349,714	2,936,925	9,107,398	12,044,323	12,044,323

Expense Organization Budget Request

MEANS OF FUNDING					
GENERAL FUND 1001	2,349,714	2,936,925	9,107,398	12,044,323	12,044,323
GENERAL FUND G	2,349,714	2,936,925	9,107,398	12,044,323	12,044,323
TOTAL FUNDING	2,349,714	2,936,925	9,107,398	12,044,323	12,044,323
AUTHORIZED EMPLOYEES					
FULL TIME EMPLOYEE COUNT	0	3	13	16	16
PART TIME EMPLOYEE COUNT	0	0	0	0	0
AUTHORIZED EMPLOYEES	0	3	13	16	16
TOTAL AUTHORIZED EMPLOYEES	0	3	13	16	16

This letter was presented to the JAC after submission of the budget to address an adjustment needed in JSA unit 0610. The pages affected by this request have not been adjusted in this document.

Supreme Court of Wyoming  
Cheyenne, Wyoming 82002

MICHAEL K. DAVIS  
CHIEF JUSTICE



2301 CAPITOL AVENUE  
CHEYENNE, WY 82002  
(307) 777-7421

December 6, 2019

The Honorable Eli Bebout  
The Honorable Bob Nicholas  
Joint Appropriations Committee  
200 West 24<sup>th</sup> St.  
Cheyenne, WY 82002

Re: Judicial Systems Automation Budget Request

Dear Chairmen:

The budget request presented to you for the Judicial Systems Automation special revenue fund is overstated by the total of the 200 and 900 series standard budget, an amount of \$3,033,933. The expenditures that will be incurred during the 2021/2022 biennium for 200 and 900 series are only those amounts listed as exception requests.

LSO has advised the most efficient way to correct this matter is to provide you with a letter requesting that you deny the standard budget amount in the 200 and 900 series, so the only requests you will need to consider for these two series are the exception requests. The total spending authority needed for the 2021/2022 biennium in the 200 and 900 series is the total of exception requests 2, 3 and 4, or \$7,967,000.

Sincerely,

A handwritten signature in blue ink that reads "Michael K. Davis".

Michael K. Davis  
Chief Justice

MKD:sm

cc: Lily Sharpe  
Claire Smith

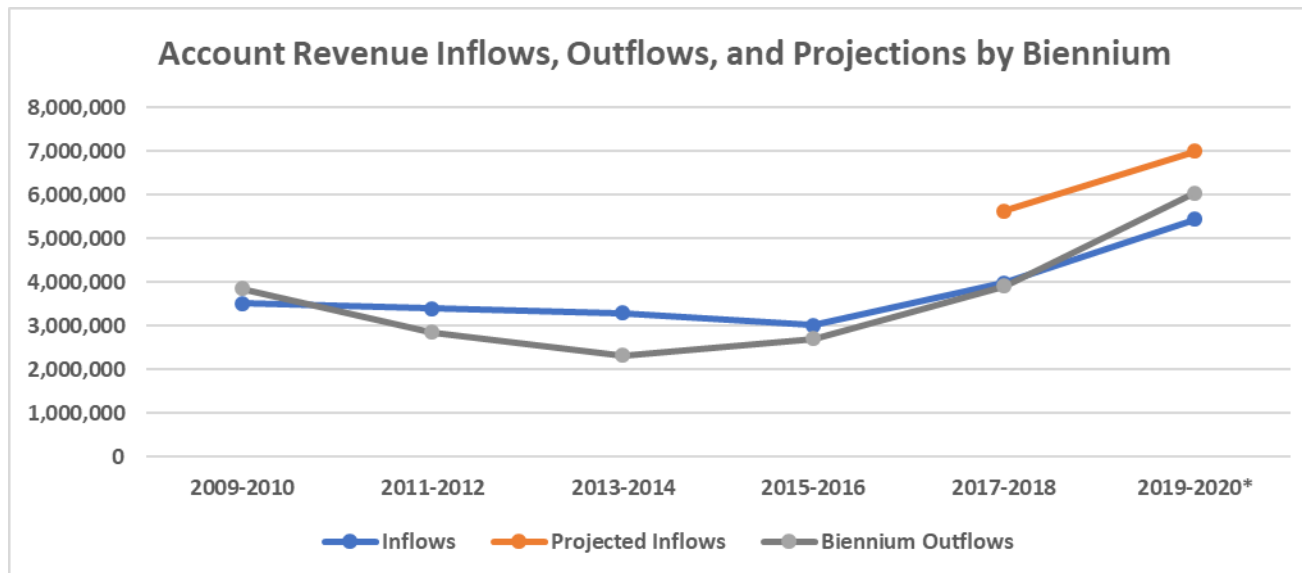


Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Court Technology	Division Number: 0600
Expense Org. Name: Judicial Systems Automation	Unit Number: 0610

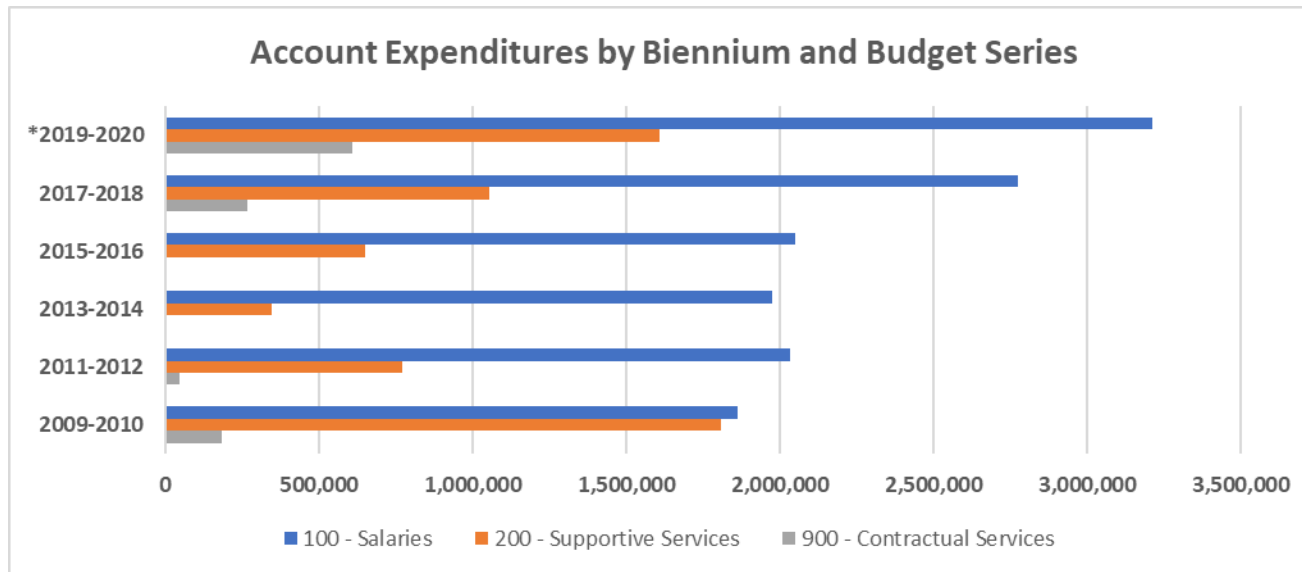
### JUDICIAL SYSTEMS AUTOMATION

The Judicial Systems Automation (JSA) account was created in 2000 with a goal of providing additional funding in support of automation within the Judicial Branch. The JSA is a critical funding source for the ongoing operations of statewide electronic services and courtroom technology that support all state courts and eight municipal courts. During the last several years the primary expenditure of funds has been for technology salaries. Prior to 2017, the incoming revenues were struggling to keep pace with outgoing expenditures for these salaries and the Legislature approved a fee increase from \$10 to \$25. The intended purpose of the fee increase was to provide a revenue source for much needed improvements to courtroom technology. However, projected revenues have fallen short of expectations. In addition, the economic downturn of state revenues has caused these special revenue funds to absorb some of the funding shortfall for other expenditures normally part of the general fund budget. While progress is being made, these factors have caused the courtroom technology project to fall behind schedule.

With the priority #1 exception request, the Judicial Branch intends to return this account to its primary purpose of supporting equipment and automation projects for the Branch and not technology salary and benefits. The budget will support the account's mission with the continued upgrade and maintenance of courtroom technology, infrastructure to support software applications, system auditing, a consistent workstation and peripherals renewal cycle, and implementation of hardware and software systems.



Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Court Technology	Division Number: 0600
Expense Org. Name: Judicial Systems Automation	Unit Number: 0610



## STANDARD BUDGET REQUEST

**100 Series – Personal Services:** Funds in the 100 series are used to provide salaries and benefits for thirteen (13) technology employees.

**200 Series – Supportive Services:** The 200 series funds are used to provide technology services to courts throughout the state. The Supreme Court, circuit courts, district courts and several municipal courts rely on the technical services of this office to maintain daily operations.

**900 Series – Contractual Services:** Funds in this category are used for professional services related to the design, development, deployment, and enhancement of Wyoming's judicial systems.

**Total Standard Budget Request      \$6,186,867**

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Court Technology	Division Number: 0600
Expense Org. Name: Judicial Systems Automation	Unit Number: 0610

**EXCEPTION BUDGET REQUESTS****Technology Salaries (Priority #1)**

The Supreme Court seeks to transfer thirteen (13) information technology (IT) positions from this special revenue Judicial Systems Automation (JSA) unit (unit 0610) to the generally funded court technology unit (unit 0601). In 2000 the JSA account was created “for the purchase, maintenance and operation of computer hardware, including court information technology equipment, and software to enhance the communication, records and management needs of the courts of the judicial branch of the state of Wyoming.” This account is funded by assessments on court cases. Legislative and judicial initiatives, necessary software and hardware conversions, and essential technological requirements have dramatically expanded the number and scope of IT projects over the last eight years. This has impacted the JSA account. The JSA account has also seen a decline in revenue resulting from decreasing case filings. It can no longer meet its purpose and support traditional general fund positions. The remainder of exception requests in this unit illustrate the competing demands for this funding.

This request is contingent on approval of the offsetting exception request in unit 0601, priority #1. **THIS IS A REQUEST FOR PERMANENT DECREASE IN SPENDING AUTHORITY OF \$3,152,934.**

	One-Time – N/A	On-Going – (\$3,152,934)	Total – (\$3,152,934)
0103 Salaries Classified			(\$2,142,949)
0105 Employer Paid Benefits			(\$ 557,833)
0196 Health Insurance			<u>(\$ 452,152)</u>
			(\$3,152,934)
Full time positions			(13)

**Courtroom Technology (Priority #2)**

Originally, the statewide courtroom technology upgrade project called for both audio and video improvement but has been scaled back to audio only because of insufficient JSA revenues. With approval of exception request #1 moving salaries and benefits to the general fund, the project can proceed with both audio and video upgrades, which is both necessary and more efficient. This request is for an amount larger than the current revenue inflow, in the event an increase in revenue is realized which may be used towards the project during the biennium. The Branch requests an increase in spending authority to continue the upgrade efforts. **THIS IS A ONE-TIME REQUEST FOR INCREASE IN SPENDING AUTHORITY OF \$5,426,000.**

One-Time – \$5,426,000	On-Going - N/A	Total - \$5,426,000
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Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Court Technology	Division Number: 0600
Expense Org. Name: Judicial Systems Automation	Unit Number: 0610

0242	Data Processing/Computer Equipment (Special Revenue)	\$2,617,500
0292	External Maintenance Contracts (Special Revenue)	\$ 191,000
0903	Professional Fees (Special Revenue)	<u>\$2,617,500</u>
		\$5,426,000

**On-going Cloud Infrastructure Support and Maintenance (Priority #3)**

During the last biennium, the Branch moved the majority of its systems into the cloud. The move eliminates 24/7 monitoring of a single point of failure in an on-premise data center. Another benefit of the move is disaster recovery capabilities for the first time. New software applications and those already within the cloud require continuing support and maintenance to function. **THIS IS AN ON-GOING REQUEST FOR INCREASE IN SPENDING AUTHORITY OF \$1,931,000.**

One-Time – N/A	On-Going - \$1,931,000	Total - \$1,931,000
0901	Hosted Solutions (Special Revenue)	<u>\$1,931,000</u>
		\$1,931,000

**Hardware Refresh and Go Live Implementations for Hardware and Software (Priority #4)**

During 2017 and 2018 the Branch began replacing aging hardware in all courts throughout the state. The need for this was two-fold: equipment was beginning to fail and the operating system running on the machines was approaching the end of its vendor supported life. The project began in June 2017 and was completed in August 2019. Going forward, the Branch intends to proceed with a four-year refresh cycle based on an adopted Branch equipment standard, beginning this biennium. This refresh project will include one-time costs for the installation of public access kiosks in the district court clerks offices.

In order to be successful, fulfillment of the hardware refresh and implementation of software applications for district and circuit courts require Branch staff to be on-site. This request covers travel for both the hardware refresh and completion of the implementations of case management systems in district and circuit courts. While this is a one-time request, it is necessary to continue this rotation on a four-year cycle and the need is continuous. **THIS IS A ONE-TIME REQUEST OF INCREASE IN SPENDING AUTHORITY OF \$574,000 AND AN ON-GOING REQUEST OF INCREASE IN SPENDING AUTHORITY OF \$36,000.**

One-Time – \$574,000	On-Going - \$36,000	Total - \$610,000
One-time funding:		
0221	In State Travel (Special Revenue)	\$ 80,000
0240	Intangible Assets: Software (Special Revenue)	\$5,000
0242	Data Processing/Computer Equipment (Special Revenue)	<u>\$489,000</u>
	Total one-time increase in spending authority	\$ 574,000

**2021-2022 Biennium Budget**

**AE – Expense Organization Budget Request Narrative**

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Court Technology	Division Number: 0600
Expense Org. Name: Judicial Systems Automation	Unit Number: 0610

On-going funding:

0292 Application Software Maintenance and Subscriptions (Special Revenue)	<u>\$ 36,000</u>
Total on-going increase in spending authority request	\$ 36,000

<b>Total One-Time Exception Budget Request Increase in Spending Authority</b>	<b>\$ 6,000,000</b>
<b>Total On-Going Net Exception Budget Request Increase in Spending Authority</b>	<b>(\$1,185,934)</b>
<b>Total Net Exception Budget Request Increase in Spending Authority</b>	<b>\$4,814,066</b>

<b>Total Budget Request</b>	<b>\$11,000,933</b>
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Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: COURT TECHNOLOGY		AGY DIVISION		UNIT	FUND	APPR UNIT
Expense Org. Name: JUDICIAL SYSTEMS AUTOMATION		101	0600	0610	424	424
1		2	3	4	5	6
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court's Recommendation
EXPENDITURES						
SALARIES CLASSIFIED	0103	2,057,127	2,142,949	-2,142,949	0	0
EMPLOYER PD BENEFITS	0105	504,613	557,833	-557,833	0	0
EMPLOYER HEALTH INS BENEFITS	0196	421,766	452,152	-452,152	0	0
PERSONAL SERVICES	0100	2,983,506	3,152,934	-3,152,934	0	0
REAL PROPERTY REP & MT	0201	6,500	6,500	0	6,500	6,500
EQUIPMENT REP & MT	0202	5,000	5,000	0	5,000	5,000
UTILITIES	0203	192,000	192,000	0	192,000	192,000
COMMUNICATION	0204	128,480	128,480	0	128,480	128,480
DUES-LICENSES-REGIST	0207	5,000	5,000	0	5,000	5,000
TRAVEL IN STATE	0221	25,000	25,000	80,000	105,000	105,000
TRAVEL OUT OF STATE	0222	7,000	7,000	0	7,000	7,000
SUPPLIES	0230	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	52,000	52,000	0	52,000	52,000
EDUCA-RECREATNL SUPP	0236	6,500	6,500	0	6,500	6,500
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0
INTANGIBLE ASSETS	0240	100,000	0	5,000	5,000	5,000
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	2,200,000	0	3,106,500	3,106,500	3,106,500
EDUCATION-RECRE-TECH	0246	0	0	0	0	0
REAL PROPERTY RENTAL	0251	86,400	86,400	0	86,400	86,400
EQUIPMENT RENTAL	0252	25,500	25,500	0	25,500	25,500
EXTERNAL MNT. CONTRACTS	0292	2,223,660	2,223,660	227,000	2,450,660	2,450,660
SUPPORTIVE SERVICES	0200	5,063,040	2,763,040	3,418,500	6,181,540	6,181,540
PROFESSIONAL FEES	0901	265,228	265,228	1,931,000	2,196,228	2,196,228
SPECIAL-ONE-TIME PROJECTS	0903	1,800,000	0	2,617,500	2,617,500	2,617,500
CONTRACTUAL TRAVEL	0905	5,665	5,665	0	5,665	5,665
CONTRACTUAL SERVICES	0900	2,070,893	270,893	4,548,500	4,819,393	4,819,393
EXPENDITURE TOTALS		10,117,439	6,186,867	4,814,066	11,000,933	11,000,933
MEANS OF FUNDING						
JUDICIAL SYSTEMS AUTOMATION	5710	10,117,439	6,186,867	4,814,066	11,000,933	11,000,933
SPECIAL REVENUE	R	10,117,439	6,186,867	4,814,066	11,000,933	11,000,933
TOTAL FUNDING		10,117,439	6,186,867	4,814,066	11,000,933	11,000,933
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		13	13	-13	0	0
PART TIME EMPLOYEE COUNT		0	0	0	0	0
AUTHORIZED EMPLOYEES		13	13	-13	0	0
TOTAL AUTHORIZED EMPLOYEES		13	13	-13	0	0

## C - Appropriation Organization Summary

Agency Name: SUPREME COURT Approp. Org. Name: JUDICIAL RETIREMENT		Agency Number: 101 Division Number: 0700			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
JUDICIAL RETIREMENT 0701-001-701	2,075,693	2,127,093	0	2,127,093	2,127,093
TOTAL BY EXPENSE ORGS	2,075,693	2,127,093	0	2,127,093	2,127,093
PERSONAL SERVICES 0100	2,075,693	2,127,093	0	2,127,093	2,127,093
SUPPORTIVE SERVICES 0200	0	0	0	0	0
CENT.SERV./DATA SERV. 0400	0	0	0	0	0
GRANTS & AID PAYMENT 0600	0	0	0	0	0
CONTRACTUAL SERVICES 0900	0	0	0	0	0
TOTAL BY OBJECT SERIES	2,075,693	2,127,093	0	2,127,093	2,127,093
GENERAL FUND G	2,075,693	2,127,093	0	2,127,093	2,127,093
SPECIAL REVENUE R	0	0	0	0	0
FEDERAL FUNDS X	0	0	0	0	0
TOTAL BY FUNDS	2,075,693	2,127,093	0	2,127,093	2,127,093
FULL TIME EMPLOYEE COUNT	0	0	0	0	0
PART TIME EMPLOYEE COUNT	17	17	0	17	17
TOTAL AUTHORIZED EMPLOYEES	17	17	0	17	17

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Judicial Retirement	Division Number: 0700
Expense Org. Name: Judicial Retirement	Unit Number: 0701

**EXPENSE ORGANIZATION OVERVIEW****JUDICIAL RETIREMENT**

Retirement for Supreme Court justices and district court judges who were appointed prior to July 1, 1998 is provided for by Wyo. Stat. § 5-1-106. This statute indicates the judges will receive a maximum lifetime annual pension of fifty percent (50%) of the salary currently authorized by law for judges of the court from which they retired. Judges who were appointed after July 1, 1998 are entitled to benefits through the Judicial Retirement Plan, which is part of the Wyoming Retirement System.

**STANDARD BUDGET REQUEST**

**0101 Salaries – Set by Law:** \$2,077,093 of the Standard Budget amount is to cover the judicial retirement benefit for two (2) retired Supreme Court justices, 10 district court judges, and five (5) spouses. The Judicial Retirement program was established as part of the Supreme Court's budget in 1993. Prior to that time, benefits for retired Supreme Court Justices were included in the Supreme Court's budget and benefits for retired district court judges were included with the budget for the court where the judge had been active. During the 2019-2020 biennium, one retired judge entered the plan and one judge receiving benefits under this plan passed away.

Fifty thousand dollars (\$50,000) is a shared pot of money to cover the cost incurred when the Supreme Court, a district court, or a circuit court uses a retired judge to provide judicial services in their court and does not have sufficient funds in their budget.

**Total Standard Budget Request                      \$2,127,093**

**NO EXCEPTION BUDGET REQUEST**

**Total Program Request                                      \$2,127,093**



Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: JUDICIAL RETIREMENT		AGY DIVISION		UNIT	FUND	APPR UNIT
Expense Org. Name: JUDICIAL RETIREMENT		101	0700	0701	001	701
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
SALARIES SET BY LAW	0101	2,025,693	2,077,093	0	2,077,093	2,077,093
SALARIES CLASSIFIED	0103	50,000	50,000	0	50,000	50,000
EMPLOYER PD BENEFITS	0105	0	0	0	0	0
PERSONAL SERVICES	0100	2,075,693	2,127,093	0	2,127,093	2,127,093
TRAVEL IN STATE	0221	0	0	0	0	0
SUPPORTIVE SERVICES	0200	0	0	0	0	0
EXPENDITURE TOTALS		2,075,693	2,127,093	0	2,127,093	2,127,093
MEANS OF FUNDING						
GENERAL FUND	1001	2,075,693	2,127,093	0	2,127,093	2,127,093
GENERAL FUND	G	2,075,693	2,127,093	0	2,127,093	2,127,093
TOTAL FUNDING		2,075,693	2,127,093	0	2,127,093	2,127,093
AUTHORIZED EMPLOYEES						
PART TIME EMPLOYEE COUNT		17	17	0	17	17
AUTHORIZED EMPLOYEES		17	17	0	17	17
TOTAL AUTHORIZED EMPLOYEES		17	17	0	17	17

## C - Appropriation Organization Summary

Agency Name: SUPREME COURT Approp. Org. Name: BOARD OF JUDICIAL POLICY AND ADMINISTRATION		Agency Number: 101 Division Number: 0900			
1	2	3	4	5	6
Description	Code	Base Budget	Standard Budget	Exception Request	Supreme Court Recommendation
JUDICIAL POLICY & ADMINISTRATION	0901-001-901	655,424	655,424	0	655,424
TOTAL BY EXPENSE ORGS		655,424	655,424	0	655,424
PERSONAL SERVICES	0100	150,000	150,000	0	150,000
SUPPORTIVE SERVICES	0200	246,341	246,341	0	246,341
CENT.SERV./DATA SERV.	0400	0	0	0	0
CONTRACTUAL SERVICES	0900	259,083	259,083	0	259,083
TOTAL BY OBJECT SERIES		655,424	655,424	0	655,424
GENERAL FUND	G	655,424	655,424	0	655,424
SPECIAL REVENUE	R	0	0	0	0
FEDERAL FUNDS	X	0	0	0	0
TOTAL BY FUNDS		655,424	655,424	0	655,424
FULL TIME EMPLOYEE COUNT		0	0	0	0
PART TIME EMPLOYEE COUNT		0	0	0	0
TOTAL AUTHORIZED EMPLOYEES		0	0	0	0

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Board of Judicial Policy & Administration	Division Number: 0900
Expense Org. Name: Board of Judicial Policy & Administration	Unit Number: 0901

**EXPENSE ORGANIZATION OVERVIEW****JUDICIAL POLICY & ADMINISTRATION**

This program was created within the Supreme Court's budget for the Board of Judicial Policy and Administration. The Board's budget includes items that have application to the entire Judicial Branch across multiple divisions within the Judiciary.

**STANDARD BUDGET REQUEST**

**100 Series – Personal Services:** Funds in the 100 series cover the unfunded liability for annual leave and sick leave buy-outs for long term employees who retire or terminate their employment within the Judicial Branch. Because of the fiscal impact on a court budget when an employee retires, the buy-out can require the position to be vacant for several months. In the district courts or smaller circuit courts, this is not a practical solution. These funds are only used as a contingency when sufficient funds are not available in a court's individual budgets. Funds not used for the specific purpose of leave buy-outs revert to the general fund.

**200 Series – Supportive Services:** Funds in the 200 series provide Westlaw access for the Supreme Court and 24 district court judges, district court law clerks, and 24 circuit court judges. Westlaw provides its users speed, currency, (e.g. the text of most opinions from U.S. jurisdictions are available online within hours of release) and an ability to manipulate data that is not available in print resources. In 2007, the Attorney General determined that if a membership to the Wyoming State Bar was required of attorneys to obtain employment with the State of Wyoming, then the dues for that membership may be paid by the State. The Wyoming State Bar gives honorary memberships to judges; however, funds are budgeted to cover the membership of approximately 39 other attorneys employed by the branch. Funds in the 200 series are also used to provide travel reimbursement for members of the Board of Judicial Policy and Administration and the Wyoming Court Security Commission.

**900 Series – Contractual Services:** The majority of funds in this series cover the cost of hourly magistrates providing judicial services to drug courts established within the State. In some counties where the judge is not able to provide judicial services to the drug court, an hourly magistrate is hired. Funds in the 900 Series are also available to cover the additional expense of court security in high profile cases, as well as other critical court operation and security needs. Lastly, funds in this series are used to facilitate continuing judicial education for the five justices, 48 judges, and five full-time magistrates.

**Total Standard Budget Request                      \$655,424**

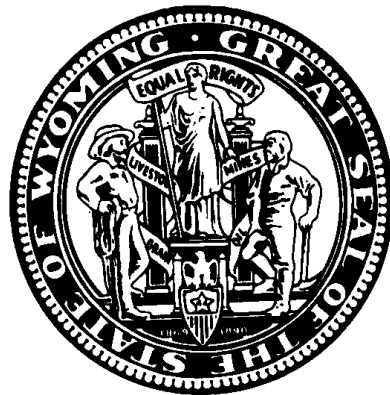
**NO EXCEPTION BUDGET REQUEST**

**Total Program Budget Request                      \$655,424**

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: BOARD OF JUD POLICY & ADMIN		AGY DIVISION		UNIT	FUND	APPR UNIT
Expense Org. Name: BOARD OF JUD POLICY & ADMIN		101	0900	0901	001	901
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
SALARIES SET BY LAW	0101	0	0	0	0	0
SALARIES CLASSIFIED	0103	150,000	150,000	0	150,000	150,000
EMPLOYER PD BENEFITS	0105	0	0	0	0	0
STATE RETIREE HEALTH INSURANCE	0197	0	0	0	0	0
PERSONAL SERVICES	0100	150,000	150,000	0	150,000	150,000
UTILITIES	0203	500	500	0	500	500
COMMUNICATION	0204	500	500	0	500	500
DUES-LICENSES-REGISTRATION	0207	234,175	234,175	0	234,175	234,175
DATA PROCESSING	0209	0	0	0	0	0
TRAVEL IN STATE	0221	2,666	2,666	0	2,666	2,666
TRAVEL OUT OF STATE	0222	1,000	1,000	0	1,000	1,000
BD/COMM TRAVEL REIMBURSE	0227	0	0	0	0	0
SUPPLIES	0230	5,000	5,000	0	5,000	5,000
OFFICE SUPPL-PRINTING	0231	2,500	2,500	0	2,500	2,500
REAL PROPERTY RENTAL	0251	0	0	0	0	0
EQUIPMENT RENTAL	0252	0	0	0	0	0
SUPPORTIVE SERVICES	0200	246,341	246,341	0	246,341	246,341
TELECOMMUNICATIONS	0420	0	0	0	0	0
CENT. SERV./DATA SERV.	0400	0	0	0	0	0
PROFESSIONAL FEES	0901	259,083	259,083	0	259,083	259,083
SPECIAL PROJECTS & SERVICES	0903	0	0	0	0	0
CONTRACTUAL TRAVEL	0905	0	0	0	0	0
CONTRACTUAL SERVICES	0900	259,083	259,083	0	259,083	259,083
EXPENDITURE TOTALS		655,424	655,424	0	655,424	655,424
MEANS OF FUNDING						
GENERAL FUND	1001	655,424	655,424	0	655,424	655,424
GENERAL FUND	G	655,424	655,424	0	655,424	655,424
TOTAL FUNDING		655,424	655,424	0	655,424	655,424
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		0	0	0	0	0
AUTHORIZED EMPLOYEES		0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES		0	0	0	0	0

Expense Organization Budget Request

# JUDICIAL BRANCH



## BOARD OF LAW EXAMINERS



# STATE OF WYOMING

2021-2022

## BIENNIUM BUDGET REQUEST

BOARD OF LAW EXAMINERS 102

Agency Name and Number

Submitted by:

Signature

Sharon K. Wilkinson

Name

Sharon K. Wilkinson

Title

Executive Secretary

Person(s) responsible for the preparation of this budget:

Cathy Duncil, Admissions Director

\_\_\_\_\_  
\_\_\_\_\_

2021-2022 Biennium

**B - AGENCY SUMMARY**

Agency Name: BOARD OF LAW EXAMINERS		Agency Number: 102			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	Recommended Approval
ADMINISTRATION 0100	240,000	240,000	0	240,000	240,000
TOTAL BY EXPENSE ORGS	240,000	240,000	0	240,000	240,000
PERSONAL SERVICES 0100	0	0	0	0	0
SUPPORTIVE SERVICES 0200	168,050	97,600	0	97,600	97,600
RESTRICTIVE SERVICES 0300	688	688	0	688	688
CONTRACTUAL SERVICES 0900	71,262	141,712	0	141,712	141,712
TOTAL BY OBJECT SERIES	240,000	240,000	0	240,000	240,000
SPECIAL REVENUE R	240,000	240,000	0	240,000	240,000
TOTAL BY FUNDS	240,000	240,000	0	240,000	240,000

Agency Name: Board of Law Examiners

Agency Number: 102

## Section 1. Agency Statutory Authority

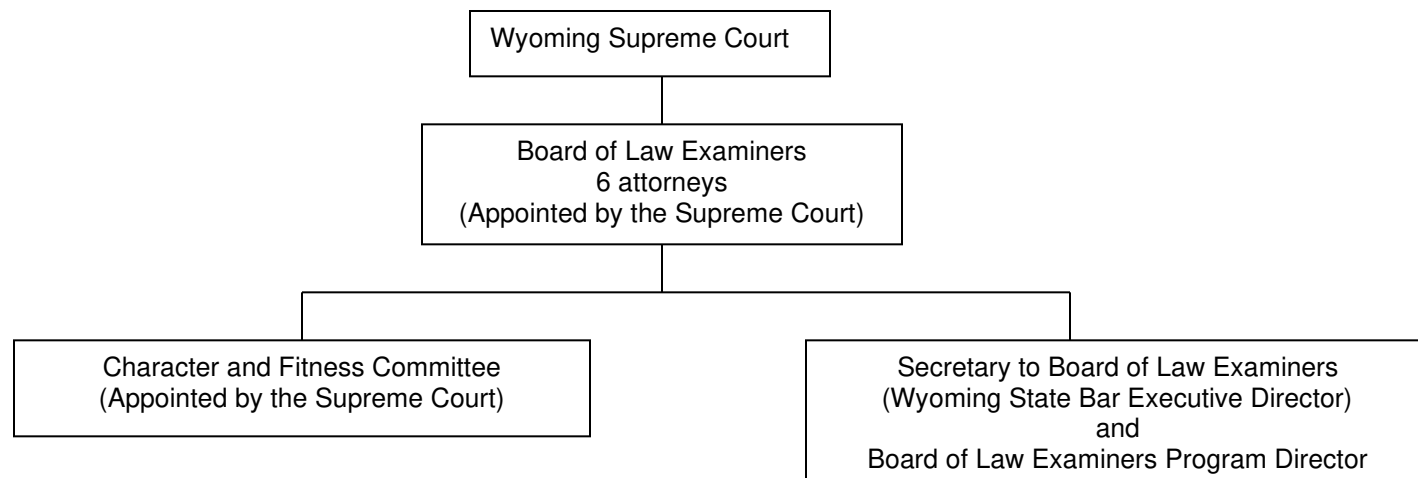
W.S. 33-5-101 through W.S. 33-5-110     Duties generally of the Board of Law Examiners

## Section 2. Agency Overview

The Board of Law Examiners is responsible for:

1. Meeting at least once per month to process applications for admission. Generally, the Board processes approximately 200 applications per year.
2. Meeting twice per year to grade the bar exam.
3. Evaluating applicants' character and fitness and conducting character and fitness hearings as required via its adjunct, the Character and Fitness Committee.
4. Attending grading workshops twice per year.
5. Making recommendations to the Supreme Court for admission of applicants.
6. Developing and proposing rule revisions as required.

## Section 3. Agency Organization Chart





Agency Name: Board of Law Examiners	Agency Number: 102
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

### STANDARD BUDGET REQUEST NARRATIVE

#### Expense Organization Statutory Authority

W.S. 33-5-106 Application fees to practice law in Wyoming are deposited in an earmarked revenue fund to pay administrative costs of licensing attorneys.

The Wyoming Supreme Court licenses attorneys to practice law in the State. The Wyoming Board of Law Examiners, which is comprised of six Wyoming attorneys, acts on behalf of the Court and coordinates all the details associated with admission to the practice of law. Specifically, the Board of Law Examiners meets at least once per month to process applications for admission, meets twice per year to grade the bar exam, attends grading workshops twice per year, makes recommendations to the Supreme Court for admission of applicants, and develops and proposes rule revisions as required.

The Character and Fitness Committee, which is adjunct to the Board of Law Examiners, evaluates applicants' character and fitness to practice law and makes recommendations based on those findings. This process involves conducting character and fitness hearings as required.

The Board of Law Examiners is supported by staff of the Wyoming State Bar. Significant staff time is required to administer the admissions process, including giving the bar exam twice per year, organizing and staffing the monthly meetings of the Board of Law Examiners and the Character and Fitness Committee and attending character and fitness hearings.

The requested funds are used in part to pay costs of the administration of the bar exam (exams, exam facility, proctors and supplies); printing the completed bar exams; grading the written portion of the exam; screening applicants for character and fitness; national training for Board and Committee members and Wyoming Bar staff; part of the personnel costs for Wyoming Bar staff; meetings; teleconferences; hearings; and postage. The Wyoming Supreme Court oversees the Board of Law Examiners. Oversight functions include review of expenditures, rules, and procedures to ensure compliances with statutory and constitutional responsibilities and obligations. The requested funds will also be used to pay the costs of administrative oversight.

**Total Standard Budget Request      \$240,000**

Agency Name: BOARD OF LAW EXAMINERS		Wyoming On-Line Financial System Code				
Approp. Org. Name: ADMINISTRATION		AGY DIVISION		UNIT	FUND	APPR UNIT
Expense Org. Name: ADMINISTRATION		102	0100	0101	073	073
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Recommended Approval
Description	Code					
EXPENDITURES						
SALARIES CLASSIFIED	0103	0	0	0	0	0
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	0	0	0	0	0
PERSONAL SERVICES	0100	0	0	0	0	0
UTILITIES	0203	1,114	500	0	500	500
COMMUNICATION	0204	127	500	0	500	500
DUES-LICENSES-REGIST	0207	20,187	4,000	0	4,000	4,000
TRAVEL IN STATE	0221	50,717	15,000	0	15,000	15,000
TRAVEL OUT OF STATE	0222	5,765	39,750	0	39,750	39,750
SUPPLIES	0230	0	1,000	0	1,000	1,000
OFFICE SUPPL-PRINTING	0231	47,740	24,600	0	24,600	24,600
REAL PROPERTY RENTAL	0251	42,400	12,250	0	12,250	12,250
SUPPORTIVE SERVICES	0200	168,050	97,600	0	97,600	97,600
COST ALLOCATION	0301	688	688	0	688	688
RESTRICTIVE SERVICES	0300	688	688	0	688	688
PROFESSIONAL FEES	0901	71,262	141,712	0	141,712	141,712
CONTRACTUAL SERVICES	0900	71,262	141,712	0	141,712	141,712
EXPENDITURE TOTALS		240,000	240,000	0	240,000	240,000
MEANS OF FUNDING						
ATTORNEY ADMISSION FEE-BAR EXA	5204	240,000	240,000	0	240,000	240,000
SPECIAL REVENUE	R	240,000	240,000	0	240,000	240,000
TOTAL FUNDING		240,000	240,000	0	240,000	240,000

# JUDICIAL BRANCH



# DISTRICT COURTS

## MEMORANDUM

TO: Joint Appropriations Committee

FROM: District Court Judges' Budget Review Committee

RE: Wyoming District Court Budgets for the 2021-2022 Biennium

The District Court Budget Review Committee consists of three district judges: Thomas Campbell, Timothy Day and Catherine Wilking. The committee reviewed the 2021-2022 budget requests for each of the district courts and approved exception budget requests as indicated below.

**All standard budgets are approved as submitted.**

### Exception budget requests:

Agency 124 JD3B				
Code 0241-Office Equipment	Requested \$	6,400	Recommend Approval	\$ 6,400
Code 0901-Professional Fees	Requested \$	1,000	Recommend Approval	\$ 1,000
Agency 130 JD7A				
Code 0103-Salaries Classified	Requested \$	45,680	Recommend Approval	\$ 45,680
Code 0105-Employer Pd Benefits	Requested \$	11,718	Recommend Approval	\$ 11,718
Agency 131 JD7B				
Code 0103-Salaries Classified	Requested \$	30,788	Recommend Approval	\$ 30,788
Code 0105-Employer Pd Benefits	Requested \$	7,902	Recommend Approval	\$ 7,902
Agency 134 JD9B				
Code 0221-In State Travel	Requested \$	10,000	Recommend Approval	\$ 10,000
Agency 137 JD1C				
Code 0241-Office Equipment	Requested \$	10,450	Recommend Approval	\$ 10,450
Agency 139 JD7C				
Code 0103-Salaries Classified	Requested \$	26,912	Recommend Approval	\$ 26,912
Code 0105-Employer Pd Benefits	Requested \$	6,909	Recommend Approval	\$ 6,909

<b>Total Exception Budget Requested</b>	<b>\$ 157,759</b>	<b>Recommend Approval \$ 157,759</b>
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<b>Total Standard Budget Request</b>	<b>\$ 28,345,726</b>
<b>Total Exception Budget Request</b>	<b><u>\$ 157,759</u></b>
<b>Recommended 2017-2018 Budget</b>	<b>\$ 28,503,485</b>

The District Courts of Wyoming are constitutionally created courts vested with general jurisdiction over all cases and proceedings unless jurisdiction is vested exclusively with another court. Wyo. Const. art. v, § 10. After considerable debate that included the cost of having separate courts, the delegates to the Constitutional Convention voted to have the District and Supreme Courts separate from one another. It was stated that was the only way to receive fair and unbiased consideration, or reconsideration, of a question decided by a court of law. Separate courts are in the interest of the litigants, which means the general public. Under the Constitution, District Courts are “courts of superior and general jurisdiction . . . administer[ing] all law—the common law, statutory law, and principles of equity[.]” *Urbach v. Urbach*, 73 P.2d 953, 960 (Wyo. 1937). There are nine judicial districts in Wyoming consisting of 24 District Court Judges.

Being “courts of superior and general jurisdiction,” the District Courts in Wyoming handle *all* proceedings involving: felony prosecutions; probate matters (e.g., wills, adoptions, guardianships, and conservatorships); juvenile court matters (e.g., abuse/neglect, CHINS, and delinquencies); family law matters (e.g., divorces, paternity, custody, and modification), and; mental health commitments under Title 25. In addition, the District Courts handle all general civil litigation involving claims for more than \$50,000 (e.g., contract disputes, personal injuries, wrongful death, and real property) and all claims filed under the Governmental Claims Act, regardless of amount. Civil cases handled by District Court include disputes involving: trusts; breaches of fiduciary duty; trade secrets; the sale of securities; shareholder derivative actions, and; commercial class actions. The District Court Judge is empowered to convene grand juries and petit juries. Appeals from the District Court proceed directly to the Supreme Court.

There are 24 District Court Judges in Wyoming. Each of the 24 District Courts is a separate State agency responsible for its own budget and administration. With the recent addition of the fourth judge in the First Judicial District, the 24 District Court Judges are currently doing the work of about 27-½ full-time judges.

The Legislature separately reviews and approves the 24 District Court budgets. Historically, each District Court’s budget requests a little more than \$1 million for each biennium. For example, for the 2019-2020 biennium, the individual District Court budgets ranged from \$1,047,248 to \$1,254,382.

In 2013-2014, the District Courts received \$21,770,839 in funding. In 2015-2016, the number increased to \$24,768,064 (both of which included exception budgets for the Big Horn Water Rights Adjudication litigation). In 2017-2018 the District Court appropriation was \$26,145,770. For the most recent biennium (2019-2020), the District Courts received a total appropriation of \$25,538,176, which reflects about \$600,000 *less* in expenditures than the previous biennium.

It is notable that the vast majority of each District Court’s budget constitute salaries and benefits. At the Constitution Convention when salaries of judges was debated, it was stated that “[i]t is a principle as old as jurisdiction itself that a good judge will save his salary to litigants and to the people of the territory.” Within each Court’s budget, between 94-97% of the total budget requests from the District Courts cover salaries and benefits for the four employees at each Court.

These Series 100 expenditures pay for the salaries of the Judge, a judicial assistant, a court reporter, and a law clerk/staff attorney. Each of the four staff members are essential employees. For the 2019-2020 biennium, \$24,608,628.00, or 96% of the District Court's budgets, is attributable to salaries and benefits. In 2019, the Legislature approved a salary increase so that each District Court Judge will receive an annual salary of \$160,000.00 per year.

Agency Name: DISTRICT COURTS						
		1	2	3	4	5
			Base Budget	Standard Budget	Exception Request	Total Agency Request
Description	Code					District Judges Budget Comm. Recommendation
<b>EXPENDITURES</b>						
AGENCY 120	Cheyenne Campbell	JD 1A	1,129,263	1,122,148	0	1,122,148
AGENCY 121	Cheyenne Sharpe	JD 1B	1,098,315	1,179,896	0	1,179,896
AGENCY 122	Rawlins Snyder	JD 2A	1,077,531	1,148,944	0	1,148,944
AGENCY 123	Laramie Kricken	JD 2B	1,043,348	1,128,864	0	1,128,864
AGENCY 124	Green Rvr Lavery	JD 3B	1,115,029	1,162,421	7,400	1,169,821
AGENCY 125	Kemmerer Bluemel	JD 3A	1,051,615	1,133,731	0	1,133,731
AGENCY 126	Sheridan Fenn	JD 4A	1,112,310	1,198,432	0	1,198,432
AGENCY 127	Worland Overfield	JD 5A	1,164,836	1,189,493	0	1,189,493
AGENCY 128	Cody Simpson	JD 5B	1,066,011	1,146,540	0	1,146,540
AGENCY 129	Gillette Rumpke	JD 6A	1,074,503	1,142,661	0	1,142,661
AGENCY 130	Casper Forgey	JD 7A	1,126,014	1,245,722	57,398	1,303,120
AGENCY 131	Casper Johnson	JD 7B	1,119,029	1,207,361	38,690	1,246,051
AGENCY 132	Lander Conder	JD 9A	1,249,996	1,333,212	0	1,333,212
AGENCY 133	Torrington Korell	JD 8A	1,066,400	1,130,239	0	1,130,239
AGENCY 134	Jackson Day	JD 9B	1,216,981	1,310,624	10,000	1,320,624
AGENCY 135	Gillette Perry	JD 6B	1,156,496	1,198,682	0	1,198,682
AGENCY 136	Douglas Peasley	JD 8B	1,073,904	1,119,516	0	1,119,516
AGENCY 137	Cheyenne Rogers	JD 1C	1,181,171	1,288,680	10,450	1,299,130
AGENCY 138	Green Rvr Robinson	JD 3C	1,092,788	1,124,534	0	1,124,534
AGENCY 139	Casper Wilking	JD 7C	1,081,893	1,174,425	33,821	1,208,246
AGENCY 140	Gillette Deegan	JD 6C	1,100,841	1,161,278	0	1,161,278
AGENCY 141	Pinedale Tyler	JD 9C	1,094,801	1,110,301	0	1,110,301
AGENCY 142	Buffalo Edelman	JD 4B	1,080,101	1,160,317	0	1,160,317
AGENCY 143	Cheyenne Froelicher	JD 1D	0	1,201,715	0	1,201,715
<b>EXPENDITURE TOTALS</b>			<b>25,573,176</b>	<b>28,319,735</b>	<b>157,759</b>	<b>28,477,494</b>
<b>MEANS OF FUNDING</b>						
GENERAL FUND	1001		25,573,176	28,319,735	157,759	28,477,494
GENERAL FUND	G		25,573,176	28,319,735	157,759	28,477,494
<b>PERSONAL SERVICES</b>						
PERSONAL SERVICES	0100		24,513,650	27,123,931	129,909	27,253,840
SUPPORTIVE SERVICES	0200		779,616	846,616	26,850	873,466
CENT.SERV./DATA SERV.	0400		13,009	15,191	0	15,191
CONTRACTUAL SERVICES	0900		266,901	333,997	1,000	334,997
<b>TOTAL BY OBJECT SERIES</b>			<b>25,573,176</b>	<b>28,319,735</b>	<b>157,759</b>	<b>28,477,494</b>
<b>AUTHORIZED EMPLOYEES</b>						
FULL TIME EMPLOYEE COUNT		93		97	0	97
PART TIME EMPLOYEE COUNT		3		3	0	3
AUTHORIZED EMPLOYEES		96		100	0	100
<b>TOTAL AUTHORIZED EMPLOYEES</b>			<b>96</b>	<b>100</b>	<b>0</b>	<b>100</b>
<b>PERSONAL SERVICES COMPARISON (Section 319)</b>						
SALARIES-SET BY LAW	0101		6,898,142	7,680,000	0	7,680,000
SALARIES CLASSIFIED	0103		9,863,911	10,474,285	103,380	10,577,665
EMPLOYER PD BENEFITS	0105		4,421,240	5,128,742	26,529	5,155,271
EMPLOYER HEALTH INS BENEFITS	0196		3,330,357	3,840,904	0	3,840,904
			<b>24,513,650</b>	<b>27,123,931</b>	<b>129,909</b>	<b>27,253,840</b>

## Agency Summary



# STATE OF WYOMING

2021-2022

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 1A 120


Agency Name and Number

Submitted by:

Signature

Name

Title

  
Thomas Campbell  
District Court Judge

Person(s) responsible for the preparation of this budget:

Thomas Campbell  
\_\_\_\_\_  
\_\_\_\_\_



2021-2022 Biennium

**B - AGENCY SUMMARY**

Agency Name: JUDICIAL DISTRICT 1-A		Agency Number: 120			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,129,263	1,122,148	0	1,122,148	1,122,148
TOTAL BY EXPENSE ORGS	1,129,263	1,122,148	0	1,122,148	1,122,148
PERSONAL SERVICES 0100	1,077,545	1,070,430	0	1,070,430	1,070,430
SUPPORTIVE SERVICES 0200	29,248	29,248	0	29,248	29,248
CENT.SERV./DATA SERV. 0400	0	0	0	0	0
CONTRACTUAL SERVICES 0900	22,470	22,470	0	22,470	22,470
TOTAL BY OBJECT SERIES	1,129,263	1,122,148	0	1,122,148	1,122,148
GENERAL FUND G	1,129,263	1,122,148	0	1,122,148	1,122,148
TOTAL BY FUNDS	1,129,263	1,122,148	0	1,122,148	1,122,148
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4

Agency Name: Judicial District 1A (Cheyenne)	Agency Number: 120
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

### EXPENSE ORGANIZATION OVERVIEW

Article 5, Wyoming Constitution, Section 5-3-101 through Section 5-3-111, inclusive, W.S. 2001 Republished Edition, established and define the general activities of the judiciary.

Section 5-3-401 through Section 5-3-412, W.S. 2001 Republished Edition, define the activities, duties, and responsibilities of the district court reporter.

The services provided by the First Judicial District, and the area of responsibility, is the administration of a court of law on the district level.

The District Court and position of Judge are constitutionally created and constitutionally and statutorily empowered.

Objectives and Goals: The effective operation of a court of law; keeping abreast of advancing caseloads and timely disposition of cases; the retention of competent staff.

The District Judge has support personnel under direct supervision and control as follows:

1. Court Reporter. Duties: To make a stenographic record of court proceedings, prepare transcripts, and various office functions. The court reporter is a statutory position.
2. Judicial Assistant. A Judicial Assistant is employed by District 1A. In the First Judicial District, there are over 300 lawyers who are constantly calling the Judges and appearing in the Judges' chambers for probate matters, criminal and civil settings and motions hearings, all of which require the Judicial Assistant to be acting as receptionist, taking telephone calls, making appointments for lawyers with the Judge, as well as handling all correspondence and legal opinions that need to be typed for the Judge.
3. Law Clerk. The Law Clerk is a graduate of an accredited law school and has passed the Wyoming State Bar. The Law Clerk does legal research, which saves countless hours of judicial time, making it possible for the Judge to keep up with the caseload.

### STANDARD BUDGET REQUEST NARRATIVE.

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter, and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Laramie County.

**2021-2022 Biennium Budget****AE – Expense Organization Budget Request Narrative**

Agency Name: Judicial District 1A (Cheyenne)	Agency Number: 120
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available. They also provide for court commissioners when necessary, including commissioners for Title 25 involuntary hospitalization matters. Lastly, they cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request      \$ 1,122,148**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request      \$ 1,122,148**

Agency Name: JUDICIAL DISTRICT 1-A		Hon. Thomas Campbell		Wyoming On-Line Financial System Code				
Approp. Org. Name: ADMINISTRATION				AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: ADMINISTRATION				120	0100	0101	001	101
1		2	3	4	5	6		
		Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation		
Description	Code							
EXPENDITURES								
SALARIES-SET BY LAW	0101	300,000	320,000	0	320,000	320,000		
SALARIES CLASSIFIED	0103	443,890	432,162	0	432,162	432,162		
SALARIES OTHER	0104	0	0	0	0	0		
EMPLOYER PD BENEFITS	0105	191,935	204,308	0	204,308	204,308		
EMPLOYER HEALTH INS BENEFITS	0196	141,720	113,960	0	113,960	113,960		
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0		
PERSONAL SERVICES	0100	1,077,545	1,070,430	0	1,070,430	1,070,430		
EQUIPMENT REP & MNTC	0202	3,108	3,108	0	3,108	3,108		
UTILITIES	0203	3,900	3,900	0	3,900	3,900		
COMMUNICATION	0204	732	732	0	732	732		
DUES-LICENSES-REGIST	0207	2,275	2,275	0	2,275	2,275		
DATA PROCESSING	0209	0	0	0	0	0		
MISCELLANEOUS	0210	0	0	0	0	0		
TRAVEL IN STATE	0221	7,040	7,040	0	7,040	7,040		
TRAVEL OUT OF STATE	0222	0	0	0	0	0		
OFFICE SUPPL-PRINTING	0231	4,392	4,392	0	4,392	4,392		
EDUCA-RECREATNL SUPP	0236	7,404	7,404	0	7,404	7,404		
SOFT GOODS&HOUSEKPNG	0237	397	397	0	397	397		
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0		
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0		
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0		
REAL PROPERTY RENTAL	0251	0	0	0	0	0		
SUPPORTIVE SERVICES	0200	29,248	29,248	0	29,248	29,248		
CENTRAL-SER DATA-SER	0410	0	0	0	0	0		
TELECOMMUNICATIONS	0420	0	0	0	0	0		
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0		
CENT. SERV./DATA SERV.	0400	0	0	0	0	0		
PROFESSIONAL FEES	0901	22,470	22,470	0	22,470	22,470		
SPECIAL PROJ & SVCS	0903	0	0	0	0	0		
CONTRACTUAL TRAVEL	0905	0	0	0	0	0		
CONTRACTUAL SERVICES	0900	22,470	22,470	0	22,470	22,470		
EXPENDITURE TOTALS		1,129,263	1,122,148	0	1,122,148	1,122,148		
MEANS OF FUNDING								
GENERAL FUND	1001	1,129,263	1,122,148	0	1,122,148	1,122,148		
GENERAL FUND	G	1,129,263	1,122,148	0	1,122,148	1,122,148		
TOTAL FUNDING		1,129,263	1,122,148	0	1,122,148	1,122,148		
AUTHORIZED EMPLOYEES								
FULL TIME EMPLOYEE COUNT		4	4	0	4	4		
PART TIME EMPLOYEE COUNT		0	0	0	0	0		
AUTHORIZED EMPLOYEES		4	4	0	4	4		
TOTAL AUTHORIZED EMPLOYEES		4	4	0	4	4		



# STATE OF WYOMING

2021-2022

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 1B 121

Agency Name and Number

Submitted by:

Signature

Name

Title

*[Handwritten Signature]*  
\_\_\_\_\_  
Steven K. Sharpe  
\_\_\_\_\_  
District Court Judge  
\_\_\_\_\_

Person(s) responsible for the preparation of this budget:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 1-B		Agency Number: 121			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,098,315	1,179,896	0	1,179,896	1,179,896
TOTAL BY EXPENSE ORGS	1,098,315	1,179,896	0	1,179,896	1,179,896
PERSONAL SERVICES 0100	1,042,008	1,123,589	0	1,123,589	1,123,589
SUPPORTIVE SERVICES 0200	32,400	32,400	0	32,400	32,400
CENT.SERV./DATA SERV. 0400	0	0	0	0	0
CONTRACTUAL SERVICES 0900	23,907	23,907	0	23,907	23,907
TOTAL BY OBJECT SERIES	1,098,315	1,179,896	0	1,179,896	1,179,896
GENERAL FUND G	1,098,315	1,179,896	0	1,179,896	1,179,896
TOTAL BY FUNDS	1,098,315	1,179,896	0	1,179,896	1,179,896
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4

Agency Name: Judicial District 1B (Cheyenne)	Agency Number: 121
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

### EXPENSE ORGANIZATION OVERVIEW

Article 5, Wyoming Constitution, Section 5-3-101 through Section 5-3-111, inclusive, W.S. 2001 Republished Edition, established and define the general activities of the judiciary.

Section 5-3-401 through Section 5-3-412, W.S. 2001 Republished Edition, define the activities, duties, and responsibilities of the district court reporter.

The services provided by the First Judicial District, and the area of responsibility, is the administration of a court of law on the district level.

The District Court and position of Judge are constitutionally created and constitutionally and statutorily empowered.

Objectives and Goals: The effective operation of a court of law; keeping abreast of advancing caseloads and timely disposition of cases; the retention of competent staff.

The District Judge has support personnel under direct supervision and control as follows:

1. Court Reporter. Duties: To make a stenographic record of court proceedings, prepare transcripts, and various office functions. The court reporter is a statutory position.
2. Judicial Assistant. A Judicial Assistant is employed by District 1B. In the First Judicial District, there are over 300 lawyers who are constantly calling the Judges and appearing in the Judges' chambers for probate matters, criminal and civil settings and motions hearings, all of which require the Judicial Assistant to be acting as receptionist, taking telephone calls, making appointments for lawyers with the Judge, as well as handling all correspondence and legal opinions that need to be typed for the Judge.
3. Law Clerk. The Law Clerk is a graduate of an accredited law school and has passed the Wyoming State Bar. The Law Clerk does legal research, which saves countless hours of judicial time, making it possible for the Judge to keep up with the caseload.

### STANDARD BUDGET REQUEST NARRATIVE.

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter, and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Laramie County.

**2021-2022 Biennium Budget****AE – Expense Organization Budget Request Narrative**

Agency Name: Judicial District 1B (Cheyenne)	Agency Number: 121
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available. They also provide for court commissioners when necessary, including commissioners for Title 25 involuntary hospitalization matters. Lastly, they cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request      \$ 1,179,896**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request      \$ 1,179,896**



Agency Name: JUDICIAL DISTRICT 1-B		Hon. Steven K. Sharpe		Wyoming On-Line Financial System Code					
Approp. Org. Name: ADMINISTRATION				AGY	DIVISION	UNIT	FUND	APPR UNIT	
Expense Org. Name: ADMINISTRATION				121	0100	0101	001	101	
1		2		3		4		5	
Base Budget		Standard Budget		Exception Request		Total Agency Request		District Judges Budget Comm. Recommendation	
Description	Code								
EXPENDITURES									
SALARIES-SET BY LAW	0101	300,000	320,000	0	320,000	320,000			
SALARIES CLASSIFIED	0103	440,282	463,356	0	463,356	463,356			
SALARIES OTHER	0104	0	0	0	0	0			
EMPLOYER PD BENEFITS	0105	188,832	213,430	0	213,430	213,430			
EMPLOYER HEALTH INS BENEFITS	0196	112,894	126,803	0	126,803	126,803			
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0			
PERSONAL SERVICES	0100	1,042,008	1,123,589	0	1,123,589	1,123,589			
EQUIPMENT REP & MNTC	0202	4,222	3,222	0	3,222	3,222			
UTILITIES	0203	3,500	3,500	0	3,500	3,500			
COMMUNICATION	0204	0	1,500	0	1,500	1,500			
DUES-LICENSES-REGIST	0207	1,603	1,603	0	1,603	1,603			
DATA PROCESSING	0209	480	480	0	480	480			
MISCELLANEOUS	0210	96	96	0	96	96			
TRAVEL IN STATE	0221	3,602	3,602	0	3,602	3,602			
TRAVEL OUT OF STATE	0222	2,550	550	0	550	550			
OFFICE SUPPL-PRINTING	0231	11,298	11,298	0	11,298	11,298			
EDUCA-RECREATNL SUPP	0236	4,758	6,258	0	6,258	6,258			
SOFT GOODS&HOUSEKPNG	0237	291	291	0	291	291			
OFFICE EQUIP-FURNISH	0246	0	0	0	0	0			
MTNC CONTRACTS EXTERNAL	0292	0	0	0	0	0			
SUPPORTIVE SERVICES	0200	32,400	32,400	0	32,400	32,400			
CENTRAL-SER DATA-SER	0410	0	0	0	0	0			
TELECOMMUNICATIONS	0420	0	0	0	0	0			
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0			
CENT. SERV./DATA SERV.	0400	0	0	0	0	0			
PROFESSIONAL FEES	0901	23,907	23,907	0	23,907	23,907			
SPECIAL PROJ & SVCS	0903	0	0	0	0	0			
CONTRACTUAL TRAVEL	0905	0	0	0	0	0			
CONTRACTUAL SERVICES	0900	23,907	23,907	0	23,907	23,907			
EXPENDITURE TOTALS		1,098,315	1,179,896	0	1,179,896	1,179,896			
MEANS OF FUNDING									
GENERAL FUND	1001	1,098,315	1,179,896	0	1,179,896	1,179,896			
GENERAL FUND	G	1,098,315	1,179,896	0	1,179,896	1,179,896			
TOTAL FUNDING		1,098,315	1,179,896	0	1,179,896	1,179,896			
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		4	4	0	4	4			
PART TIME EMPLOYEE COUNT		0	0	0	0	0			
AUTHORIZED EMPLOYEES		4	4	0	4	4			
TOTAL AUTHORIZED EMPLOYEES		4	4	0	4	4			



# STATE OF WYOMING

2021-2022

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 2A 122

Agency Name and Number

Submitted by:

Signature

*Dawnessa Snyder*

Name

*Dawnessa Snyder*

Title

*District Judge*

Person(s) responsible for the preparation of this budget:

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## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 2-A		Agency Number: 122			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,077,531	1,148,944	0	1,148,944	1,148,944
TOTAL BY EXPENSE ORGS	1,077,531	1,148,944	0	1,148,944	1,148,944
PERSONAL SERVICES 0100	1,035,244	1,106,008	0	1,106,008	1,106,008
SUPPORTIVE SERVICES 0200	33,239	33,239	0	33,239	33,239
CENT.SERV./DATA SERV. 0400	0	649	0	649	649
CONTRACTUAL SERVICES 0900	9,048	9,048	0	9,048	9,048
TOTAL BY OBJECT SERIES	1,077,531	1,148,944	0	1,148,944	1,148,944
GENERAL FUND G	1,077,531	1,148,944	0	1,148,944	1,148,944
TOTAL BY FUNDS	1,077,531	1,148,944	0	1,148,944	1,148,944
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4

Agency Name: Judicial District 2A (Rawlins)	Agency Number: 122
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

**EXPENSE ORGANIZATION OVERVIEW**

Article 5, Wyoming Constitution, Section 5-3-101 through Section 5-3-111, inclusive, W.S. 2001 Republished Edition, established and define the general activities of the judiciary.

Section 5-3-401 through Section 5-3-412, W.S. 2001 Republished Edition, define the activities, duties, and responsibilities of the district court reporter.

Judicial District 2A is located in Rawlins, Wyoming and provides judicial services to Carbon County.

Judicial District 2A serves Carbon County having a population of approximately 15,600 and covering 7,991 square miles. Cases handled by the District Court include felonies, civil over \$50,000, divorces, probates, guardianships, juveniles, and appeals from lower courts. All writs of habeas corpus filed by inmates at the Wyoming State Penitentiary are handled by this office.

**STANDARD BUDGET REQUEST NARRATIVE.**

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter, and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Carbon County.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available or a court commissioner when necessary. They also cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request           \$ 1,148,944**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request           \$ 1,148,944**

Agency Name: JUDICIAL DISTRICT 2-A		Hon. Dawnessa Snyder		Wyoming On-Line Financial System Code				
Approp. Org. Name: ADMINISTRATION				AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: ADMINISTRATION				122	0100	0101	001	101
1		2	3	4	5	6		
		Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation		
Description	Code							
EXPENDITURES								
SALARIES-SET BY LAW	0101	298,142	320,000	0	320,000	320,000		
SALARIES CLASSIFIED	0103	418,458	427,978	0	427,978	427,978		
SALARIES OTHER	0104	0	0	0	0	0		
EMPLOYER PD BENEFITS	0105	185,418	208,391	0	208,391	208,391		
EMPLOYER HEALTH INS BENEFITS	0196	133,226	149,639	0	149,639	149,639		
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0		
PERSONAL SERVICES	0100	1,035,244	1,106,008	0	1,106,008	1,106,008		
EQUIPMENT REP & MNTC	0202	3,653	3,653	0	3,653	3,653		
UTILITIES	0203	1,224	1,224	0	1,224	1,224		
COMMUNICATION	0204	4,200	4,200	0	4,200	4,200		
DUES-LICENSES-REGIST	0207	4,048	4,048	0	4,048	4,048		
ADVERTISING	0208	0	0	0	0	0		
MISCELLANEOUS	0210	48	48	0	48	48		
TRAVEL IN STATE	0221	8,260	8,260	0	8,260	8,260		
TRAVEL OUT OF STATE	0222	2,880	2,880	0	2,880	2,880		
OFFICE SUPPL-PRINTING	0231	5,640	5,640	0	5,640	5,640		
EDUCA-RECREATNL SUPP	0236	3,286	3,286	0	3,286	3,286		
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0		
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0		
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0		
EQUIPMENT RENTAL	0252	0	0	0	0	0		
MAINTENANCE EXTERNAL	0292	0	0	0	0	0		
SUPPORTIVE SERVICES	0200	33,239	33,239	0	33,239	33,239		
CENTRAL-SER DATA-SER	0410	0	0	0	0	0		
TELECOMMUNICATIONS	0420	0	649	0	649	649		
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0		
CENT. SERV./DATA SERV.	0400	0	649	0	649	649		
PROFESSIONAL FEES	0901	9,048	9,048	0	9,048	9,048		
SPECIAL PROJ & SVCS	0903	0	0	0	0	0		
CONTRACTUAL TRAVEL	0905	0	0	0	0	0		
CONTRACTUAL SERVICES	0900	9,048	9,048	0	9,048	9,048		
EXPENDITURE TOTALS		1,077,531	1,148,944	0	1,148,944	1,148,944		
MEANS OF FUNDING								
GENERAL FUND	1001	1,077,531	1,148,944	0	1,148,944	1,148,944		
GENERAL FUND	G	1,077,531	1,148,944	0	1,148,944	1,148,944		
TOTAL FUNDING		1,077,531	1,148,944	0	1,148,944	1,148,944		
AUTHORIZED EMPLOYEES								
FULL TIME EMPLOYEE COUNT		4	4	0	4	4		
PART TIME EMPLOYEE COUNT		0	0	0	0	0		
AUTHORIZED EMPLOYEES		4	4	0	4	4		
TOTAL AUTHORIZED EMPLOYEES		4	4	0	4	4		



# STATE OF WYOMING

2021-2022

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 2B 123

Agency Name and Number

Submitted by:

Signature

Name

Title

SwRALE

TORI R.A. KRICKEN

District Judge

Person(s) responsible for the preparation of this budget:

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## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 2-B		Agency Number: 123			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,043,348	1,128,864	0	1,128,864	1,128,864
TOTAL BY EXPENSE ORGS	1,043,348	1,128,864	0	1,128,864	1,128,864
PERSONAL SERVICES 0100	1,004,807	1,090,323	0	1,090,323	1,090,323
SUPPORTIVE SERVICES 0200	31,971	31,971	0	31,971	31,971
CENT.SERV./DATA SERV. 0400	0	0	0	0	0
CONTRACTUAL SERVICES 0900	6,570	6,570	0	6,570	6,570
TOTAL BY OBJECT SERIES	1,043,348	1,128,864	0	1,128,864	1,128,864
GENERAL FUND G	1,043,348	1,128,864	0	1,128,864	1,128,864
TOTAL BY FUNDS	1,043,348	1,128,864	0	1,128,864	1,128,864
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4

Agency Name: Judicial District 2B (Laramie)	Agency Number: 123
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

### EXPENSE ORGANIZATION OVERVIEW

Article 5, Wyoming Constitution, Section 5-3-101 through Section 5-3-111, inclusive, W.S. 2001 Republished Edition, established and define the general activities of the judiciary.

Section 5-3-401 through Section 5-3-412, W.S. 2001 Republished Edition, define the activities, duties, and responsibilities of the district court reporter.

Judicial District 2B is located in Laramie, Wyoming and provides judicial services to Albany County.

### STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Albany County.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available or a court commissioner when necessary. They also cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request            \$1,128,864**

### NO EXCEPTION BUDGET REQUEST

**Total Agency Budget Request            \$1,128,864**



Agency Name: JUDICIAL DISTRICT 2-B Approp. Org. Name: ADMINISTRATION Expense Org. Name: ADMINISTRATION		Hon. Tori R.A. Kricken		Wyoming On-Line Financial System Code				APPR UNIT	
1		2		3		4		5	
Description		Base Budget		Standard Budget		Exception Request		Total Agency Request	
Code									
Description									
EXPENDITURES									
SALARIES-SET BY LAW	0101	300,000	320,000	0	320,000	320,000			
SALARIES CLASSIFIED	0103	401,400	422,108	0	422,108	422,108			
SALARIES OTHER	0104	0	0	0	0	0			
EMPLOYER PD BENEFITS	0105	175,999	198,576	0	198,576	198,576			
EMPLOYER HEALTH INS BENEFITS	0196	127,408	149,639	0	149,639	149,639			
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0			
PERSONAL SERVICES	0100	1,004,807	1,090,323	0	1,090,323	1,090,323			
EQUIPMENT REP & MNTC	0202	504	504	0	504	504			
UTILITIES	0203	4,800	4,800	0	4,800	4,800			
COMMUNICATION	0204	3,252	3,252	0	3,252	3,252			
DUES-LICENSES-REGIST	0207	805	805	0	805	805			
DATA PROCESSING	0209	0	0	0	0	0			
MISCELLANEOUS	0210	0	0	0	0	0			
TRAVEL IN STATE	0221	9,541	9,541	0	9,541	9,541			
TRAVEL OUT OF STATE	0222	1,500	1,500	0	1,500	1,500			
OFFICE SUPPL-PRINTING	0231	7,500	7,500	0	7,500	7,500			
EDUCA-RECREATNL SUPP	0236	3,493	3,493	0	3,493	3,493			
SOFT GOODS&HOUSEKPNG	0237	576	576	0	576	576			
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0			
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0			
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0			
EQUIPMENT RENTAL	0252	0	0	0	0	0			
SUPPORTIVE SERVICES	0200	31,971	31,971	0	31,971	31,971			
CENTRAL-SER DATA-SER	0410	0	0	0	0	0			
TELECOMMUNICATIONS	0420	0	0	0	0	0			
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0			
CENT. SERV./DATA SERV.	0400	0	0	0	0	0			
PROFESSIONAL FEES	0901	6,570	6,570	0	6,570	6,570			
SPECIAL PROJ & SVCS	0903	0	0	0	0	0			
CONTRACTUAL TRAVEL	0905	0	0	0	0	0			
CONTRACTUAL SERVICES	0900	6,570	6,570	0	6,570	6,570			
EXPENDITURE TOTALS		1,043,348	1,128,864	0	1,128,864	1,128,864			
MEANS OF FUNDING									
GENERAL FUND	1001	1,043,348	1,128,864	0	1,128,864	1,128,864			
GENERAL FUND	G	1,043,348	1,128,864	0	1,128,864	1,128,864			
TOTAL FUNDING		1,043,348	1,128,864	0	1,128,864	1,128,864			
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		4	4	0	4	4			
PART TIME EMPLOYEE COUNT		0	0	0	0	0			
AUTHORIZED EMPLOYEES		4	4	0	4	4			
TOTAL AUTHORIZED EMPLOYEES		4	4	0	4	4			



# STATE OF WYOMING

2021-2022

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 3B 124

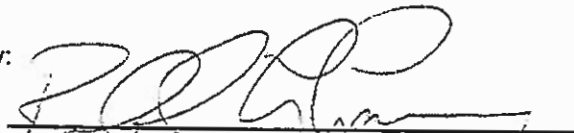
Agency Name and Number

Submitted by:

Signature

Name

Title

  
Richard L. Lasky  
District Judge

Person(s) responsible for the preparation of this budget

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\_\_\_\_\_  
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## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 3-B		Agency Number: 124			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,115,029	1,162,421	7,400	1,169,821	1,169,821
TOTAL BY EXPENSE ORGS	1,115,029	1,162,421	7,400	1,169,821	1,169,821
PERSONAL SERVICES 0100	1,087,099	1,134,491	0	1,134,491	1,134,491
SUPPORTIVE SERVICES 0200	23,451	23,451	6,400	29,851	29,851
CENT.SERV./DATA SERV. 0400	0	0	0	0	0
CONTRACTUAL SERVICES 0900	4,479	4,479	1,000	5,479	5,479
TOTAL BY OBJECT SERIES	1,115,029	1,162,421	7,400	1,169,821	1,169,821
GENERAL FUND G	1,115,029	1,162,421	7,400	1,169,821	1,169,821
TOTAL BY FUNDS	1,115,029	1,162,421	7,400	1,169,821	1,169,821
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4

Agency Name: Judicial District 3B (Green River)	Agency Number: 124
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

**AGENCY FUNCTIONS:**

Authority: Wyoming Statutes §§ 5-3-101 through 5-3-111 and 5-3-401 through 5-3-410.

Judicial District 3 is comprised of Sweetwater, Uinta and Lincoln Counties. Judicial District 3B operates in Sweetwater County.

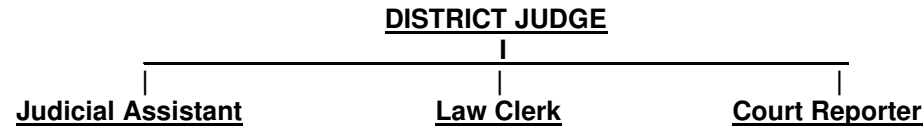
Wyoming Statutes §§ 5-3-404 through 5-3-407 provide that the court reporter furnish the court with transcripts of certain court proceedings. Wyoming Statute §5-3-407 provides that all fees for said transcripts shall be paid out of the state treasury.

**AGENCY PRIORITIES:**

The fundamental priority of the District Courts is to render the best possible judicature for their constituents.

All the following positions are necessary to provide the public with the best possible service and to ensure that the goals and objectives of judicial district 3B may be reached.

The staff of Judicial District 3B is as follows:



**EXPENSE ORGANIZATION OVERVIEW**

The District Court and the position of District Judge are constitutionally created. Both are empowered constitutionally and statutorily.

Objectives and Goals: The court's goals and objectives are to (1) provide a forum in which persons can voice their disputes, (2) give the public their day in court, (3) render the necessary decisions, (4) provide all these functions in a timely manner, (5) keep control of an ever-enlarging docket, (6) keep abreast of changes in case law and statutory law, and (7) the retention of competent personnel.

Caseload and disposition statistics are on file with, and available upon request to, the Wyoming Supreme Court.

Agency Name: Judicial District 3B (Green River)	Agency Number: 124
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

The District Court is a court of unlimited general jurisdiction, which hears and determines matters and cases ranging from (1) all felonies, (2) juvenile matters, (3) probate matters, including estates of decedents, guardianships and conservatorships, (4) adoptions, (5) involuntary commitments to the Wyoming State Hospital, (6) all civil actions not commenced in circuit court, (7) appeals of Workers' Compensation matters, (7) appeals from circuit and municipal courts, and (8) appeals from various state, county and local governmental entities.

Appeals from the District Court proceed directly to the Supreme Court.

The District Judge has the following personnel under his direct supervision and control:

1. Court Reporter. The duties and position of the Court Reporter are set by statute. The Court Reporter is to make a stenographic record of court proceedings and prepare transcripts as mandated by statute.
2. Judicial Assistant. The Judicial Assistant is responsible for maintaining an organized office to meet the needs of the District Judge. This includes acting as the Judge's receptionist, taking telephone calls, scheduling court hearings for lawyers and the public, maintaining the calendar of court dates and trial dates, handling all correspondence for the Judge, preparation of vouchers, balancing the monthly budget reports, and keeping various records to ensure that the Judge has available to him at all times any information which he may need.
3. Law Clerk. The Law Clerk is a graduate of an accredited law school and has passed the Wyoming State Bar. The Law Clerk saves the Judge countless hours by doing the legal research required by the Judge.

### STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in the Third Judicial District.

900 Series – Contractual Services: Funds in this series are used to pay for a contract court reporter in the event the full-time court reporter is not available or a court commissioner when necessary. They also cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request      \$1,162,421**

Agency Name: Judicial District 3B (Green River)	Agency Number: 124
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

**EXCEPTION BUDGET REQUEST****Office Equipment (Priority #1)**

We are requesting \$6,400 to purchase a new copy/fax/scan machine. Our current machine was purchased in 2012 and will need to be replaced within two years. **This a one-time request.**

0242 Office Equipment	\$6,400
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**Professional Fees (Priority #2)**

We are requesting an increase of \$1,000 to our professional fees budget. The court's need for interpreters continues to increase and the current budget is not adequate to cover the cost.

0242 Professional Fees	\$1,000
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<b>Total Exception Budget Request</b>	<b>\$ 7,400</b>
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<b>Total Agency Budget Request</b>	<b>\$1,169,821</b>
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Agency Name: JUDICIAL DISTRICT 3-B		Hon. Richard L. Lavery		Wyoming On-Line Financial System Code					
Approp. Org. Name: ADMINISTRATION				AGY	DIVISION	UNIT	FUND	APPR UNIT	
Expense Org. Name: ADMINISTRATION				124	0100	0101	001	101	
1		2		3		4		5	
		Base Budget		Standard Budget		Exception Request		Total Agency Request	
6									
Description Code								District Judges Budget Comm. Recommendation	
EXPENDITURES									
SALARIES-SET BY LAW 0101		300,000	320,000		0	320,000	320,000		
SALARIES CLASSIFIED 0103		429,697	437,443		0	437,443	437,443		
SALARIES OTHER 0104		0	0		0	0	0		
EMPLOYER PD BENEFITS 0105		189,734	211,333		0	211,333	211,333		
EMPLOYER HEALTH INS BENEFITS 0196		167,668	165,715		0	165,715	165,715		
EXTERNAL COST ADJ - BENEFITS 0199		0	0		0	0	0		
PERSONAL SERVICES 0100		1,087,099	1,134,491		0	1,134,491	1,134,491		
EQUIPMENT REP & MNTC 0202		840	840		0	840	840		
UTILITIES 0203		0	0		0	0	0		
COMMUNICATION 0204		2,082	2,082		0	2,082	2,082		
DUES-LICENSES-REGIST 0207		2,093	2,093		0	2,093	2,093		
ADVERTISING 0208		0	0		0	0	0		
MISCELLANEOUS 0210		72	72		0	72	72		
TRAVEL IN STATE 0221		7,190	7,190		0	7,190	7,190		
TRAVEL OUT OF STATE 0222		1,700	1,700		0	1,700	1,700		
OFFICE SUPPL-PRINTING 0231		5,130	5,130		0	5,130	5,130		
EDUCA-RECREATNL SUPP 0236		4,344	4,344		0	4,344	4,344		
SOFT GOODS&HOUSEKPNG 0237		0	0		0	0	0		
OFFICE EQUIP-FURNISH 0241		0	0		6,400	6,400	6,400		
DP REPRODUCT OTHER EQ 0242		0	0		0	0	0		
EQUIPMENT RENTAL 0252		0	0		0	0	0		
SUPPORTIVE SERVICES 0200		23,451	23,451		6,400	29,851	29,851		
CENTRAL-SER DATA-SER 0410		0	0		0	0	0		
TELECOMMUNICATIONS 0420		0	0		0	0	0		
EQUIPMENT SERVICE CENTER 0430		0	0		0	0	0		
CENT. SERV./DATA SERV. 0400		0	0		0	0	0		
PROFESSIONAL FEES 0901		4,479	4,479		1,000	5,479	5,479		
ENVIRONMENTAL SERV. OTHER 0907		0	0		0	0	0		
CONTRACTUAL TRAVEL 0905		0	0		0	0	0		
CONTRACTUAL SERVICES 0900		4,479	4,479		1,000	5,479	5,479		
EXPENDITURE TOTALS		1,115,029	1,162,421		7,400	1,169,821	1,169,821		
MEANS OF FUNDING									
GENERAL FUND 1001		1,115,029	1,162,421		7,400	1,169,821	1,169,821		
GENERAL FUND G		1,115,029	1,162,421		7,400	1,169,821	1,169,821		
TOTAL FUNDING		1,115,029	1,162,421		7,400	1,169,821	1,169,821		
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		4	4		0	4	4		
PART TIME EMPLOYEE COUNT		0	0		0	0	0		
AUTHORIZED EMPLOYEES		4	4		0	4	4		
TOTAL AUTHORIZED EMPLOYEES		4	4		0	4	4		



# STATE OF WYOMING

2021-2022

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 3A 125

Agency Name and Number

Submitted by:

Signature

Name

Title

Joseph B. Bluemel  
Joseph B. Bluemel  
District Court Judge

Person(s) responsible for the preparation of this budget:

Joseph B. Bluemel  
Claire Smith



## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 3-A		Agency Number: 125			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,051,615	1,133,731	0	1,133,731	1,133,731
TOTAL BY EXPENSE ORGS	1,051,615	1,133,731	0	1,133,731	1,133,731
PERSONAL SERVICES 0100	1,002,601	1,084,717	0	1,084,717	1,084,717
SUPPORTIVE SERVICES 0200	40,521	40,521	0	40,521	40,521
CENT.SERV./DATA SERV. 0400	0	0	0	0	0
CONTRACTUAL SERVICES 0900	8,493	8,493	0	8,493	8,493
TOTAL BY OBJECT SERIES	1,051,615	1,133,731	0	1,133,731	1,133,731
GENERAL FUND G	1,051,615	1,133,731	0	1,133,731	1,133,731
TOTAL BY FUNDS	1,051,615	1,133,731	0	1,133,731	1,133,731
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4

Agency Name: Judicial District 3A (Kemmerer)	Agency Number: 125
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

**EXPENSE ORGANIZATION OVERVIEW.**

The District Court and the position of District Judge are constitutionally created and a trial court. Both are empowered constitutionally and statutorily. Judicial District 3 comprises Lincoln, Sweetwater and Uinta Counties. Judge Bluemel, Judicial District 3A, is responsible for Lincoln and Uinta Counties. He travels between Kemmerer and Evanston and has the highest workload in the state of approximately 1.45 FTE.

Objectives and Goals: The court's goals and objectives are to (1) provide a forum in which persons can voice their disputes, (2) give the public due process or their day in court, (3) render the necessary decisions, (4) provide all these functions in a timely manner, (5) keep control of an ever-enlarging docket, (6) keep abreast of changes in case law and statutory law, and (7) the retention of competent personnel.

Caseload and disposition statistics are on file with, and available upon request to, Judge Bluemel or the Wyoming Supreme Court.

The District Court 3A is the only court with unlimited general jurisdiction granted by the Constitution to provide judicial services in Lincoln and Uinta counties. Those counties have a combined population of approximately 40,000. The court has exclusive jurisdiction to hear and determine (1) felonies, (2) juvenile matters, (3) probate matters, including estates of decedents, guardianships and conservatorships, (4) domestic cases, including divorces, paternities, modifications, and child support enforcement, (5) name changes, (6) naturalization of citizens, (7) adoptions, (8) involuntary hospitalizations/commitments to the Wyoming State Hospital, (9) all civil actions involving real property, water, and where \$50,000 or more is in dispute, (10) appeals of Workers' Compensation matters, (11) appeals from circuit and municipal courts, and (12) administrative appeals from various state, county & local governmental entities.

Appeals from the District Court proceed directly to the Supreme Court.

The District Judge has the following personnel under his direct supervision and control:

1. Court Reporter. The duties and position of the Court Reporter are set by statute. The Court Reporter is to make a stenographic record of court proceedings and prepare transcripts as mandated by statute.
2. Judicial Assistant. The Judicial Assistant is responsible for maintaining an organized office to meet the needs of the District Judge. This includes acting as the Judge's receptionist, taking telephone calls, scheduling court hearings for lawyers and the public, maintaining the calendar of court dates and trial dates, handling all of the correspondence for the Judge, preparation of vouchers, balancing the monthly budget reports, and keeping various records to ensure that the Judge has available to him at all times any information which he may need.
3. Law Clerk. The Law Clerk is a graduate of an accredited law school and has passed the Wyoming State Bar. The Law Clerk saves the Judge countless hours by doing the legal research required by the Judge.

Agency Name: Judicial District 3A (Kemmerer)	Agency Number: 125
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

CONSEQUENCES OF INADEQUATE FUNDING: The required and necessary judicial and administrative services to provide due process could not be provided to and/or on behalf of the public by this judicial district.

### STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Third Judicial District.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available or a court commissioner when necessary. They also cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request            \$1,133,731**

### NO EXCEPTION BUDGET REQUEST

**Total Agency Budget Request            \$1,133,731**

Agency Name: JUDICIAL DISTRICT 3-A		Hon. Joseph B. Bluemel		Wyoming On-Line Financial System Code					
Approp. Org. Name: ADMINISTRATION				AGY	DIVISION	UNIT	FUND	APPR UNIT	
Expense Org. Name: ADMINISTRATION				125	0100	0101	001	101	
1		2		3		4		5	
Base Budget		Standard Budget		Exception Request		Total Agency Request		District Judges Budget Comm. Recommendation	
Description	Code								
EXPENDITURES									
SALARIES-SET BY LAW	0101	300,000	320,000		0	320,000		320,000	
SALARIES CLASSIFIED	0103	427,424	435,228		0	435,228		435,228	
EMPLOYER PD BENEFITS	0105	193,846	215,528		0	215,528		215,528	
EMPLOYER HEALTH INS BENEFITS	0196	81,331	113,961		0	113,961		113,961	
EXTERNAL COST ADJ - BENEFITS	0199	0	0		0	0		0	
PERSONAL SERVICES	0100	1,002,601	1,084,717		0	1,084,717		1,084,717	
EQUIPMENT REP & MNTC	0202	1,000	1,000		0	1,000		1,000	
UTILITIES	0203	1,000	1,000		0	1,000		1,000	
COMMUNICATION	0204	1,500	1,500		0	1,500		1,500	
DUES-LICENSES-REGIST	0207	2,800	2,800		0	2,800		2,800	
ADVERTISING-PROMOT	0208	0	0		0	0		0	
MISCELLANEOUS	0210	0	0		0	0		0	
TRAVEL IN STATE	0221	22,211	22,211		0	22,211		22,211	
TRAVEL OUT OF STATE	0222	0	0		0	0		0	
HOST EXP REIMBURSEMENT	0227	0	0		0	0		0	
OFFICE SUPPL-PRINTING	0231	6,612	6,612		0	6,612		6,612	
EDUCA-RECREATNL SUPP	0236	5,170	5,170		0	5,170		5,170	
SOFT GOODS&HOUSEKPNG	0237	228	228		0	228		228	
OFFICE EQUIP-FURNISH	0241	0	0		0	0		0	
DP REPRODUCT OTHER EQ	0242	0	0		0	0		0	
TRANSPORTATION-VEHICLES	0243	0	0		0	0		0	
INSURANCE-BOND PREMS	0252	0	0		0	0		0	
SUPPORTIVE SERVICES	0200	40,521	40,521		0	40,521		40,521	
CENTRAL-SER DATA-SER	0410	0	0		0	0		0	
TELECOMMUNICATIONS	0420	0	0		0	0		0	
EQUIPMENT SERVICE CENTER	0430	0	0		0	0		0	
CENT. SERV./DATA SERV.	0400	0	0		0	0		0	
PROFESSIONAL FEES	0901	8,493	8,493		0	8,493		8,493	
SPECIAL PROJ & SVCS	0903	0	0		0	0		0	
CONTRACTUAL TRAVEL	0905	0	0		0	0		0	
CONTRACTUAL SERVICES	0900	8,493	8,493		0	8,493		8,493	
EXPENDITURE TOTALS		1,051,615	1,133,731		0	1,133,731		1,133,731	
MEANS OF FUNDING									
GENERAL FUND	1001	1,051,615	1,133,731		0	1,133,731		1,133,731	
GENERAL FUND	G	1,051,615	1,133,731		0	1,133,731		1,133,731	
TOTAL FUNDING		1,051,615	1,133,731		0	1,133,731		1,133,731	
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		4	4		0	4		4	
PART TIME EMPLOYEE COUNT		0	0		0	0		0	
AUTHORIZED EMPLOYEES		4	4		0	4		4	
TOTAL AUTHORIZED EMPLOYEES		4	4		0	4		4	



# STATE OF WYOMING

2021-2022

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 4A 126


Agency Name and Number

Submitted by:

Signature

Name

Title

  
John Feun  
District Court Judge 4th District

Person(s) responsible for the preparation of this budget:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 4-A		Agency Number: 126			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,112,310	1,198,432	0	1,198,432	1,198,432
TOTAL BY EXPENSE ORGS	1,112,310	1,198,432	0	1,198,432	1,198,432
PERSONAL SERVICES 0100	1,065,175	1,151,291	0	1,151,291	1,151,291
SUPPORTIVE SERVICES 0200	36,271	36,271	0	36,271	36,271
CENT.SERV./DATA SERV. 0400	1,358	1,364	0	1,364	1,364
CONTRACTUAL SERVICES 0900	9,506	9,506	0	9,506	9,506
TOTAL BY OBJECT SERIES	1,112,310	1,198,432	0	1,198,432	1,198,432
GENERAL FUND G	1,112,310	1,198,432	0	1,198,432	1,198,432
TOTAL BY FUNDS	1,112,310	1,198,432	0	1,198,432	1,198,432
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4

Agency Name: Judicial District 4A (Sheridan)	Agency Number: 126
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

## FUNCTIONS OF THE DISTRICT COURT

### JUDICIAL DISTRICT 4-A (SHERIDAN COUNTY)

The District has a population of around 30,000.

The responsibilities of all District Courts are diverse: felony criminal cases / civil cases / juvenile court / all divorces and domestic relations / probate / involuntary commitments / appeals from circuit courts, city courts and many administrative agencies / all child support enforcement / adoptions / guardianships and conservatorships.

### STATUTES

Wyoming Statutes 5-3-101, et al cover District Court operations generally.

### SOURCE OF FUNDING

General Fund 001-101-1001-G

### FEDERAL OR OTHER FUNDING

This District receives neither federal nor County funding.

### ORGANIZATIONAL CHART

Judge

Judicial Assistant (secretarial as well as scheduling, office administration)

Court Reporter

Law Clerk

### STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Sheridan and Johnson Counties.

**2021-2022 Biennium Budget****AE – Expense Organization Budget Request Narrative**

Agency Name: Judicial District 4A (Sheridan)	Agency Number: 126
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

400 Series – Central Services: The 400 series funds are used to provide state telecommunications from the Department of Administration and Information.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available or a court commissioner when necessary. They also cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request      \$1,198,432**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request      \$1,198,432**



Agency Name: JUDICIAL DISTRICT 4-A		Hon. John G. Fenn		Wyoming On-Line Financial System Code				
Approp. Org. Name: ADMINISTRATION				AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: ADMINISTRATION				126	0100	0101	001	101
1		2	3	4	5	6		
		Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation		
Description	Code							
EXPENDITURES								
SALARIES-SET BY LAW	0101	300,000	320,000	0	320,000	320,000		
SALARIES CLASSIFIED	0103	423,452	431,212	0	431,212	431,212		
EMPLOYER PD BENEFITS	0105	183,603	205,220	0	205,220	205,220		
EMPLOYER HEALTH INS BENEFITS	0196	158,120	194,859	0	194,859	194,859		
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0		
PERSONAL SERVICES	0100	1,065,175	1,151,291	0	1,151,291	1,151,291		
EQUIPMENT REP & MNTC	0202	1,500	1,500	0	1,500	1,500		
UTILITIES	0203	5,000	5,000	0	5,000	5,000		
COMMUNICATION	0204	1,000	1,000	0	1,000	1,000		
DUES-LICENSES-REGIST	0207	2,440	2,440	0	2,440	2,440		
DATA PROCESSING	0209	0	0	0	0	0		
MISCELLANEOUS	0210	0	0	0	0	0		
TRAVEL IN STATE	0221	12,723	12,723	0	12,723	12,723		
TRAVEL OUT OF STATE	0222	0	0	0	0	0		
OFFICE SUPPL-PRINTING	0231	4,329	4,329	0	4,329	4,329		
EDUCA-RECREATNL SUPP	0236	9,279	9,279	0	9,279	9,279		
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0		
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0		
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0		
TRANSPORTATION-VEHICLES	0243	0	0	0	0	0		
EDUCATION-RECRE-TECH	0246	0	0	0	0	0		
SUPPORTIVE SERVICES	0200	36,271	36,271	0	36,271	36,271		
CENTRAL-SER DATA-SER	0410	0	0	0	0	0		
TELECOMMUNICATIONS	0420	1,358	1,364	0	1,364	1,364		
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0		
CENT. SERV./DATA SERV.	0400	1,358	1,364	0	1,364	1,364		
PROFESSIONAL FEES	0901	9,506	9,506	0	9,506	9,506		
SPECIAL PROJ & SVCS	0903	0	0	0	0	0		
CONTRACTUAL TRAVEL	0905	0	0	0	0	0		
CONTRACTUAL SERVICES	0900	9,506	9,506	0	9,506	9,506		
EXPENDITURE TOTALS		1,112,310	1,198,432	0	1,198,432	1,198,432		
MEANS OF FUNDING								
GENERAL FUND	1001	1,112,310	1,198,432	0	1,198,432	1,198,432		
GENERAL FUND	G	1,112,310	1,198,432	0	1,198,432	1,198,432		
TOTAL FUNDING		1,112,310	1,198,432	0	1,198,432	1,198,432		
AUTHORIZED EMPLOYEES								
FULL TIME EMPLOYEE COUNT		4	4	0	4	4		
PART TIME EMPLOYEE COUNT		0	0	0	0	0		
AUTHORIZED EMPLOYEES		4	4	0	4	4		
TOTAL AUTHORIZED EMPLOYEES		4	4	0	4	4		



# STATE OF WYOMING

2021-2022

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 5A 127

Agency Name and Number

Submitted by:

Signature

Name

Title

Bobbi Overfield  
Bobbi D. Overfield  
District Court Judge

Person(s) responsible for the preparation of this budget:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 5-A		Agency Number: 127			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,164,836	1,189,493	0	1,189,493	1,189,493
TOTAL BY EXPENSE ORGS	1,164,836	1,189,493	0	1,189,493	1,189,493
PERSONAL SERVICES 0100	1,104,763	1,129,420	0	1,129,420	1,129,420
SUPPORTIVE SERVICES 0200	41,735	41,735	0	41,735	41,735
CENT.SERV./DATA SERV. 0400	0	0	0	0	0
CONTRACTUAL SERVICES 0900	18,338	18,338	0	18,338	18,338
TOTAL BY OBJECT SERIES	1,164,836	1,189,493	0	1,189,493	1,189,493
GENERAL FUND G	1,164,836	1,189,493	0	1,189,493	1,189,493
SPECIAL REVENUE R	0	0	0	0	0
TOTAL BY FUNDS	1,164,836	1,189,493	0	1,189,493	1,189,493
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4

Agency Name: Judicial District 5A (Worland)	Agency Number: 0127
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

### EXPENSE ORGANIZATION OVERVIEW

Article 5, Wyoming Constitution, Section 5-3-101 through 5-3-111, inclusive, W.S. 1977 Republished Edition, establish and define the general activities of the judiciary. Objectives of the District Court, specifically Judicial District 5A include: justly presiding in a court of law, hearing and deciding the outcome of cases while being as fair and impartial as humanly possible and effectively and efficiently managing the caseload. This management involves scheduling matters to be heard while avoiding unnecessary delay in determining the disposition of cases, and supervising and retaining competent personnel to assist in successful completion of the aforementioned objectives. Caseload and disposition statistics for Judicial District 5A are currently on file with the Wyoming Supreme Court and are available upon request.

Judicial District 5A Court is a court of unlimited general jurisdiction. The District Court Judge hears and determines matters generally as set forth:

1. Felony Criminal Matters
2. Juvenile matters including Shelter Care, Abuse/Neglect, Children in Need of Supervision and Juvenile Delinquency
3. Worker's Compensation, and other Administrative Appeals
4. Probate (decedents' estates, guardianships, conservatorships and adoptions)
5. Involuntary commitments to the Wyoming State Hospital
6. Civil actions not commenced in county court, all cases over \$50,000, or related to real property
7. Appeals from county and municipal court
8. Various writs
9. Family law matters including Divorce, Custody, Visitation and Child Support
10. Oversees all criminal, juvenile and civil jury trials as required or requested

**The District Court Judge's** position has been constitutionally created and statutorily empowered. The following support personnel, under the Judge's direct supervision, provide the necessary assistance required for smooth running of both court and office:

**District Court Reporter's** duties are to make a stenographic record of court proceedings, prepare transcripts and perform various office functions. The Court Reporter is a statutory position.

**Judicial Assistant** schedules hearings, which, for Judicial District 5A are held in the counties of Washakie, Big Horn and Hot Springs. In addition to setting all criminal and civil actions, the judicial assistant types legal opinions, processes vouchers on the WOLFS system and acts as a receptionist.

**The Law Clerk** is a graduate of an accredited law school and has passed the Wyoming State Bar. The Law clerk saves the Judge countless hours by doing the legal research required by the Judge. The Law clerk's efforts allow the judge to spend more time in the courtroom making it more expeditious for the Judge to maintain the present caseload.

Agency Name: Judicial District 5A (Worland)	Agency Number: 0127
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

**STANDARD BUDGET REQUEST NARRATIVE**

100 Series – Personal Services: The 100 series funds are used to provide for a judge, law clerk, judicial assistant, and a court reporter. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Hot Springs, Washakie, and Big Horn Counties.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available. They also provide for court commissioners when necessary, including commissioners for Title 25 involuntary hospitalization matters. Lastly, they cover the cost of interpreters in to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request      \$1,189,493**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request      \$1,189,493**

Agency Name: JUDICIAL DISTRICT 5-A Approp. Org. Name: ADMINISTRATION Expense Org. Name: ADMINISTRATION		Hon. Bobbi Overfield		Wyoming On-Line Financial System Code				APPR UNIT	
1		2	2	3	4	5	6	101	
Description		Actual Expenditures 2011-2012	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation		
EXPENDITURES									
SALARIES-SET BY LAW	0101	250,400	300,000	320,000	0	320,000	320,000		
SALARIES CLASSIFIED	0103	337,843	427,506	404,380	0	404,380	404,380		
EMPLOYER PD BENEFITS	0105	261,928	192,134	203,645	0	203,645	203,645		
EMPLOYER HEALTH INS BENEFITS	0196	0	185,123	201,395	0	201,395	201,395		
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0	0		
PERSONAL SERVICES	0100	850,171	1,104,763	1,129,420	0	1,129,420	1,129,420		
EQUIPMENT REP & MNTC	0202	735	768	768	0	768	768		
UTILITIES	0203	1,333	1,800	1,800	0	1,800	1,800		
COMMUNICATION	0204	2,773	3,082	3,082	0	3,082	3,082		
DUES-LICENSES-REGIST	0207	1,365	1,710	1,710	0	1,710	1,710		
MISCELLANEOUS	0210	0	0	0	0	0	0		
TRAVEL IN STATE	0221	11,630	14,151	14,151	0	14,151	14,151		
TRAVEL OUT OF STATE	0222	216	1,500	1,500	0	1,500	1,500		
PERM ASSIGNED VEHICLE	0223	9,867	11,000	11,000	0	11,000	11,000		
OFFICE SUPPL-PRINTING	0231	4,393	5,360	5,360	0	5,360	5,360		
EDUCA-RECREATNL SUPP	0236	778	1,932	1,932	0	1,932	1,932		
SOFT GOODS&HOUSEKPNG	0237	0	432	432	0	432	432		
OFFICE EQUIP-FURNISH	0241	3,637	0	0	0	0	0		
DP REPRODUCT OTHER EQ	0242	664	0	0	0	0	0		
EDUCATION-RECRE-TECH	0246	2,728	0	0	0	0	0		
CENT-SER-OFF-MCH-REP	0291	0	0	0	0	0	0		
SUPPORTIVE SERVICES	0200	40,119	41,735	41,735	0	41,735	41,735		
CENTRAL-SER DATA-SER	0410	0	0	0	0	0	0		
TELECOMMUNICATIONS	0420	0	0	0	0	0	0		
EQUIPMENT SERVICE CENTER	0430	950	0	0	0	0	0		
CENT. SERV./DATA SERV.	0400	950	0	0	0	0	0		
PROFESSIONAL FEES	0901	5,100	16,500	16,500	0	16,500	16,500		
SPECIAL PROJ & SVCS	0903	0	0	0	0	0	0		
CONTRACTUAL TRAVEL	0905	0	1,838	1,838	0	1,838	1,838		
CONTRACTUAL SERVICES	0900	5,100	18,338	18,338	0	18,338	18,338		
EXPENDITURE TOTALS		896,340	1,164,836	1,189,493	0	1,189,493	1,189,493		
MEANS OF FUNDING									
GENERAL FUND	1001	896,340	1,164,836	1,189,493	0	1,189,493	1,189,493		
GENERAL FUND	G	896,340	1,164,836	1,189,493	0	1,189,493	1,189,493		
TOTAL FUNDING		896,340	1,164,836	1,189,493	0	1,189,493	1,189,493		
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		0	4	4	0	4	4		
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0		
AUTHORIZED EMPLOYEES		0	4	4	0	4	4		
TOTAL AUTHORIZED EMPLOYEES		0	4	4	0	4	4		



# STATE OF WYOMING

2021-2022

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 5B 128

Agency Name and Number

Submitted by:

Signature

*Bill Simpson*

Name

BILL SIMPSON (William L. Simpson)

Title

DISTRICT COURT JUDGE (5th JUDICIAL DISTRICT)  
STATE OF WYOMING

Person(s) responsible for the preparation of this budget:

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## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 5-B		Agency Number: 128			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,066,011	1,146,540	0	1,146,540	1,146,540
TOTAL BY EXPENSE ORGS	1,066,011	1,146,540	0	1,146,540	1,146,540
PERSONAL SERVICES 0100	1,027,347	1,107,876	0	1,107,876	1,107,876
SUPPORTIVE SERVICES 0200	30,552	30,552	0	30,552	30,552
CENT.SERV./DATA SERV. 0400	0	0	0	0	0
CONTRACTUAL SERVICES 0900	8,112	8,112	0	8,112	8,112
TOTAL BY OBJECT SERIES	1,066,011	1,146,540	0	1,146,540	1,146,540
GENERAL FUND G	1,066,011	1,146,540	0	1,146,540	1,146,540
TOTAL BY FUNDS	1,066,011	1,146,540	0	1,146,540	1,146,540
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4



Agency Name: Judicial District 5B (Cody)	Agency Number: 128
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

### EXPENSE ORGANIZATION OVERVIEW

The District Court and position of Judge are constitutionally created; constitutionally and statutorily empowered. Objectives and Goals: The effective operation of a court of law, keeping abreast of evolving caseloads, and avoiding delay in disposition of cases, and retention of competent staff personnel. Caseload and disposition statistics are on file with the Supreme Court and available upon request. The District Court is a general jurisdiction court of unlimited jurisdiction, and in the Fifth Judicial District hears and determines matters and cases generally as set forth:

1. All felonies.
2. Juvenile matters.
3. Workers' Compensation Appeals.
4. Probate (decedents', estates, guardianships, adoptions)
5. Involuntary commitments to the Wyoming State Hospital.
6. All civil actions not commenced in County Court.
7. Appeals from County and Municipal Courts.
8. Appeals from action of state, county and local government entities.
9. Various writs.

The District court is empowered to convene grand juries and petit juries.  
Actions at law are appealed directly from the District Court to the Wyoming Supreme Court.

The District Judge has support personnel under his direct supervision and control as follows:

1. Court Reporter:  
Prepares stenographic records of court proceedings, prepares transcripts, and various office functions. The court reporter is a statutory position.
2. Judicial Assistant:  
In the area covered by Judicial District 5B there are over 60 attorneys who are constantly corresponding with or calling the Judge's chambers or appearing in person with requests for hearings in various matters. The Judicial Assistant responsibilities include managing the court docket, handling all correspondence, telephone receptionist, transcribing responsibilities for Judge, making appointments, preparing statistical and financial reports, budgetary matters, and general public relation assignments.
3. Law Clerk:  
The law clerk is a graduate of a credited law school (University of Wyoming) and has passed the Wyoming State Bar. Salary and employee-paid benefits are paid by the Court's budget. The law clerk does legal research, which saves countless hours of judicial

Agency Name: Judicial District 5B (Cody)	Agency Number: 128
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

time. Without research by the law clerk, the judge would be required to spend many hours each week out of the courtroom and not handling judicial business, but on the contrary, in the Park County Law Library doing research. Obviously, the law clerk makes it more expeditious for the Judge in maintaining the caseload in its present status.

### STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in the Fifth Judicial District.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available. They also cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request            \$1,146,540**

### NO EXCEPTION BUDGET REQUEST

**Total Agency Budget Request            \$1,146,540**

Agency Name: JUDICIAL DISTRICT 5-B		Hon. William L. Simpson		Wyoming On-Line Financial System Code					
Approp. Org. Name: ADMINISTRATION				AGY	DIVISION	UNIT	FUND	APPR UNIT	
Expense Org. Name: ADMINISTRATION				128	0100	0101	001	101	
1		2		3		4		5	
Base Budget		Standard Budget		Exception Request		Total Agency Request		District Judges Budget Comm. Recommendation	
Description	Code								
EXPENDITURES									
SALARIES-SET BY LAW	0101	300,000	320,000		0	320,000		320,000	
SALARIES CLASSIFIED	0103	396,255	415,771		0	415,771		415,771	
SALARIES OTHER	0104	0	0		0	0		0	
EMPLOYER PD BENEFITS	0105	177,736	199,856		0	199,856		199,856	
EMPLOYER HEALTH INS BENEFITS	0196	153,356	172,249		0	172,249		172,249	
EXTERNAL COST ADJ - BENEFITS	0199	0	0		0	0		0	
PERSONAL SERVICES	0100	1,027,347	1,107,876		0	1,107,876		1,107,876	
EQUIPMENT REP & MNTC	0202	323	323		0	323		323	
UTILITIES	0203	0	0		0	0		0	
COMMUNICATION	0204	0	0		0	0		0	
DUES-LICENSES-REGIST	0207	1,884	1,884		0	1,884		1,884	
ADVERTISING-PROMOTION	0208	0	0		0	0		0	
MISCELLANEOUS	0210	0	0		0	0		0	
TRAVEL IN STATE	0221	18,324	18,324		0	18,324		18,324	
TRAVEL OUT OF STATE	0222	1,680	1,680		0	1,680		1,680	
OFFICE SUPPL-PRINTING	0231	2,289	2,289		0	2,289		2,289	
EDUCA-RECREATNL SUPP	0236	6,052	6,052		0	6,052		6,052	
SOFT GOODS&HOUSEKPNG	0237	0	0		0	0		0	
OTH REPAIRS-MAINT SUPP	0239	0	0		0	0		0	
OFFICE EQUIP-FURNISH	0241	0	0		0	0		0	
DP REPRODUCT OTHER EQ	0242	0	0		0	0		0	
SUPPORTIVE SERVICES	0200	30,552	30,552		0	30,552		30,552	
CENTRAL-SER DATA-SER	0410	0	0		0	0		0	
TELECOMMUNICATIONS	0420	0	0		0	0		0	
EQUIPMENT SERVICE CENTER	0430	0	0		0	0		0	
CENT. SERV./DATA SERV.	0400	0	0		0	0		0	
PROFESSIONAL FEES	0901	8,112	8,112		0	8,112		8,112	
CONCULTING SERVICES	0902	0	0		0	0		0	
CONTRACTUAL TRAVEL	0905	0	0		0	0		0	
CONTRACTUAL SERVICES	0900	8,112	8,112		0	8,112		8,112	
EXPENDITURE TOTALS		1,066,011	1,146,540		0	1,146,540		1,146,540	
MEANS OF FUNDING									
GENERAL FUND	1001	1,066,011	1,146,540		0	1,146,540		1,146,540	
GENERAL FUND	G	1,066,011	1,146,540		0	1,146,540		1,146,540	
TOTAL FUNDING		1,066,011	1,146,540		0	1,146,540		1,146,540	
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		4	4		0	4		4	
PART TIME EMPLOYEE COUNT		0	0		0	0		0	
AUTHORIZED EMPLOYEES		4	4		0	4		4	
TOTAL AUTHORIZED EMPLOYEES		4	4		0	4		4	



# STATE OF WYOMING

2021-2022

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 6A 129

Agency Name and Number

Submitted by:

Signature

Name

Title

Thomas W Rumpke  
THOMAS W RUMPKER  
DISTRICT JUDGE

Person(s) responsible for the preparation of this budget:

Thomas W Rumpke  
Claire Smith

## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 6-A		Agency Number: 129			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,074,503	1,142,661	0	1,142,661	1,142,661
TOTAL BY EXPENSE ORGS	1,074,503	1,142,661	0	1,142,661	1,142,661
PERSONAL SERVICES 0100	1,027,121	1,095,284	0	1,095,284	1,095,284
SUPPORTIVE SERVICES 0200	36,591	36,591	0	36,591	36,591
CENT.SERV./DATA SERV. 0400	2,377	2,372	0	2,372	2,372
CONTRACTUAL SERVICES 0900	8,414	8,414	0	8,414	8,414
TOTAL BY OBJECT SERIES	1,074,503	1,142,661	0	1,142,661	1,142,661
GENERAL FUND G	1,074,503	1,142,661	0	1,142,661	1,142,661
TOTAL BY FUNDS	1,074,503	1,142,661	0	1,142,661	1,142,661
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4

Agency Name: Judicial District 6A (Gillette)	Agency Number: 129
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

### EXPENSE ORGANIZATION OVERVIEW

Article 5, Wyoming Constitution, and Wyo. Stat. Ann. §§ 5-3-101 through 5-3-504, establish and define the activities of District Courts and their supporting offices.

The three judges of the Sixth Judicial District cover all District Court proceedings for Campbell, Crook, and Weston Counties. Of the total budget request for last biennium (\$1,091,071), approximately 96% (\$1,043,689) pays the salaries of the four, full-time court employees. In addition to the four employees (court reporter, judicial assistant, law clerk, and judge), the Court receives assistance from the elected Clerks of District Court in each county. Along with the Campbell County Commissioners, the Court also helps coordinate the activities of five, full-time probation counselors (juvenile court probation agents), who provide services to children in CHINS and delinquency cases before the Court.

As always, this Court's goal is to decide cases fairly and expeditiously. According to the latest statistics, this Court currently handles the workload of 1.29 judges.

### STANDARD BUDGET REQUEST NARRATIVE

**100 Series – Personal Services:** The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

**200 Series – Supportive Services:** The 200 series funds are used to cover the necessary operating costs for judicial services in Campbell, Crook and Weston Counties.

**400 Series – Central Services:** The 400 series funds are used to provide telecommunications and hardware/software support from the Department of Administration and Information.

**900 Series – Contractual Services:** Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available and a court commissioner when needed. They also cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

<b>Total Standard Budget Request</b>	<b>\$1,142,661</b>
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### NO EXCEPTION BUDGET REQUEST

<b>Total Agency Budget Request</b>	<b>\$1,142,661</b>
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Agency Name: JUDICIAL DISTRICT 6-A		Hon. Thomas W. Rumpke		Wyoming On-Line Financial System Code					
Approp. Org. Name: ADMINISTRATION				AGY	DIVISION	UNIT	FUND	APPR UNIT	
Expense Org. Name: ADMINISTRATION				129	0100	0101	001	101	
1		2		3		4		5	
		Base Budget		Standard Budget		Exception Request		Total Agency Request	
6									
Description Code								District Judges Budget Comm. Recommendation	
EXPENDITURES									
SALARIES-SET BY LAW	0101	300,000	320,000		0	320,000	320,000		
SALARIES CLASSIFIED	0103	406,535	402,735		0	402,735	402,735		
SALARIES OTHER	0104	0	0		0	0	0		
EMPLOYER PD BENEFITS	0105	176,777	193,764		0	193,764	193,764		
EMPLOYER HEALTH INS BENEFITS	0196	143,809	178,785		0	178,785	178,785		
EXTERNAL COST ADJ - BENEFITS	0199	0	0		0	0	0		
PERSONAL SERVICES	0100	1,027,121	1,095,284		0	1,095,284	1,095,284		
EQUIPMENT REP & MNTC	0202	2,141	2,141		0	2,141	2,141		
UTILITIES	0203	1,300	1,300		0	1,300	1,300		
COMMUNICATION	0204	6,173	6,173		0	6,173	6,173		
DUES-LICENSES-REGIST	0207	3,114	3,114		0	3,114	3,114		
DATA PROCESSING	0209	0	0		0	0	0		
MISCELLANEOUS	0210	0	0		0	0	0		
TRAVEL IN STATE	0221	12,600	12,600		0	12,600	12,600		
TRAVEL OUT OF STATE	0222	2,904	2,904		0	2,904	2,904		
OFFICE SUPPL-PRINTING	0231	5,927	5,927		0	5,927	5,927		
EDUCA-RECREATNL SUPP	0236	2,132	2,132		0	2,132	2,132		
OFFICE EQUIP-FURNISH	0241	0	0		0	0	0		
DP REPRODUCT OTHER EQ	0242	0	0		0	0	0		
EQUIPMENT RENTAL	0252	0	0		0	0	0		
INSURANCE-BOND PREMS	0254	300	300		0	300	300		
MAINTENANCE EXTERNAL	0292	0	0		0	0	0		
SUPPORTIVE SERVICES	0200	36,591	36,591		0	36,591	36,591		
CENTRAL-SER DATA-SER	0410	0	0		0	0	0		
TELECOMMUNICATIONS	0420	2,377	2,372		0	2,372	2,372		
EQUIPMENT SERVICE CENTER	0430	0	0		0	0	0		
CENT. SERV./DATA SERV.	0400	2,377	2,372		0	2,372	2,372		
PROFESSIONAL FEES	0901	8,414	8,414		0	8,414	8,414		
CONTRACTUAL TRAVEL	0905	0	0		0	0	0		
CONTRACTUAL SERVICES	0900	8,414	8,414		0	8,414	8,414		
EXPENDITURE TOTALS		1,074,503	1,142,661		0	1,142,661	1,142,661		
MEANS OF FUNDING									
GENERAL FUND	1001	1,074,503	1,142,661		0	1,142,661	1,142,661		
GENERAL FUND	G	1,074,503	1,142,661		0	1,142,661	1,142,661		
TOTAL FUNDING		1,074,503	1,142,661		0	1,142,661	1,142,661		
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		4	4		0	4	4		
PART TIME EMPLOYEE COUNT		0	0		0	0	0		
AUTHORIZED EMPLOYEES		4	4		0	4	4		
TOTAL AUTHORIZED EMPLOYEES		4	4		0	4	4		



# STATE OF WYOMING

2021-2022

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 7A 130

Agency Name and Number

Submitted by:

Signature

Name

Title

*[Handwritten Signature]*  
*Daniel Forsey*  
*District Judge*

Person(s) responsible for the preparation of this budget:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 7-A		Agency Number: 130			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,126,014	1,245,722	57,398	1,303,120	1,303,120
TOTAL BY EXPENSE ORGS	1,126,014	1,245,722	57,398	1,303,120	1,303,120
PERSONAL SERVICES 0100	1,083,318	1,191,360	57,398	1,248,758	1,248,758
SUPPORTIVE SERVICES 0200	27,030	27,030	0	27,030	27,030
CENT.SERV./DATA SERV. 0400	0	0	0	0	0
CONTRACTUAL SERVICES 0900	15,666	27,332	0	27,332	27,332
TOTAL BY OBJECT SERIES	1,126,014	1,245,722	57,398	1,303,120	1,303,120
GENERAL FUND G	1,126,014	1,245,722	57,398	1,303,120	1,303,120
TOTAL BY FUNDS	1,126,014	1,245,722	57,398	1,303,120	1,303,120
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	1	1	0	1	1
TOTAL AUTHORIZED EMPLOYEES	5	5	0	5	5

Agency Name: Judicial District 7A (Casper)	Agency Number: 130
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

**EXPENSE ORGANIZATION OVERVIEW**

The Seventh Judicial District court is located in Casper and serves Natrona County. The judge also presides over cases outside Natrona County by assignment. Article 5 of the Wyoming Constitution and Wyoming Statutes 5-3-101 et seq. establish and define the general authority, responsibilities, and duties of this agency.

**STANDARD BUDGET REQUEST NARRATIVE**

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter, a law clerk and a part-time legal assistant. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Natrona County.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available. They also cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request            \$1,245,722**

**EXCEPTION BUDGET REQUEST**

According to the Wyoming District Court Judicial Workload Assessment Model for Fiscal Year 2019, the three district court judges in the 7th Judicial District are performing the work of 4.13 district judges. The judges in this district have in the past hired, and budgeted salaries for, lawyers who recently graduated from law school to serve as law clerks for one or two years. That is no longer the case, and the salaries contained in our last budget do not reflect the length and/or nature of the experience of those that we currently employ in these positions. This request is consistent with what other district judges have budgeted, and the legislature has historically approved, for these positions.

0103 Salaries Classified	\$45,680
0105 Employer Paid Benefits	<u>\$11,718</u>
Total	\$57,398

**Total Exception Budget Request            \$ 57,398**

**Total Agency Budget Request            \$1,303,120**

Agency Name: JUDICIAL DISTRICT 7-A Approp. Org. Name: ADMINISTRATION Expense Org. Name: ADMINISTRATION		Hon. Dan Forgey		Wyoming On-Line Financial System Code				APPR UNIT	
1		2		3		4		5	
Description		Base Budget		Standard Budget		Exception Request		Total Agency Request	
Code									
Description									
EXPENDITURES									
SALARIES-SET BY LAW	0101	300,000	320,000	0	320,000	320,000			
SALARIES CLASSIFIED	0103	431,387	439,199	45,680	484,879	484,879			
SALARIES OTHER	0104	0	0	0	0	0			
EMPLOYER PD BENEFITS	0105	188,935	211,310	11,718	223,028	223,028			
EMPLOYER HEALTH INS BENEFITS	0196	162,996	220,851	0	220,851	220,851			
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0			
PERSONAL SERVICES	0100	1,083,318	1,191,360	57,398	1,248,758	1,248,758			
EQUIPMENT REP & MNTC	0202	1,352	1,352	0	1,352	1,352			
UTILITIES	0203	2,200	2,200	0	2,200	2,200			
COMMUNICATION	0204	0	0	0	0	0			
DUES-LICENSES-REGIST	0207	2,121	2,121	0	2,121	2,121			
ADVERTISING-PROMOTION	0208	0	0	0	0	0			
DATA PROCESSING	0209	0	0	0	0	0			
MISCELLANEOUS	0210	0	0	0	0	0			
TRAVEL IN STATE	0221	7,540	7,540	0	7,540	7,540			
TRAVEL OUT OF STATE	0222	1,812	1,812	0	1,812	1,812			
OFFICE SUPPL-PRINTING	0231	9,758	9,758	0	9,758	9,758			
EDUCA-RECREATNL SUPP	0236	2,178	2,178	0	2,178	2,178			
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0			
OTH REPAIR-MAINT SUP	0239	69	69	0	69	69			
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0			
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0			
EQUIPMENT RENTAL	0252	0	0	0	0	0			
SUPPORTIVE SERVICES	0200	27,030	27,030	0	27,030	27,030			
CENTRAL-SER DATA-SER	0410	0	0	0	0	0			
TELECOMMUNICATIONS	0420	0	0	0	0	0			
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0			
CENT. SERV./DATA SERV.	0400	0	0	0	0	0			
PROFESSIONAL FEES	0901	15,666	27,332	0	27,332	27,332			
CONTRACTUAL TRAVEL	0905	0	0	0	0	0			
CONTRACTUAL SERVICES	0900	15,666	27,332	0	27,332	27,332			
EXPENDITURE TOTALS		1,126,014	1,245,722	57,398	1,303,120	1,303,120			
MEANS OF FUNDING									
GENERAL FUND	1001	1,126,014	1,245,722	57,398	1,303,120	1,303,120			
GENERAL FUND	G	1,126,014	1,245,722	57,398	1,303,120	1,303,120			
TOTAL FUNDING		1,126,014	1,245,722	57,398	1,303,120	1,303,120			
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		4	4	0	4	4			
PART TIME EMPLOYEE COUNT		1	1	0	1	1			
AUTHORIZED EMPLOYEES		5	5	0	5	5			
TOTAL AUTHORIZED EMPLOYEES		5	5	0	5	5			



# STATE OF WYOMING

2021-2022

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 7B 131

Agency Name and Number


Submitted by:

Signature

Name

Title

Person(s) responsible for the preparation of this budget:

  
\_\_\_\_\_  
Kerri Johnson  
\_\_\_\_\_  
District Court Judge  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 7-B		Agency Number: 131			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,119,029	1,207,361	38,690	1,246,051	1,246,051
TOTAL BY EXPENSE ORGS	1,119,029	1,207,361	38,690	1,246,051	1,246,051
PERSONAL SERVICES 0100	1,076,498	1,151,866	38,690	1,190,556	1,190,556
SUPPORTIVE SERVICES 0200	24,940	24,940	0	24,940	24,940
CENT.SERV./DATA SERV. 0400	0	1,297	0	1,297	1,297
CONTRACTUAL SERVICES 0900	17,591	29,258	0	29,258	29,258
TOTAL BY OBJECT SERIES	1,119,029	1,207,361	38,690	1,246,051	1,246,051
GENERAL FUND G	1,119,029	1,207,361	38,690	1,246,051	1,246,051
TOTAL BY FUNDS	1,119,029	1,207,361	38,690	1,246,051	1,246,051
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	1	1	0	1	1
TOTAL AUTHORIZED EMPLOYEES	5	5	0	5	5

Agency Name: Judicial District 7B (Casper)	Agency Number: 131
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

**EXPENSE ORGANIZATION OVERVIEW**

The Seventh Judicial District court is located in Casper and serves Natrona County. The judge also presides over cases outside Natrona County by assignment. Article 5 of the Wyoming Constitution and Wyoming Statutes 5-3-101 et seq. establish and define the general authority, responsibilities, and duties of this agency.

**STANDARD BUDGET REQUEST NARRATIVE**

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter, law clerk, and a part-time legal assistant. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Natrona County.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available and a court commissioner when needed. They also cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request      \$1,207,361**

**EXCEPTION BUDGET REQUEST**

According to the Wyoming District Court Judicial Workload Assessment Model for Fiscal Year 2019, the three district court judges in the 7th Judicial District are performing the work of 4.13 district judges. The judges in this district have in the past hired, and budgeted salaries for, lawyers who recently graduated from law school to serve as law clerks for one or two years. That is no longer the case, and the salaries contained in our last budget do not reflect the length and/or nature of the experience of those that we currently employ in these positions. This request is consistent with what other district judges have budgeted, and the legislature has historically approved, for these positions.

0103 Salaries Classified	\$30,788
0105 Employer Paid Benefits	<u>\$ 7,902</u>
Total	\$38,690

**Total Exception Budget Request      \$ 38,690**

**Total Agency Budget Request      \$1,246,051**

Agency Name: JUDICIAL DISTRICT 7-B Approp. Org. Name: ADMINISTRATION Expense Org. Name: ADMINISTRATION		Hon. Kerri Johnson		Wyoming On-Line Financial System Code				APPR UNIT	
1		2		3		4		5	
Description		Base Budget		Standard Budget		Exception Request		Total Agency Request	
Code									
Description									
EXPENDITURES									
SALARIES-SET BY LAW	0101	300,000	320,000	0	320,000	320,000			
SALARIES CLASSIFIED	0103	441,421	466,293	30,788	497,081	497,081			
SALARIES OTHER	0104	0	0	0	0	0			
EMPLOYER PD BENEFITS	0105	192,211	219,087	7,902	226,989	226,989			
EMPLOYER HEALTH INS BENEFITS	0196	142,866	146,486	0	146,486	146,486			
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0			
PERSONAL SERVICES	0100	1,076,498	1,151,866	38,690	1,190,556	1,190,556			
EQUIPMENT REP & MNTC	0202	2,192	2,192	0	2,192	2,192			
UTILITIES	0203	2,500	2,500	0	2,500	2,500			
COMMUNICATION	0204	0	0	0	0	0			
DUES-LICENSES-REGIST	0207	1,400	1,400	0	1,400	1,400			
MISCELLANEOUS	0210	0	0	0	0	0			
TRAVEL IN STATE	0221	7,973	7,973	0	7,973	7,973			
TRAVEL OUT OF STATE	0222	2,266	2,266	0	2,266	2,266			
OFFICE SUPPL-PRINTING	0231	5,389	5,389	0	5,389	5,389			
FOOD SERVICE-SUPP	0234	0	0	0	0	0			
EDUCA-RECREATNL SUPP	0236	3,220	3,220	0	3,220	3,220			
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0			
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0			
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0			
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0			
EQUIPMENT RENTAL	0252	0	0	0	0	0			
SUPPORTIVE SERVICES	0200	24,940	24,940	0	24,940	24,940			
CENTRAL-SER DATA-SER	0410	0	0	0	0	0			
TELECOMMUNICATIONS	0420	0	1,297	0	1,297	1,297			
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0			
CENT. SERV./DATA SERV.	0400	0	1,297	0	1,297	1,297			
PROFESSIONAL FEES	0901	17,591	29,258	0	29,258	29,258			
CONTRACTUAL TRAVEL	0905	0	0	0	0	0			
CONTRACTUAL SERVICES	0900	17,591	29,258	0	29,258	29,258			
EXPENDITURE TOTALS		1,119,029	1,207,361	38,690	1,246,051	1,246,051			
MEANS OF FUNDING									
GENERAL FUND	1001	1,119,029	1,207,361	38,690	1,246,051	1,246,051			
GENERAL FUND	G	1,119,029	1,207,361	38,690	1,246,051	1,246,051			
TOTAL FUNDING		1,119,029	1,207,361	38,690	1,246,051	1,246,051			
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		4	4	0	4	4			
PART TIME EMPLOYEE COUNT		1	1	0	1	1			
AUTHORIZED EMPLOYEES		5	5	0	5	5			
TOTAL AUTHORIZED EMPLOYEES		5	5	0	5	5			



# STATE OF WYOMING

2021-2022

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 9A 132

Agency Name and Number

Submitted by:

Signature



Name

Jason M. Conder

Title

District Court Judge, Ninth Judicial District

Person(s) responsible for the preparation of this budget:

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2021-2022 Biennium

## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 9-A		Agency Number: 132			
1	2	3	4	5	6
Description	Code	Base Budget	Standard Budget	Exception Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION	0100	1,249,996	1,333,212	0	1,333,212
TOTAL BY EXPENSE ORGS		1,249,996	1,333,212	0	1,333,212
PERSONAL SERVICES	0100	1,178,784	1,261,984	0	1,261,984
SUPPORTIVE SERVICES	0200	42,497	42,497	0	42,497
CENT.SERV./DATA SERV.	0400	988	1,004	0	1,004
CONTRACTUAL SERVICES	0900	27,727	27,727	0	27,727
TOTAL BY OBJECT SERIES		1,249,996	1,333,212	0	1,333,212
GENERAL FUND	G	1,249,996	1,333,212	0	1,333,212
TOTAL BY FUNDS		1,249,996	1,333,212	0	1,333,212
FULL TIME EMPLOYEE COUNT		4	4	0	4
PART TIME EMPLOYEE COUNT		1	1	0	1
TOTAL AUTHORIZED EMPLOYEES		5	5	0	5

Agency Name: Judicial District 9A (Lander)	Agency Number: 132
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

**EXPENSE ORGANIZATION OVERVIEW**

(a) The Ninth Judicial District consists of Fremont, Sublette and Teton Counties. (W.S. 5-3-101). The Ninth Judicial District is allowed three judges (W.S. 5-3-102) and serves approximately 73,000 citizens.

(b) District courts are courts of general jurisdiction, having original jurisdiction in all cases at law and in equity. This includes felony criminal matters, probate matters, juvenile proceedings (delinquency and neglect), Title 25 proceedings (involuntary hospitalization), domestic relations and all other proceedings, which are not vested elsewhere. However, the business of the district court is unique to its location and differs in each county and each district. Accordingly, each district court faces different challenges based upon population, distance, tax resources, political characteristics, poverty levels, and a myriad of other community-based differences.

(c) Specifically, Judicial District 9A serves all of Fremont County, and is located in the county seat of Lander. Fremont County covers an area of over 9,000 square miles and a population of over 40,000 citizens. Fremont County is composed of a host of diverse and dispersed communities, including the cities of Lander and Riverton, the Wind River Indian Reservation, the towns of Dubois, Hudson, Pavillion, and Shoshoni, as well as host of other smaller communities. Fremont County is also home to a wide array of public lands, and State and Federal offices, including the Wyoming Department of Corrections Honor Farm; the Wyoming Department of Health Wyoming Life Resource Center; and Central Wyoming Community College.

The basic costs incurred by Judicial District 9A and generally covered by the standard budget are not unique. These costs are administrative: they include personnel, day to day office expenses, travel and education expenses, fees for transcripts (pursuant to W.S. § 5-3-410), and normal office equipment.

**STANDARD BUDGET REQUEST NARRATIVE**

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter law clerk, and administrative assistant. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Fremont County.

400 Series – Central Services: The 400 series funds are used to provide hardware/software support from the Department of Administration and Information.

900 Series – Contractual Services: Professional fees and services paid from this series include expenditures for legal fees (the matter of Indian jurisdiction litigation is always a potential responsibility of this district.) Payment for a contract court reporter when the official court reporter is not available, temporary clerical assistance, and payment for the court commissioner who handles child support matters are also included here. These funds also cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request      \$1,333,212**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request      \$1,333,212**

Agency Name: JUDICIAL DISTRICT 9-A		Hon. Jason Conder		Wyoming On-Line Financial System Code				APPR UNIT
Approp. Org. Name: ADMINISTRATION				AGY	DIVISION	UNIT	FUND	
Expense Org. Name: ADMINISTRATION				132	0100	0101	001	101
1		2	3	4	5	6		
		Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation		
Description	Code							
EXPENDITURES								
SALARIES-SET BY LAW	0101	300,000	320,000	0	320,000	320,000		
SALARIES CLASSIFIED	0103	481,215	490,269	0	490,269	490,269		
SALARIES OTHER	0104	0	0	0	0	0		
EMPLOYER PD BENEFITS	0105	200,942	224,329	0	224,329	224,329		
EMPLOYER HEALTH INS BENEFITS	0196	196,627	227,386	0	227,386	227,386		
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0		
PERSONAL SERVICES	0100	1,178,784	1,261,984	0	1,261,984	1,261,984		
EQUIPMENT REP & MNTC	0202	2,920	2,920	0	2,920	2,920		
UTILITIES	0203	4,200	4,200	0	4,200	4,200		
COMMUNICATION	0204	0	0	0	0	0		
DUES-LICENSES-REGIST	0207	3,804	3,804	0	3,804	3,804		
MISCELLANEOUS	0210	0	0	0	0	0		
TRAVEL IN STATE	0221	13,324	13,324	0	13,324	13,324		
TRAVEL OUT OF STATE	0222	2,840	2,840	0	2,840	2,840		
OFFICE SUPPL-PRINTING	0231	10,136	10,136	0	10,136	10,136		
EDUCA-RECREATNL SUPP	0236	5,273	5,273	0	5,273	5,273		
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0		
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0		
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0		
EDUCATION-RECRE-TECH	0246	0	0	0	0	0		
EQUIPMENT RENTAL	0252	0	0	0	0	0		
INSURANCE/BOND PRM	0254	0	0	0	0	0		
SUPPORTIVE SERVICES	0200	42,497	42,497	0	42,497	42,497		
CENTRAL-SER DATA-SER	0410	0	0	0	0	0		
TELECOMMUNICATIONS	0420	988	1,004	0	1,004	1,004		
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0		
CENT. SERV./DATA SERV.	0400	988	1,004	0	1,004	1,004		
PROFESSIONAL FEES	0901	27,727	27,727	0	27,727	27,727		
CONTRACTUAL TRAVEL	0905	0	0	0	0	0		
CONTRACTUAL SERVICES	0900	27,727	27,727	0	27,727	27,727		
EXPENDITURE TOTALS		1,249,996	1,333,212	0	1,333,212	1,333,212		
MEANS OF FUNDING								
GENERAL FUND	1001	1,249,996	1,333,212	0	1,333,212	1,333,212		
GENERAL FUND	G	1,249,996	1,333,212	0	1,333,212	1,333,212		
TOTAL FUNDING		1,249,996	1,333,212	0	1,333,212	1,333,212		
AUTHORIZED EMPLOYEES								
FULL TIME EMPLOYEE COUNT		4	4	0	4	4		
PART TIME EMPLOYEE COUNT		1	1	0	1	1		
AUTHORIZED EMPLOYEES		5	5	0	5	5		
TOTAL AUTHORIZED EMPLOYEES		5	5	0	5	5		



# STATE OF WYOMING

2021-2022

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 8A 133

Agency Name and Number

Submitted by:

Signature



Name

Honorable Patrick W. Korell

Title

8<sup>th</sup> Judicial District Judge

Person(s) responsible for the preparation of this budget:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 8-A		Agency Number: 133			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,066,400	1,130,239	0	1,130,239	1,130,239
TOTAL BY EXPENSE ORGS	1,066,400	1,130,239	0	1,130,239	1,130,239
PERSONAL SERVICES 0100	1,012,600	1,076,439	0	1,076,439	1,076,439
SUPPORTIVE SERVICES 0200	48,975	48,975	0	48,975	48,975
CENT.SERV./DATA SERV. 0400	0	0	0	0	0
CONTRACTUAL SERVICES 0900	4,825	4,825	0	4,825	4,825
TOTAL BY OBJECT SERIES	1,066,400	1,130,239	0	1,130,239	1,130,239
GENERAL FUND G	1,066,400	1,130,239	0	1,130,239	1,130,239
TOTAL BY FUNDS	1,066,400	1,130,239	0	1,130,239	1,130,239
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4

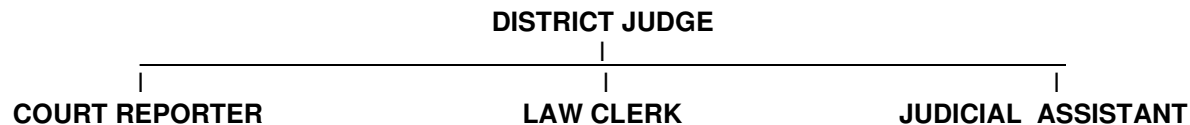
Agency Name: Judicial District 8A (Torrington)	Agency Number: 133
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

The Eighth Judicial District covers Converse, Goshen, Platte and Niobrara Counties. District 8A handles responsibilities entirely in Goshen County and shares responsibilities in conjunction with District 8B for Platte and Niobrara Counties. In addition, the District Judge of 8A is occasionally assigned duties in other districts throughout the State and occasionally assists the Supreme Court when conflicts or health problems with judges of other jurisdictions arise.

Judicial District 8A provides a judicial forum for Criminal Court, Civil Court, Probate Court, Juvenile Court, and acts as an Appellate Court for the Municipal Court, Circuit Courts, and State Agencies. The matters involved range from juvenile shoplifters to murderers, from the division of a deceased's estate to questions concerning the propriety of the State Engineer's actions, and family protection orders to divorce trials. The Court also acts as a mediator throughout the State. With the wide spectrum of matters before the Court, the time involved per case can run from five minutes for an uncontested divorce to weeks for a complex water rights trial.

It is the goal of this Court to dispose of matters as promptly as possible, yet provide all parties a full opportunity to present their positions. This Court strives to provide prompt and efficient administration of justice to the citizens that it serves.

#### **ORGANIZATION CHART**



#### **EXPENSE ORGANIZATION OVERVIEW**

##### **JUDICIAL ADMINISTRATION**

Wyoming Statutes:	§§5-3-101 through 5-3-401 through 5-3-410
Population Served:	General Public.
Number of Clients Served:	N/A (Efficient judicial administration serves all of the public)
Funding:	100% General Fund.

Program Descriptions and Objectives: The District's administrative staff currently consists of four full-time positions. Those positions include the District Judge, Court Reporter, Law Clerk and Judicial Assistant.

Agency Name: Judicial District 8A (Torrington)	Agency Number: 133
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

Full time offices are maintained in Torrington. In addition, minimal facilities are maintained in Wheatland and Lusk. The Judicial Assistant types correspondence, decision letters, opinions, court orders, case management orders, etc., maintains the library, orders office supplies, submits vouchers through the WOLFS system, maintains travel expense records and submits the same through the WOLFS system, assists with budgeting matters, and acts as a receptionist. The Judicial Assistant schedules hearings for the judge in all four counties in the district, and coordinates that schedule with attorneys' schedules. The Court Reporter records verbatim stenographically anything requested by the Court or attorneys and then, when requested, transcribes it to printed form. The Court Reporter also maintains all exhibits presented in Court. The duties of the District Judge include deciding legally contested matters, advance research on matters that will be coming before him and study of the issues presented to him. This requires extensive use of a legal library, on-line Legal Research materials, and continuing education. Pre-trial conferences are held to minimize the time required for trial. The Judge presides over jury trials. The Judge is the administrator of this office and gives time to maintaining good public relations. To provide judicial services, the District Judge travels regularly within the district and also provides services to other judicial districts. This District Judge also accepts assignments of disputes from other Districts for mediation pursuant to WRCP 40.

No federal program funds are included in this budget.

#### STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, law clerk and a court reporter. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in the Eighth Judicial District

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available and for a court commissioner, if necessary. They also cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request                    \$1,130,239**

#### NO EXCEPTION BUDGET REQUEST

**Total Agency Budget Request                    \$1,130,239**

Agency Name: JUDICIAL DISTRICT 8-A		Hon. Patrick Korell		Wyoming On-Line Financial System Code					
Approp. Org. Name: ADMINISTRATION				AGY	DIVISION	UNIT	FUND	APPR UNIT	
Expense Org. Name: ADMINISTRATION				133	0100	0101	001	101	
1		2		3		4		5	
		Base Budget		Standard Budget		Exception Request		Total Agency Request	
6									
Description	Code							District Judges Budget Comm. Recommendation	
EXPENDITURES									
SALARIES-SET BY LAW	0101	300,000	320,000		0	320,000		320,000	
SALARIES CLASSIFIED	0103	393,480	400,600		0	400,600		400,600	
SALARIES OTHER	0104	0	0		0	0		0	
EMPLOYER PD BENEFITS	0105	181,130	200,849		0	200,849		200,849	
EMPLOYER HEALTH INS BENEFITS	0196	137,990	154,990		0	154,990		154,990	
EXTERNAL COST ADJ - BENEFITS	0199	0	0		0	0		0	
PERSONAL SERVICES	0100	1,012,600	1,076,439		0	1,076,439		1,076,439	
EQUIPMENT REP & MNTC	0202	1,500	1,500		0	1,500		1,500	
UTILITIES	0203	9,157	9,157		0	9,157		9,157	
COMMUNICATION	0204	1,266	1,266		0	1,266		1,266	
DUES-LICENSES-REGIST	0207	3,093	3,093		0	3,093		3,093	
MISCELLANEOUS	0210	0	0		0	0		0	
TRAVEL IN STATE	0221	8,339	8,339		0	8,339		8,339	
TRAVEL OUT OF STATE	0222	3,040	3,040		0	3,040		3,040	
PERMANENT ASSIGNED VEHICLE	0223	12,552	12,552		0	12,552		12,552	
OFFICE SUPPL-PRINTING	0231	4,867	4,867		0	4,867		4,867	
EDUCA-RECREATNL SUPP	0236	5,161	5,161		0	5,161		5,161	
OFFICE EQUIP-FURNISH	0241	0	0		0	0		0	
DP REPRODUCT OTH EQU	0242	0	0		0	0		0	
TRANSPORTATION EQUIPMENT	0243	0	0		0	0		0	
MAINT CONTRACTS EXT	0292	0	0		0	0		0	
SUPPORTIVE SERVICES	0200	48,975	48,975		0	48,975		48,975	
CENTRAL-SER DATA-SER	0410	0	0		0	0		0	
TELECOMMUNICATIONS	0420	0	0		0	0		0	
EQUIPMENT SERVICE CENTER	0430	0	0		0	0		0	
CENT. SERV./DATA SERV.	0400	0	0		0	0		0	
PROFESSIONAL FEES	0901	4,825	4,825		0	4,825		4,825	
CONSULTING SERVICES	0902	0	0		0	0		0	
SPECIAL PROJ & SVCS	0903	0	0		0	0		0	
CONTRACTUAL SERVICES	0900	4,825	4,825		0	4,825		4,825	
EXPENDITURE TOTALS		1,066,400	1,130,239		0	1,130,239		1,130,239	
MEANS OF FUNDING									
GENERAL FUND	1001	1,066,400	1,130,239		0	1,130,239		1,130,239	
GENERAL FUND	G	1,066,400	1,130,239		0	1,130,239		1,130,239	
TOTAL FUNDING		1,066,400	1,130,239		0	1,130,239		1,130,239	
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		4	4		0	4		4	
PART TIME EMPLOYEE COUNT		0	0		0	0		0	
AUTHORIZED EMPLOYEES		4	4		0	4		4	
TOTAL AUTHORIZED EMPLOYEES		4	4		0	4		4	





# STATE OF WYOMING

2021-2022

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 9B 134

Agency Name and Number

Submitted by:

Signature

Name

Title

Person(s) responsible for the preparation of this budget:

*[Handwritten Signature]*  
\_\_\_\_\_  
*Timothy C. Day*  
\_\_\_\_\_  
*District Judge*  
\_\_\_\_\_

## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 9-B		Agency Number: 134			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,216,981	1,310,624	10,000	1,320,624	1,320,624
TOTAL BY EXPENSE ORGS	1,216,981	1,310,624	10,000	1,320,624	1,320,624
PERSONAL SERVICES 0100	1,165,388	1,259,011	0	1,259,011	1,259,011
SUPPORTIVE SERVICES 0200	37,838	37,838	10,000	47,838	47,838
CENT.SERV./DATA SERV. 0400	2,314	2,334	0	2,334	2,334
CONTRACTUAL SERVICES 0900	11,441	11,441	0	11,441	11,441
TOTAL BY OBJECT SERIES	1,216,981	1,310,624	10,000	1,320,624	1,320,624
GENERAL FUND G	1,216,981	1,310,624	10,000	1,320,624	1,320,624
TOTAL BY FUNDS	1,216,981	1,310,624	10,000	1,320,624	1,320,624
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4

Agency Name: Judicial District 9B (Jackson)	Agency Number: 134
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

### EXPENSE ORGANIZATION OVERVIEW

- (a) The Ninth Judicial District consists of Fremont, Sublette and Teton Counties. (W.S. 5-3-101). The Ninth Judicial District is allowed three judges (W.S. 5-3-102).
- (b) It is important to note that the mix of court business is quite different in each county and each district -- on account of population and distance differences, tax resource differences, political characteristics, and a myriad of community- based differences. The Ninth Judicial District serves approximately 73,000 citizens. While Teton County does not see the volume of criminal, juvenile, and family law cases more populated jurisdictions experience, Teton County consistently has the heaviest civil docket in the entire state.
- (c) Each judge has primary responsibility for providing complete judicial service within the district of his/her residence. However, since it sometimes occurs that the resident judge is disqualified from a specific case (a close relationship with a party, former counsel of a party, interest in the proceeding, etc.), each judge is called upon to hold court in other parts of the state with some frequency. (Wyoming Constitution Article 5, Sect. 11).
- (d) Only a portion of the court's time is spent in the courtroom. Other extended periods of time are spent reviewing files for further action, and in reading pleadings and researching the law prior to appearing for hearings or trials, making rulings and writing decisions. Time is also spent communicating with attorneys and making presentations to community groups, attorney associations, and students. Traveling to and from various courts to hold hearings on assignment are also responsibilities that consume working hours for the judge.
- (e) The basic costs incurred by Judicial District 9B and generally covered by the standard budget are not unique with the exception of locally higher costs for services attributable to the higher cost of living in Teton County. This manifests itself in higher costs charged to our budget when visiting judges and staff are required to travel and stay overnight to preside over conflict cases or cases where the local district judge has been challenged off the case. All of the costs are administrative: including personnel, day to day office expenses, travel and education expenses, fees for transcripts (pursuant to 5-3-410), and normal office equipment.

### STANDARD BUDGET REQUEST NARRATIVE

**100 Series – Personal Services:** The 100 series funds are used to provide for a judge, judicial assistant, staff attorney and court reporter. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees. It is anticipated this series will need an increase in the near future to allow for appropriate salary to retain the Court's staff attorney who has been with the Court for five years and has three prior years of relevant experience, and the Court's judicial assistant who is a lawyer with ten years of experience and has also been with the Court several years.

**200 Series – Supportive Services:** The 200 series funds are used to cover the necessary operating costs for judicial services in Teton County.

**2021-2022 Biennium Budget****AE – Expense Organization Budget Request Narrative**

Agency Name: Judicial District 9B (Jackson)	Agency Number: 134
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

400 Series – Central Services: The 400 series funds are used to provide hardware/software support from the Department of Administration and Information.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available and for a court commissioner, if necessary. They also cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request      \$1,310,624**

**EXCEPTION BUDGET REQUEST**

Judicial District 9B (JD9B) seeks an exception budget request of an additional \$10,000 for in-state travel. The court has seen a steady increase in the number of conflict cases that require assignment to a judge outside of Teton County. These judges and their staff must travel to Teton County for the duration of the trial, some of which can last two weeks or more. Generally the court with the conflict absorbs the costs of the traveling judge and staff. The cost to JD 9B to cover the conflict trials is further compounded by the fact that Teton County has the highest rates in the State for M&IE and lodging set by the U.S. General Services Administration.

In addition to the costs related to conflict cases, the Hon. Timothy C. Day is a member of the District Court Conference leadership and must travel throughout the state for District Conference meetings and Joint Judiciary meetings. These meetings are typically held in Casper, Lander, Laramie and Cheyenne requiring lengthy travel from Jackson, Wyoming. The existing budget is not adequate to cover these costs.

0221 In State Travel      \$10,000

**Total Budget Exception Request      \$    10,000**

**Total Agency Budget Request      \$1,320,624**

Agency Name: JUDICIAL DISTRICT 9-B		Hon. Timothy C. Day		Wyoming On-Line Financial System Code					
Approp. Org. Name: ADMINISTRATION				AGY	DIVISION	UNIT	FUND	APPR UNIT	
Expense Org. Name: ADMINISTRATION				134	0100	0101	001	101	
1		2		3		4		5	
		Base Budget		Standard Budget		Exception Request		Total Agency Request	
6									
Description	Code							District Judges Budget Comm. Recommendation	
EXPENDITURES									
SALARIES-SET BY LAW	0101	300,000	320,000		0	320,000		320,000	
SALARIES CLASSIFIED	0103	430,758	438,736		0	438,736		438,736	
SALARIES OTHER	0104	0	0		0	0		0	
EMPLOYER PD BENEFITS	0105	281,274	328,026		0	328,026		328,026	
EMPLOYER HEALTH INS BENEFITS	0196	153,356	172,249		0	172,249		172,249	
EXTERNAL COST ADJ - BENEFITS	0199	0	0		0	0		0	
PERSONAL SERVICES	0100	1,165,388	1,259,011		0	1,259,011		1,259,011	
REAL PROPTY REP & MNT	0201	2,400	2,400		0	2,400		2,400	
UTILITIES	0203	1,800	1,800		0	1,800		1,800	
COMMUNICATION	0204	1,384	1,384		0	1,384		1,384	
DUES-LICENSES-REGIST	0207	2,064	2,064		0	2,064		2,064	
DATA PROCESSING	0209	3,800	3,800		0	3,800		3,800	
MISCELLANEOUS	0210	0	0		0	0		0	
TRAVEL IN STATE	0221	10,736	10,736		10,000	20,736		20,736	
TRAVEL OUT OF STATE	0222	1,000	1,000		0	1,000		1,000	
OFFICE SUPPL-PRINTING	0231	7,417	7,417		0	7,417		7,417	
EDUCA-RECREATNL SUPP	0236	6,592	6,592		0	6,592		6,592	
SOFT GOODS&HOUSEKPNG	0237	645	645		0	645		645	
OFFICE EQUIP-FURNISH	0241	0	0		0	0		0	
DP REPRODUCT OTHER EQUI	0242	0	0		0	0		0	
EDUCA-RECREATNL TECH	0246	0	0		0	0		0	
MAINT CONTRACTS EXT	0292	0	0		0	0		0	
SUPPORTIVE SERVICES	0200	37,838	37,838		10,000	47,838		47,838	
CENTRAL-SER DATA-SER	0410	0	0		0	0		0	
TELECOMMUNICATIONS	0420	2,314	2,334		0	2,334		2,334	
EQUIPMENT SERVICE CENTER	0430	0	0		0	0		0	
CENT. SERV./DATA SERV.	0400	2,314	2,334		0	2,334		2,334	
PROFESSIONAL FEES	0901	11,441	11,441		0	11,441		11,441	
CONSULTING SERVICES	0902	0	0		0	0		0	
SPECIAL PROJ & SVCS	0903	0	0		0	0		0	
CONTRACTUAL SERVICES	0900	11,441	11,441		0	11,441		11,441	
EXPENDITURE TOTALS		1,216,981	1,310,624		10,000	1,320,624		1,320,624	
MEANS OF FUNDING									
GENERAL FUND	1001	1,216,981	1,310,624		10,000	1,320,624		1,320,624	
GENERAL FUND	G	1,216,981	1,310,624		10,000	1,320,624		1,320,624	
TOTAL FUNDING		1,216,981	1,310,624		10,000	1,320,624		1,320,624	
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		4	4		0	4		4	
PART TIME EMPLOYEE COUNT		0	0		0	0		0	
AUTHORIZED EMPLOYEES		4	4		0	4		4	
TOTAL AUTHORIZED EMPLOYEES		4	4		0	4		4	



# STATE OF WYOMING

2021-2022

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 6B 135

Agency Name and Number

Submitted by:

Signature

Name

Title

  
**John R. Perry**  
**District Judge**

Person(s) responsible for the preparation of this budget:

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## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 6-B		Agency Number: 135			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,156,496	1,198,682	0	1,198,682	1,198,682
TOTAL BY EXPENSE ORGS	1,156,496	1,198,682	0	1,198,682	1,198,682
PERSONAL SERVICES 0100	1,112,013	1,154,199	0	1,154,199	1,154,199
SUPPORTIVE SERVICES 0200	38,235	38,235	0	38,235	38,235
CENT.SERV./DATA SERV. 0400	0	0	0	0	0
CONTRACTUAL SERVICES 0900	6,248	6,248	0	6,248	6,248
TOTAL BY OBJECT SERIES	1,156,496	1,198,682	0	1,198,682	1,198,682
GENERAL FUND G	1,156,496	1,198,682	0	1,198,682	1,198,682
TOTAL BY FUNDS	1,156,496	1,198,682	0	1,198,682	1,198,682
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4

Agency Name: Judicial District 6B (Gillette)	Agency Number: 135
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

### EXPENSE ORGANIZATION OVERVIEW

Article 5, Wyoming Constitution, and Wyo. Stat. Ann. §§ 5-3-101 through 5-3-504, establish and define the activities of District Courts and their supporting offices.

The three judges of the Sixth Judicial District cover all District Court proceedings for Campbell, Crook, and Weston Counties. Of the total budget request for last biennium (\$1,173,862), approximately 96% (\$1,129,379) pays the salaries of the four, full-time court employees. In addition to the four employees (court reporter, judicial assistant, law clerk, and judge), the Court receives assistance from the elected Clerks of District Court in each county. Along with the Campbell County Commissioners, the Court also helps coordinate the activities of five, full-time probation counselors (juvenile court probation agents), who provide services to children in CHINS and delinquency cases before the Court.

As always, this Court's goal is to decide cases fairly and expeditiously. According to the latest statistics, this Court currently handles the workload of 1.16 judges.

### STANDARD BUDGET REQUEST NARRATIVE

**100 Series – Personal Services:** The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

**200 Series – Supportive Services:** The 200 series funds are used to cover the necessary operating costs for judicial services in Campbell, Crook and Weston Counties.

**900 Series – Contractual Services:** Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available and a court commissioner when needed. They also cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request                      \$1,198,682**

### NO EXCEPTION BUDGET REQUEST

**Total Agency Budget Request                      \$1,198,682**



Agency Name: JUDICIAL DISTRICT 6-B Approp. Org. Name: ADMINISTRATION Expense Org. Name: ADMINISTRATION		Hon. John R. Perry		Wyoming On-Line Financial System Code				APPR UNIT	
1		2		3		4		5	
Description		Base Budget		Standard Budget		Exception Request		Total Agency Request	
Code									
Description									
EXPENDITURES									
SALARIES-SET BY LAW	0101	300,000	320,000	0	320,000	320,000			
SALARIES CLASSIFIED	0103	465,932	462,003	0	462,003	462,003			
SALARIES OTHER	0104	0	0	0	0	0			
EMPLOYER PD BENEFITS	0105	197,509	216,044	0	216,044	216,044			
EMPLOYER HEALTH INS BENEFITS	0196	148,572	156,152	0	156,152	156,152			
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0			
PERSONAL SERVICES	0100	1,112,013	1,154,199	0	1,154,199	1,154,199			
EQUIPMENT REP & MNTC	0202	1,360	1,360	0	1,360	1,360			
UTILITIES	0203	1,700	1,700	0	1,700	1,700			
COMMUNICATION	0204	9,233	9,233	0	9,233	9,233			
DUES-LICENSES-REGIST	0207	5,086	5,086	0	5,086	5,086			
DATA PROCESSING	0209	0	0	0	0	0			
MISCELLANEOUS	0210	158	158	0	158	158			
TRAVEL IN STATE	0221	8,198	8,198	0	8,198	8,198			
TRAVEL OUT OF STATE	0222	1,404	1,404	0	1,404	1,404			
OFFICE SUPPL-PRINTING	0231	7,449	7,449	0	7,449	7,449			
EDUCA-RECREATNL SUPP	0236	3,247	3,247	0	3,247	3,247			
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0			
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0			
DP REPRODUCT OTHER EQUI	0242	0	0	0	0	0			
EQUIPMENT RENTAL	0252	0	0	0	0	0			
INSURANCE-BOND PREMS	0254	400	400	0	400	400			
MAINTENANCE EXTERNAL	0292	0	0	0	0	0			
SUPPORTIVE SERVICES	0200	38,235	38,235	0	38,235	38,235			
CENTRAL-SER DATA-SER	0410	0	0	0	0	0			
TELECOMMUNICATIONS	0420	0	0	0	0	0			
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0			
CENT. SERV./DATA SERV.	0400	0	0	0	0	0			
PROFESSIONAL FEES	0901	6,248	6,248	0	6,248	6,248			
CONTRACTUAL TRAVEL	0905	0	0	0	0	0			
CONTRACTUAL SERVICES	0900	6,248	6,248	0	6,248	6,248			
EXPENDITURE TOTALS		1,156,496	1,198,682	0	1,198,682	1,198,682			
MEANS OF FUNDING									
GENERAL FUND	1001	1,156,496	1,198,682	0	1,198,682	1,198,682			
GENERAL FUND	G	1,156,496	1,198,682	0	1,198,682	1,198,682			
TOTAL FUNDING		1,156,496	1,198,682	0	1,198,682	1,198,682			
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		4	4	0	4	4			
PART TIME EMPLOYEE COUNT		0	0	0	0	0			
AUTHORIZED EMPLOYEES		4	4	0	4	4			
TOTAL AUTHORIZED EMPLOYEES		4	4	0	4	4			



# STATE OF WYOMING

2021-2022

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 8B 136

Agency Name and Number

Submitted by:

Signature

Name

Title

*[Handwritten Signature]*  
*F. Scott Peasley*  
*District Court Judge.*

Person(s) responsible for the preparation of this budget:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 8-B		Agency Number: 136			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,073,904	1,119,516	0	1,119,516	1,119,516
TOTAL BY EXPENSE ORGS	1,073,904	1,119,516	0	1,119,516	1,119,516
PERSONAL SERVICES 0100	1,032,032	1,077,454	0	1,077,454	1,077,454
SUPPORTIVE SERVICES 0200	32,827	32,827	0	32,827	32,827
CENT.SERV./DATA SERV. 0400	4,614	4,804	0	4,804	4,804
CONTRACTUAL SERVICES 0900	4,431	4,431	0	4,431	4,431
TOTAL BY OBJECT SERIES	1,073,904	1,119,516	0	1,119,516	1,119,516
GENERAL FUND G	1,073,904	1,119,516	0	1,119,516	1,119,516
TOTAL BY FUNDS	1,073,904	1,119,516	0	1,119,516	1,119,516
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4

Agency Name: Judicial District 8B (Douglas)	Agency Number: 136
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

**EXPENSE ORGANIZATION OVERVIEW**

The District Court and position of Judge are constitutionally created; constitutionally and statutorily empowered. Objectives and Goals: The effective operation of a court of law, keeping abreast of evolving caseloads, timely disposition of cases, and retention of competent staff personnel. Caseload and disposition statistics are on file with the Supreme Court and available upon request. The District Court is a general jurisdiction court of unlimited jurisdiction, and in the Eighth Judicial District hears and determines matters and cases generally as set forth:

1. All felonies.
2. Juvenile matters.
3. Workers' Compensation Appeals.
4. Probate (decedents', estates, guardianships, adoptions)
5. Involuntary commitments to the Wyoming State Hospital.
6. All civil actions not commenced in County Court.
7. Appeals from County and Municipal Courts.
8. Appeals from action of state, county and local government entities.
9. Various writs.

Wyoming statutes (1977) 5-3-101 through 5-3-410, inclusive, establishes and defines the general responsibility, authority and duties of this agency.

**STANDARD BUDGET REQUEST NARRATIVE.**

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, law clerk, and a court reporter. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in the Eighth Judicial District

400 Series – Central Services: The 400 series funds are used to provide hardware/software support from the Department of Administration and Information.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available, or a court commissioner if needed. They also cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request      \$1,119,516**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request      \$1,119,516**

Agency Name: JUDICIAL DISTRICT 8-B		Hon. F. Scott Peasley		Wyoming On-Line Financial System Code			APPR UNIT
Approp. Org. Name: ADMINISTRATION				AGY	DIVISION	UNIT	
Expense Org. Name: ADMINISTRATION				136	0100	0101	001
1		2	3	4	5	6	
		Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation	
Description	Code						
EXPENDITURES							
SALARIES-SET BY LAW	0101	300,000	320,000	0	320,000	320,000	
SALARIES CLASSIFIED	0103	400,750	410,112	0	410,112	410,112	
SALARIES OTHER	0104	0	0	0	0	0	
EMPLOYER PD BENEFITS	0105	183,744	204,238	0	204,238	204,238	
EMPLOYER HEALTH INS BENEFITS	0196	147,538	143,104	0	143,104	143,104	
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0	
PERSONAL SERVICES	0100	1,032,032	1,077,454	0	1,077,454	1,077,454	
EQUIPMENT REP & MNTC	0202	567	567	0	567	567	
UTILITIES	0203	600	600	0	600	600	
COMMUNICATION	0204	2,339	2,339	0	2,339	2,339	
DUES-LICENSES-REGIST	0207	670	670	0	670	670	
MISCELLANEOUS	0210	158	158	0	158	158	
TRAVEL IN STATE	0221	6,626	6,626	0	6,626	6,626	
TRAVEL OUT OF STATE	0222	0	0	0	0	0	
PERM-ASSIGNED VEHICLE	0223	12,120	12,120	0	12,120	12,120	
OFFICE SUPPL-PRINTING	0231	4,300	4,300	0	4,300	4,300	
EDUCA-RECREATNL SUPP	0236	5,058	5,058	0	5,058	5,058	
SOFT GOODS&HOUSEKPNG	0237	389	389	0	389	389	
REPAIRS-MTNC	0239	0	0	0	0	0	
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0	
DP REPRODUCT OTHER EQUI	0242	0	0	0	0	0	
EQUIPMENT RENTAL	0252	0	0	0	0	0	
INSURANCE-BOND PREMS	0254	0	0	0	0	0	
SUPPORTIVE SERVICES	0200	32,827	32,827	0	32,827	32,827	
CENTRAL-SER DATA-SER	0410	0	0	0	0	0	
TELECOMMUNICATIONS	0420	4,614	4,804	0	4,804	4,804	
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0	
CENT. SERV./DATA SERV.	0400	4,614	4,804	0	4,804	4,804	
PROFESSIONAL FEES	0901	4,431	4,431	0	4,431	4,431	
SPECIAL PROJ & SVCS	0903	0	0	0	0	0	
CONTRACTUAL SERVICES	0900	4,431	4,431	0	4,431	4,431	
EXPENDITURE TOTALS		1,073,904	1,119,516	0	1,119,516	1,119,516	
MEANS OF FUNDING							
GENERAL FUND	1001	1,073,904	1,119,516	0	1,119,516	1,119,516	
GENERAL FUND	G	1,073,904	1,119,516	0	1,119,516	1,119,516	
TOTAL FUNDING		1,073,904	1,119,516	0	1,119,516	1,119,516	
AUTHORIZED EMPLOYEES							
FULL TIME EMPLOYEE COUNT		4	4	0	4	4	
PART TIME EMPLOYEE COUNT		0	0	0	0	0	
AUTHORIZED EMPLOYEES		4	4	0	4	4	
TOTAL AUTHORIZED EMPLOYEES		4	4	0	4	4	



# STATE OF WYOMING

2021-2022

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 1C 137

Agency Name and Number

Submitted by:

Signature

Name

Title

*Catherine R. Rogers*  
Catherine R. Rogers  
District Court Judge

Person(s) responsible for the preparation of this budget:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 1-C		Agency Number: 137			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,181,171	1,288,680	10,450	1,299,130	1,299,130
TOTAL BY EXPENSE ORGS	1,181,171	1,288,680	10,450	1,299,130	1,299,130
PERSONAL SERVICES 0100	1,137,222	1,244,731	0	1,244,731	1,244,731
SUPPORTIVE SERVICES 0200	26,837	26,837	10,450	37,287	37,287
CENT.SERV./DATA SERV. 0400	0	0	0	0	0
CONTRACTUAL SERVICES 0900	17,112	17,112	0	17,112	17,112
TOTAL BY OBJECT SERIES	1,181,171	1,288,680	10,450	1,299,130	1,299,130
GENERAL FUND G	1,181,171	1,288,680	10,450	1,299,130	1,299,130
TOTAL BY FUNDS	1,181,171	1,288,680	10,450	1,299,130	1,299,130
FULL TIME EMPLOYEE COUNT	5	5	0	5	5
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	5	5	0	5	5

Agency Name: Judicial District 1C (Cheyenne)	Agency Number: 137
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

### EXPENSE ORGANIZATION OVERVIEW

Article 5, Wyoming Constitution, Section 5-3-101 through Section 5-3-111, inclusive, W.S. 2001 Republished Edition, established and define the general activities of the judiciary.

Section 5-3-401 through Section 5-3-412, W.S. 2001 Republished Edition, define the activities, duties, and responsibilities of the district court reporter.

The services provided by the First Judicial District, and the area of responsibility, is the administration of a court of law on the district level.

The District Court and position of Judge are constitutionally created; constitutionally and statutorily empowered.

Objectives and Goals: The effective operation of a court of law; keeping abreast of advancing caseloads, timely disposition of cases, and retention of competent personnel.

The District Judge has support personnel under his direct supervision and control as follows:

1. Court Reporter: The Court Reporter makes a stenographic record of court proceedings, prepares transcripts, and performs various office functions. The Court Reporter is a statutory position.
2. Judicial Assistant. The Judicial Assistant answers the phones; schedules appointments; types orders, correspondence, and decision letters; orders office supplies, makes travel arrangements; prepares budget narratives and exceptions; and handles voucher payments and check receipts. Most importantly, the Judicial Assistant is responsible for the scheduling of the Court, which includes, settings for probate, civil and criminal matters.
3. Law Clerk. The Law Clerk is a graduate of an accredited law school and has passed the Wyoming State Bar. Three Judges in the First Judicial District utilize the Law Clerk. The Law Clerk does legal research, which saves countless hours of judicial time and allows for more effective caseload management.
4. Legal Assistant. The Legal Assistant transcribes letters and orders, prepares files for hearings, acts as receptionist at the lobby counter, answers phones and assists with special projects.

### STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter, legal assistant, and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.



## 2021-2022 Biennium Budget

## AE – Expense Organization Budget Request Narrative

Agency Name: Judicial District 1C (Cheyenne)	Agency Number: 137
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Laramie County.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available. They also provide for court commissioners when necessary, including commissioners for Title 25 involuntary hospitalization matters. Lastly, they cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request      \$ 1,288,680**

### EXCEPTION BUDGET REQUEST

This agency's photocopier is in need of replacement. The current photocopier was purchased in 2011 during The Honorable Peter G. Arnold's tenure with this agency. It has begun to break down frequently and parts associated with necessary repairs are increasingly difficult to locate. As a result, this Exception Request **is submitted** for \$10,450 to purchase a Xerox Altalink B8055. The Court received a quote for the Altalink, as well as two other machines. While the cost for the Altalink is slightly higher than the other two options described in the quote, it appears the Altalink may cost much less to service over the long run. **This a one-time request.**

0242 Office Equipment      \$10,450

**Total Exception Budget Request      \$ 10,450**

**Total Agency Budget Request      \$ 1,299,130**

Agency Name: JUDICIAL DISTRICT 1-C		Hon. Catherine R. Rogers		Wyoming On-Line Financial System Code					
Approp. Org. Name: ADMINISTRATION				AGY	DIVISION	UNIT	FUND	APPR UNIT	
Expense Org. Name: ADMINISTRATION				137	0100	0101	001	101	
1		2		3		4		5	
		Base Budget		Standard Budget		Exception Request		Total Agency Request	
6								District Judges Budget Comm. Recommendation	
Description	Code								
EXPENDITURES									
SALARIES-SET BY LAW	0101	300,000	320,000	0	320,000	320,000			
SALARIES CLASSIFIED	0103	505,358	534,936	0	534,936	534,936			
SALARIES OTHER	0104	0	0	0	0	0			
EMPLOYER PD BENEFITS	0105	204,253	234,577	0	234,577	234,577			
EMPLOYER HEALTH INS BENEFITS	0196	127,611	155,218	0	155,218	155,218			
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0			
PERSONAL SERVICES	0100	1,137,222	1,244,731	0	1,244,731	1,244,731			
EQUIPMENT REP & MNTC	0202	2,644	2,644	0	2,644	2,644			
UTILITIES	0203	5,406	5,406	0	5,406	5,406			
COMMUNICATION	0204	1,556	1,556	0	1,556	1,556			
DUES-LICENSES-REGIST	0207	1,560	1,560	0	1,560	1,560			
DATA PROCESSING	0209	0	0	0	0	0			
MISCELLANEOUS	0210	0	0	0	0	0			
TRAVEL IN STATE	0221	5,872	5,872	0	5,872	5,872			
TRAVEL OUT OF STATE	0222	0	0	0	0	0			
OFFICE SUPPL-PRINTING	0231	7,066	7,066	0	7,066	7,066			
EDUCA-RECREATNL SUPP	0236	2,733	2,733	0	2,733	2,733			
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0			
OFFICE EQUIP-FURNISH	0241	0	0	10,450	10,450	10,450			
DP REPRODUCT OTHER EQUI	0242	0	0	0	0	0			
EQUIPMENT RENTATL	0252	0	0	0	0	0			
MAINT CONTRACTS EXP	0292	0	0	0	0	0			
SUPPORTIVE SERVICES	0200	26,837	26,837	10,450	37,287	37,287			
CENTRAL-SER DATA-SER	0410	0	0	0	0	0			
TELECOMMUNICATIONS	0420	0	0	0	0	0			
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0			
CENT. SERV./DATA SERV.	0400	0	0	0	0	0			
PROFESSIONAL FEES	0901	17,112	17,112	0	17,112	17,112			
SPECIAL PROJ & SVCS	0903	0	0	0	0	0			
CONTRACTUAL SERVICES	0900	17,112	17,112	0	17,112	17,112			
EXPENDITURE TOTALS		1,181,171	1,288,680	10,450	1,299,130	1,299,130			
MEANS OF FUNDING									
GENERAL FUND	1001	1,181,171	1,288,680	10,450	1,299,130	1,299,130			
GENERAL FUND	G	1,181,171	1,288,680	10,450	1,299,130	1,299,130			
TOTAL FUNDING		1,181,171	1,288,680	10,450	1,299,130	1,299,130			
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		5	5	0	5	5			
PART TIME EMPLOYEE COUNT		0	0	0	0	0			
AUTHORIZED EMPLOYEES		5	5	0	5	5			
TOTAL AUTHORIZED EMPLOYEES		5	5	0	5	5			



# STATE OF WYOMING

2021-2022

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 3C 138

Agency Name and Number

Submitted by:

Signature

10/2/19

Name

Nena James

Title

District Court Judge  
Third Judicial District 3C

Person(s) responsible for the preparation of this budget:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 3-C		Agency Number: 138			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,092,788	1,124,534	0	1,124,534	1,124,534
TOTAL BY EXPENSE ORGS	1,092,788	1,124,534	0	1,124,534	1,124,534
PERSONAL SERVICES 0100	1,060,415	1,092,161	0	1,092,161	1,092,161
SUPPORTIVE SERVICES 0200	24,873	24,873	0	24,873	24,873
CENT.SERV./DATA SERV. 0400	0	0	0	0	0
CONTRACTUAL SERVICES 0900	7,500	7,500	0	7,500	7,500
TOTAL BY OBJECT SERIES	1,092,788	1,124,534	0	1,124,534	1,124,534
GENERAL FUND G	1,092,788	1,124,534	0	1,124,534	1,124,534
TOTAL BY FUNDS	1,092,788	1,124,534	0	1,124,534	1,124,534
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4

Agency Name: Judicial District 3C (Green River)	Agency Number: 138
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

### EXPENSE ORGANIZATION OVERVIEW

Article 5, Wyoming Constitution, Section 5-3-101 through Section 5-3-111, inclusive, W.S. 2001 Republished Edition, established and define the general activities of the judiciary. Section 5-3-401 through Section 5-3-412, W.S. 2001 Republished Edition, define the activities, duties, and responsibilities of the district court reporter.

The District Court and position of Judge are constitutionally created; constitutionally and statutorily empowered.

Caseload and disposition statistics are on file with the Wyoming Supreme Court and are available on request.

The District Court is a court of unlimited general jurisdiction, and in the Third Judicial District, hears and determines matters and cases generally as set forth:

1. All Felonies
2. Juvenile matters
3. Workers' Compensation Appeals
4. Probate (decedents' estates, guardianships, adoption)
5. Involuntary commitments
6. All civil actions not commenced in circuit court
7. Appeals from circuit and municipal courts
8. Appeals from actions of state, county, and local governmental entities
9. Various writs

The District Court Judge is empowered to convene grand juries and petit juries.

Actions of law are appealed directly from the District Court to the Wyoming Supreme Court.

The District Judge has support personnel under her direct supervision and control as follows:

1. Court Reporter: The Court Reporter makes a stenographic record of court proceedings, prepares transcripts, and performs various office functions. The court reporter is a statutory position.
2. Judicial Assistant. The Judicial Assistant answers the phones, schedules appointments, types orders, correspondence, and decision letters, orders office supplies, makes travel arrangements, assists with the budget, and handles voucher payments and check

**2021-2022 Biennium Budget****AE – Expense Organization Budget Request Narrative**

Agency Name: Judicial District 3C (Green River)	Agency Number: 138
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

receipts. Most importantly, the Judicial Assistant is responsible for the scheduling of the Court, which includes, settings for probate, civil and criminal matters.

3. Law Clerk. The Law Clerk is a graduate of an accredited law school and has passed the Wyoming State Bar. The Law Clerk does legal research, which saves countless hours of judicial time and allows for more effective caseload management.

**STANDARD BUDGET REQUEST NARRATIVE**

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Judicial District 3C.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available and a court commissioner when needed. They also cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request      \$1,124,534**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request      \$1,124,534**

Agency Name: JUDICIAL DISTRICT 3-C Approp. Org. Name: ADMINISTRATION Expense Org. Name: ADMINISTRATION		Hon. Nena R. James		Wyoming On-Line Financial System Code				APPR UNIT	
1		2		3		4		5	
Description		Base Budget		Standard Budget		Exception Request		Total Agency Request	
Code									
Description									
EXPENDITURES									
SALARIES-SET BY LAW	0101	300,000	320,000	0	320,000	320,000			
SALARIES CLASSIFIED	0103	416,775	420,019	0	420,019	420,019			
SALARIES OTHER	0104	0	0	0	0	0			
EMPLOYER PD BENEFITS	0105	184,466	202,503	0	202,503	202,503			
EMPLOYER HEALTH INS BENEFITS	0196	159,174	149,639	0	149,639	149,639			
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0			
PERSONAL SERVICES	0100	1,060,415	1,092,161	0	1,092,161	1,092,161			
EQUIPMENT REP & MNTC	0202	1,644	1,644	0	1,644	1,644			
UTILITIES	0203	800	800	0	800	800			
COMMUNICATION	0204	3,256	3,256	0	3,256	3,256			
DUES-LICENSES-REGIST	0207	1,560	1,560	0	1,560	1,560			
MISCELLANEOUS	0210	0	0	0	0	0			
TRAVEL IN STATE	0221	6,022	6,022	0	6,022	6,022			
TRAVEL OUT OF STATE	0222	0	0	0	0	0			
HOST EXP REIMBURSEMENT	0227	0	0	0	0	0			
OFFICE SUPPL-PRINTING	0231	7,866	7,866	0	7,866	7,866			
FOOD SERVICE SUPPL	0234	0	0	0	0	0			
EDUCA-RECREATNL SUPP	0236	3,725	3,725	0	3,725	3,725			
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0			
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0			
DP REPRODUCT OTH EQU	0242	0	0	0	0	0			
EQUIPMENT RENTAL	0252	0	0	0	0	0			
INSURANCE-BOND PREM	0254	0	0	0	0	0			
SUPPORTIVE SERVICES	0200	24,873	24,873	0	24,873	24,873			
CENTRAL-SER DATA-SER	0410	0	0	0	0	0			
TELECOMMUNICATIONS	0420	0	0	0	0	0			
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0			
CENT. SERV./DATA SERV.	0400	0	0	0	0	0			
PROFESSIONAL FEES	0901	7,500	7,500	0	7,500	7,500			
SPECIAL PROJ & SVCS	0903	0	0	0	0	0			
CONTRACTUAL SERVICES	0900	7,500	7,500	0	7,500	7,500			
EXPENDITURE TOTALS		1,092,788	1,124,534	0	1,124,534	1,124,534			
MEANS OF FUNDING									
GENERAL FUND	1001	1,092,788	1,124,534	0	1,124,534	1,124,534			
GENERAL FUND	G	1,092,788	1,124,534	0	1,124,534	1,124,534			
TOTAL FUNDING		1,092,788	1,124,534	0	1,124,534	1,124,534			
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		4	4	0	4	4			
PART TIME EMPLOYEE COUNT		0	0	0	0	0			
AUTHORIZED EMPLOYEES		4	4	0	4	4			
TOTAL AUTHORIZED EMPLOYEES		4	4	0	4	4			



# STATE OF WYOMING

2021-2022

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 7C 139

Agency Name and Number

Submitted by:

Signature

Catherine E. Wilking

Name

Catherine E. Wilking

Title

District Court Judge

Person(s) responsible for the preparation of this budget:

Catherine Wilking

and

Claire Smith



## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 7-C		Agency Number: 139			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,081,893	1,174,425	33,821	1,208,246	1,208,246
TOTAL BY EXPENSE ORGS	1,081,893	1,174,425	33,821	1,208,246	1,208,246
PERSONAL SERVICES 0100	1,035,005	1,115,870	33,821	1,149,691	1,149,691
SUPPORTIVE SERVICES 0200	30,108	30,108	0	30,108	30,108
CENT.SERV./DATA SERV. 0400	0	0	0	0	0
CONTRACTUAL SERVICES 0900	16,780	28,447	0	28,447	28,447
TOTAL BY OBJECT SERIES	1,081,893	1,174,425	33,821	1,208,246	1,208,246
GENERAL FUND G	1,081,893	1,174,425	33,821	1,208,246	1,208,246
TOTAL BY FUNDS	1,081,893	1,174,425	33,821	1,208,246	1,208,246
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4

Agency Name: Judicial District 7C (Casper)	Agency Number: 139
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

**EXPENSE ORGANIZATION OVERVIEW**

The Seventh Judicial District court is located in Casper and serves Natrona County. The judge also presides over cases outside Natrona County by assignment. Article 5 of the Wyoming Constitution and Wyoming Statutes 5-3-101 et seq. establish and define the general authority, responsibilities, and duties of this agency.

**STANDARD BUDGET REQUEST NARRATIVE**

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Natrona County.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available and a court commissioner when needed. They also cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request                      \$ 1,174,425**

**EXCEPTION BUDGET REQUEST**

According to the Wyoming District Court Judicial Workload Assessment Model for Fiscal Year 2019, the three district court judges in the 7th Judicial District are performing the work of 4.13 district judges. The judges in this district have in the past hired, and budgeted salaries for, lawyers who recently graduated from law school to serve as law clerks for one or two years. That is no longer the case, and the salaries contained in our last budget do not reflect the length and/or nature of the experience of those that we currently employ in these positions. This request is consistent with what other district judges have budgeted, and the legislature has historically approved, for these positions.

0103 Salaries Classified	\$26,912
0105 Employer Paid Benefits	<u>\$ 6,909</u>
Total	\$33,821

**Total Exception Budget Request                      \$ 33,821**

**Total Agency Budget Request                      \$ 1,208,246**

Agency Name: JUDICIAL DISTRICT 7-C Approp. Org. Name: ADMINISTRATION Expense Org. Name: ADMINISTRATION		Hon. Catherine E. Wilking		Wyoming On-Line Financial System Code				APPR UNIT	
1		2		3		4		5	
Description		Base Budget		Standard Budget		Exception Request		Total Agency Request	
Code									
Description									
EXPENDITURES									
SALARIES-SET BY LAW	0101	300,000	320,000	0	320,000	320,000			
SALARIES CLASSIFIED	0103	425,066	432,552	26,912	459,464	459,464			
SALARIES OTHER	0104	0	0	0	0	0			
EMPLOYER PD BENEFITS	0105	189,270	210,524	6,909	217,433	217,433			
EMPLOYER HEALTH INS BENEFITS	0196	120,669	152,794	0	152,794	152,794			
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0			
PERSONAL SERVICES	0100	1,035,005	1,115,870	33,821	1,149,691	1,149,691			
EQUIPMENT REP & MNTC	0202	1,144	1,144	0	1,144	1,144			
UTILITIES	0203	3,100	3,100	0	3,100	3,100			
COMMUNICATION	0204	0	0	0	0	0			
DUES-LICENSES-REGIST	0207	1,060	1,060	0	1,060	1,060			
DATA PROCESSING	0209	0	0	0	0	0			
MISCELLANEOUS	0210	500	500	0	500	500			
TRAVEL IN STATE	0221	6,787	6,787	0	6,787	6,787			
TRAVEL OUT OF STATE	0222	1,543	1,543	0	1,543	1,543			
OFFICE SUPPL-PRINTING	0231	11,666	11,666	0	11,666	11,666			
EDUCA-RECREATNL SUPP	0236	4,308	4,308	0	4,308	4,308			
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0			
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0			
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0			
DP REPRODUCT OTHER EQUI	0242	0	0	0	0	0			
EQUIPMENT RENTAL	0252	0	0	0	0	0			
MNT EXTERNAL	0292	0	0	0	0	0			
SUPPORTIVE SERVICES	0200	30,108	30,108	0	30,108	30,108			
CENTRAL-SER DATA-SER	0410	0	0	0	0	0			
TELECOMMUNICATIONS	0420	0	0	0	0	0			
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0			
CENT. SERV./DATA SERV.	0400	0	0	0	0	0			
PROFESSIONAL FEES	0901	16,780	28,447	0	28,447	28,447			
SPECIAL PROJ & SVCS	0903	0	0	0	0	0			
CONTRACTUAL SERVICES	0900	16,780	28,447	0	28,447	28,447			
EXPENDITURE TOTALS		1,081,893	1,174,425	33,821	1,208,246	1,208,246			
MEANS OF FUNDING									
GENERAL FUND	1001	1,081,893	1,174,425	33,821	1,208,246	1,208,246			
GENERAL FUND	G	1,081,893	1,174,425	33,821	1,208,246	1,208,246			
TOTAL FUNDING		1,081,893	1,174,425	33,821	1,208,246	1,208,246			
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		4	4	0	4	4			
PART TIME EMPLOYEE COUNT		0	0	0	0	0			
AUTHORIZED EMPLOYEES		4	4	0	4	4			
TOTAL AUTHORIZED EMPLOYEES		4	4	0	4	4			



# STATE OF WYOMING

2021-2022

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 6C 140

Agency Name and Number

Submitted by:

Signature

*Michael N. Dickson*

Name

*MICHAEL N. DICKSON*

Title

*District Judge*

Person(s) responsible for the preparation of this budget:

*- SAME -*

## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 6-C		Agency Number: 140			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,100,841	1,161,278	0	1,161,278	1,161,278
TOTAL BY EXPENSE ORGS	1,100,841	1,161,278	0	1,161,278	1,161,278
PERSONAL SERVICES 0100	1,058,986	1,119,423	0	1,119,423	1,119,423
SUPPORTIVE SERVICES 0200	34,956	34,956	0	34,956	34,956
CENT.SERV./DATA SERV. 0400	0	0	0	0	0
CONTRACTUAL SERVICES 0900	6,899	6,899	0	6,899	6,899
TOTAL BY OBJECT SERIES	1,100,841	1,161,278	0	1,161,278	1,161,278
GENERAL FUND G	1,100,841	1,161,278	0	1,161,278	1,161,278
TOTAL BY FUNDS	1,100,841	1,161,278	0	1,161,278	1,161,278
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4

Agency Name: Judicial District 6C (Gillette)	Agency Number: 140
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

**JUDICIAL DISTRICT 6C DEFINED:**

The counties of Campbell, Crook and Weston are included in Sixth Judicial District, which is served by three (3) judges, Judge Thomas W. Rumpke (6A), Judge John R. Perry (6B), and Judge Michael N. Deegan (6C). All of the Judges reside in Campbell County and each travels to Crook and Weston Counties on an average of every other week. These judges also help out in other counties upon request.

**W.S. 1977 DISTRICT COURT IN GENERAL ARTICLE I**

- 5-3-101 Judicial district enumerated; terms of court.
- 5-3-102 Number of judges; distribution among districts; concurrent jurisdiction; Supreme Court to adopt rules regulating division of work, *etc.*
- 5-3-103 Failure of judge to open court at appointed time; duty of clerk to declare court open.
- 5-3-104 Opening day in case of legal holiday.
- 5-3-105 Simultaneous terms in same district; calling judge from another district.
- 5-3-106 Judges to hold court for each other.
- 5-3-107 Assignment of action or retired judge to another district.
- 5-3-108 Expense of judges while action on supreme bench.
- 5-3-109 Expenses of judges when action in another district.
- 5-3-110 Seal of the district court.
- 5-3-111 County law library.
- 5-3-401 Office created; appointment; term.
- 5-3-402 Qualifications; examination; certificate; supervision and control by judge; removal for cause; appointment of successor.
- 5-3-403 Duties generally; oath; furnishing transcripts, *etc.*
- 5-3-404 Criminal cases; attendance and duties at certain arraignment and sentencing proceedings; transcript of proceedings.
- 5-3-405 Same; to transcribe notes of evidence introduced at trial in certain cases under W.S. Art. 7-14-101 to 7-14-108.
- 5-3-406 Same; original and copy of transcript to be furnished when required by order.
- 5-3-407 Same; payment of fees; form and contents of certificate.
- 5-3-408 Bond.
- 5-3-409 Duty as judge's stenographer.
- 5-3-410 Fees for transcripts and records.

**EXPENSE ORGANIZATION OVERVIEW**

Article 5, Wyoming Constitution, and Sections 5-3-101 through 5-3-504 of the Wyoming Statutes, 1977 Republished Edition established and define the activities of District Courts and supporting offices.

The goal of the courts is to decide cases fairly and expeditiously.

**2021-2022 Biennium Budget****AE – Expense Organization Budget Request Narrative**

Agency Name: Judicial District 6C (Gillette)	Agency Number: 140
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

The district court for the sixth district handles 1) litigation involving civil claims (includes divorce, custody, paternity, torts, and property right cases) 2) felony cases 3) workers' compensation appeals; 4) all enforcement of child support cases; 5) all juvenile cases; 6) all probate cases; 7) appeal from limited jurisdiction courts; 8) agency review (A.P.A.); 9) adoption cases; and 10) involuntary hospitalization cases.

Each judge has direct support personnel consisting of a court reporter (W.S. Art. 5-3-401 to 402), a judicial assistant, and a law clerk. The court has four probation counselors who are paid by the county (W.S. Art. 5-3-501 to 504) and handle juvenile matters. The three Judges in the district coordinate the probation counselors' activities with the county commissioners. The court deals extensively with probation officers from the Department of Corrections/Field Services Division. The court is also assisted by the Clerk of Court in Campbell County, Crook County and Weston County.

**STANDARD BUDGET REQUEST NARRATIVE**

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, law clerk, and a court reporter. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Campbell, Crook and Weston Counties.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available and a court commissioner when needed. They also cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request      \$1,161,278**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request      \$1,161,278**

Agency Name: JUDICIAL DISTRICT 6-C Approp. Org. Name: ADMINISTRATION Expense Org. Name: ADMINISTRATION		Hon. Michael N. Deegan		Wyoming On-Line Financial System Code				APPR UNIT	
1		2		3		4		5	
Description		Base Budget		Standard Budget		Exception Request		Total Agency Request	
Code									
Description									
EXPENDITURES									
SALARIES-SET BY LAW	0101	300,000	320,000	0	320,000	320,000			
SALARIES CLASSIFIED	0103	436,592	444,666	0	444,666	444,666			
SALARIES OTHER	0104	0	0	0	0	0			
EMPLOYER PD BENEFITS	0105	194,986	218,187	0	218,187	218,187			
EMPLOYER HEALTH INS BENEFITS	0196	127,408	136,570	0	136,570	136,570			
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0			
PERSONAL SERVICES	0100	1,058,986	1,119,423	0	1,119,423	1,119,423			
EQUIPMENT REP & MNTC	0202	2,400	2,400	0	2,400	2,400			
UTILITIES	0203	1,200	1,200	0	1,200	1,200			
COMMUNICATION	0204	2,960	2,960	0	2,960	2,960			
DUES-LICENSES-REGIST	0207	2,500	2,500	0	2,500	2,500			
MISCELLANEOUS	0210	0	0	0	0	0			
TRAVEL IN STATE	0221	13,218	13,218	0	13,218	13,218			
TRAVEL OUT OF STATE	0222	1,500	1,500	0	1,500	1,500			
OFFICE SUPPL-PRINTING	0231	6,278	6,278	0	6,278	6,278			
EDUCA-RECREATNL SUPP	0236	3,500	3,500	0	3,500	3,500			
SOFT GOODS&HOUSEKPNG	0237	900	900	0	900	900			
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0			
DP REPRODUCT OTHER EQUI	0242	0	0	0	0	0			
EQUIPMENT RENTAL	0252	0	0	0	0	0			
INSURANCE-BOND PREMS	0254	500	500	0	500	500			
MNT EXTERNAL	0292	0	0	0	0	0			
SUPPORTIVE SERVICES	0200	34,956	34,956	0	34,956	34,956			
CENTRAL-SER DATA-SER	0410	0	0	0	0	0			
TELECOMMUNICATIONS	0420	0	0	0	0	0			
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0			
CENT. SERV./DATA SERV.	0400	0	0	0	0	0			
PROFESSIONAL FEES	0901	6,899	6,899	0	6,899	6,899			
CONTRACTUAL TRAVEL	0905	0	0	0	0	0			
CONTRACTUAL SERVICES	0900	6,899	6,899	0	6,899	6,899			
EXPENDITURE TOTALS		1,100,841	1,161,278	0	1,161,278	1,161,278			
MEANS OF FUNDING									
GENERAL FUND	1001	1,100,841	1,161,278	0	1,161,278	1,161,278			
GENERAL FUND	G	1,100,841	1,161,278	0	1,161,278	1,161,278			
TOTAL FUNDING		1,100,841	1,161,278	0	1,161,278	1,161,278			
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		4	4	0	4	4			
PART TIME EMPLOYEE COUNT		0	0	0	0	0			
AUTHORIZED EMPLOYEES		4	4	0	4	4			
TOTAL AUTHORIZED EMPLOYEES		4	4	0	4	4			





# STATE OF WYOMING

2021-2022

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 9C 141


Agency Name and Number

Submitted by:

Signature

Name

Title

  
Marvin L. Tyler  
District Court Judge

Person(s) responsible for the preparation of this budget:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 9-C		Agency Number: 141			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,094,801	1,110,301	0	1,110,301	1,110,301
TOTAL BY EXPENSE ORGS	1,094,801	1,110,301	0	1,110,301	1,110,301
PERSONAL SERVICES 0100	1,043,393	1,058,884	0	1,058,884	1,058,884
SUPPORTIVE SERVICES 0200	44,706	44,706	0	44,706	44,706
CENT.SERV./DATA SERV. 0400	1,358	1,367	0	1,367	1,367
CONTRACTUAL SERVICES 0900	5,344	5,344	0	5,344	5,344
TOTAL BY OBJECT SERIES	1,094,801	1,110,301	0	1,110,301	1,110,301
GENERAL FUND G	1,094,801	1,110,301	0	1,110,301	1,110,301
TOTAL BY FUNDS	1,094,801	1,110,301	0	1,110,301	1,110,301
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4

Agency Name: Judicial District 9C (Pinedale)	Agency Number: 141
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

## EXPENSE ORGANIZATION OVERVIEW

The Ninth Judicial District consists of Fremont, Sublette, and Teton Counties. The Ninth Judicial District allows for three district judges. A district judge sits in each county. The Ninth Judicial District serves approximately 92,000 people, and it encompasses approximately 18,000 square miles. Accordingly, each district court has variable resource needs and costs which are driven by, among other factors, differing: population densities; geographic distances; and, community characteristics.

Judicial District 9C must effectively and efficiently fulfill its constitutional and statutory obligations and responsibilities, together with providing administrative oversight, attracting and retaining qualified and competent staff, keeping current on changes in law; and, finding advantageous uses for technology due to distances and remoteness.

Judicial District 9C is located in Pinedale (Sublette County). In addition to all cases filed in Sublette County, this court is assigned cases on rotation in Fremont County. Currently, the assignment rotation in Fremont County is every third felony criminal case and every fifth civil case. Judicial District 9C frequently accepts assignments from other district courts in every county in Wyoming, but primarily from Teton County, Lincoln County, Uinta County, and Sweetwater County. These assignments from other district courts require frequent travel and overnight stays for the district judge and some staff – especially for adjudicatory phases of criminal cases, criminal and civil hearings, bench trials, and jury trials.

Judicial District 9C staff consists of the Official Court Reporter; the Judicial Assistant; and, the Law Clerk.

The basic costs incurred by Judicial District 9C are generally covered by the standard budget. Without adequate funding, Judicial District 9C could not provide the constitutionally and statutorily required and necessary judicial and administrative services.

## STANDARD BUDGET REQUEST NARRATIVE

**100 Series – Personal Services:** The 100 series funds are used to provide for a judge, judicial assistant, and court reporter. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

**200 Series – Supportive Services:** The 200 series funds are used to cover the necessary operating costs for judicial services in Sublette County.

**400 Series – Central Services:** The 400 series funds are used to provide hardware/software support from the Department of Administration and Information.

**2021-2022 Biennium Budget****AE – Expense Organization Budget Request Narrative**

Agency Name: Judicial District 9C (Pinedale)	Agency Number: 141
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available and for a court commissioner, if necessary. They also cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request      \$1,110,301**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request      \$1,110,301**

Agency Name: JUDICIAL DISTRICT 9-C Approp. Org. Name: ADMINISTRATION Expense Org. Name: ADMINISTRATION		Hon. Marvin L. Tyler		Wyoming On-Line Financial System Code				APPR UNIT	
1		2		3		4		5	
Description		Base Budget		Standard Budget		Exception Request		Total Agency Request	
Code									
Description									
EXPENDITURES									
SALARIES-SET BY LAW	0101	300,000	320,000	0	320,000	320,000			
SALARIES CLASSIFIED	0103	417,008	406,258	0	406,258	406,258			
SALARIES OTHER	0104	0	0	0	0	0			
EMPLOYER PD BENEFITS	0105	184,665	196,056	0	196,056	196,056			
EMPLOYER HEALTH INS BENEFITS	0196	141,720	136,570	0	136,570	136,570			
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0			
PERSONAL SERVICES	0100	1,043,393	1,058,884	0	1,058,884	1,058,884			
EQUIPMENT REP & MNTC	0202	3,000	3,000	0	3,000	3,000			
UTILITIES	0203	2,000	2,000	0	2,000	2,000			
COMMUNICATION	0204	5,500	5,500	0	5,500	5,500			
DUES-LICENSES-REGIST	0207	1,500	1,500	0	1,500	1,500			
ADVERTISING-PROMOTION	0208	0	0	0	0	0			
TRAVEL IN STATE	0221	9,700	9,700	0	9,700	9,700			
TRAVEL OUT OF STATE	0222	1,000	1,000	0	1,000	1,000			
PERM ASSIGNED VEHICLE	0223	13,000	13,000	0	13,000	13,000			
OFFICE SUPPL-PRINTING	0231	6,006	6,006	0	6,006	6,006			
EDUCA-RECREATNL SUPP	0236	3,000	3,000	0	3,000	3,000			
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0			
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0			
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0			
DP REPRODUCT OTHER EQUI	0242	0	0	0	0	0			
PERM VEHICLE PURCHASE	0243	0	0	0	0	0			
EDUCA-RECREATNL TECH	0246	0	0	0	0	0			
MNT EXTERNAL	0292	0	0	0	0	0			
SUPPORTIVE SERVICES	0200	44,706	44,706	0	44,706	44,706			
TELECOMMUNICATIONS	0420	1,358	1,367	0	1,367	1,367			
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0			
CENT. SERV./DATA SERV.	0400	1,358	1,367	0	1,367	1,367			
PROFESSIONAL FEES	0901	5,344	5,344	0	5,344	5,344			
SPECIAL PROJ & SVCS	0903	0	0	0	0	0			
CONTRACTUAL SERVICES	0900	5,344	5,344	0	5,344	5,344			
EXPENDITURE TOTALS		1,094,801	1,110,301	0	1,110,301	1,110,301			
MEANS OF FUNDING									
GENERAL FUND	1001	1,094,801	1,110,301	0	1,110,301	1,110,301			
GENERAL FUND	G	1,094,801	1,110,301	0	1,110,301	1,110,301			
TOTAL FUNDING		1,094,801	1,110,301	0	1,110,301	1,110,301			
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		4	4	0	4	4			
PART TIME EMPLOYEE COUNT		0	0	0	0	0			
AUTHORIZED EMPLOYEES		4	4	0	4	4			
TOTAL AUTHORIZED EMPLOYEES		4	4	0	4	4			



# STATE OF WYOMING

2021-2022

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 4B 142

Agency Name and Number

Submitted by:

Signature

William J. Edelman

Name

WILLIAM J. EDELMAN

Title

DISTRICT COURT JUDGE

Person(s) responsible for the preparation of this budget:

WILLIAM J. EDELMAN

CLAIRE SMITH

\_\_\_\_\_

2021-2022 Biennium

**B - AGENCY SUMMARY**

Agency Name: JUDICIAL DISTRICT 4-B		Agency Number: 142			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	1,080,101	1,160,317	0	1,160,317	1,160,317
TOTAL BY EXPENSE ORGS	1,080,101	1,160,317	0	1,160,317	1,160,317
PERSONAL SERVICES 0100	1,044,286	1,124,502	0	1,124,502	1,124,502
SUPPORTIVE SERVICES 0200	29,815	29,815	0	29,815	29,815
CENT.SERV./DATA SERV. 0400	0	0	0	0	0
CONTRACTUAL SERVICES 0900	6,000	6,000	0	6,000	6,000
TOTAL BY OBJECT SERIES	1,080,101	1,160,317	0	1,160,317	1,160,317
GENERAL FUND G	1,080,101	1,160,317	0	1,160,317	1,160,317
TOTAL BY FUNDS	1,080,101	1,160,317	0	1,160,317	1,160,317
FULL TIME EMPLOYEE COUNT	4	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	4	4	0	4	4

Agency Name: Judicial District 4B (Buffalo)	Agency Number: 142
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

### EXPENSE ORGANIZATION OVERVIEW

Article 5, Wyoming Constitution, Section 5-3-101 through Section 5-3-111, inclusive, W.S. 2001 Republished Edition, established and define the general activities of the judiciary.

Section 5-3-401 through Section 5-3-412, W.S. 2001 Republished Edition, define the activities, duties, and responsibilities of the district court reporter.

The services provided by the Fourth Judicial District, and the area of responsibility, is the administration of a court of law on the district level.

The District Court and position of Judge are constitutionally created; constitutionally and statutorily empowered.

Objectives and Goals: The effective operation of a court of law; keeping abreast of advancing caseloads, and avoiding delay in disposition of cases; the retention of competent staff personnel.

Caseload and disposition statistics are on file with the Wyoming Supreme Court and are available on request.

The District Court is a court of unlimited general jurisdiction, and in the Fourth Judicial District, hears and determines matters and cases generally as set forth:

1. All Felonies
2. Juvenile matters
3. Workers' Compensation Appeals
4. Probate (decedents' estates, guardianships, adoption)
5. Involuntary commitments
6. All civil actions not commenced in circuit court
7. Appeals from circuit and municipal courts
8. Appeals from actions of state, county, and local governmental entities
9. Various writs

The District Court Judge is empowered to convene grand juries and petit juries.

Actions at law are appealed directly from the District Court to the Wyoming Supreme Court.



Agency Name: Judicial District 4B (Buffalo)	Agency Number: 142
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

The District Judge has support personnel under his direct supervision and control as follows:

1. Court Reporter: The Court Reporter makes a stenographic record of court proceedings, prepares transcripts, and performs various office functions. The Court Reporter is a statutory position.
2. Judicial Assistant. The Judicial Assistant answers the phones; schedules appointments; types orders, correspondence, and decision letters; orders office supplies, makes travel arrangements; assists with the budget; and handles voucher payments and check receipts. Most importantly, the Judicial Assistant is responsible for the scheduling of the Court, including settings for probate, civil and criminal matters.
3. Law Clerk. The Law Clerk is a graduate of an accredited law school and has passed the Wyoming State Bar. The Law Clerk does legal research, which saves countless hours of judicial time and allows for more effective caseload management.

#### BASE BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, and court reporter. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Sublette County.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available and for a court commissioner, if necessary. They also cover the cost of interpreters to facilitate compliance with federal law the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request      \$1,160,317**

#### NO EXCEPTION BUDGET REQUEST

**Total Agency Budget Request      \$1,160,317**

Agency Name: JUDICIAL DISTRICT 4-B		Hon. William J. Edelman		Wyoming On-Line Financial System Code				
Approp. Org. Name: ADMINISTRATION				AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: ADMINISTRATION				142	0100	0101	001	101
1		2	3	4	5	6		
		Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation		
Description	Code							
EXPENDITURES								
SALARIES-SET BY LAW	0101	300,000	320,000	0	320,000	320,000		
SALARIES CLASSIFIED	0103	403,270	420,424	0	420,424	420,424		
SALARIES OTHER	0104	0	0	0	0	0		
EMPLOYER PD BENEFITS	0105	181,841	205,293	0	205,293	205,293		
EMPLOYER HEALTH INS BENEFITS	0196	159,175	178,785	0	178,785	178,785		
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0		
PERSONAL SERVICES	0100	1,044,286	1,124,502	0	1,124,502	1,124,502		
EQUIPMENT REP & MNTC	0202	200	200	0	200	200		
UTILITIES	0203	7,000	7,000	0	7,000	7,000		
COMMUNICATION	0204	1,000	1,000	0	1,000	1,000		
DUES-LICENSES-REGIST	0207	1,500	1,500	0	1,500	1,500		
DATA PROCESSING	0209	0	0	0	0	0		
MISCELLANEOUS	0210	0	0	0	0	0		
TRAVEL IN STATE	0221	12,000	12,000	0	12,000	12,000		
TRAVEL OUT OF STATE	0222	0	0	0	0	0		
PERM ASSIGNED VEHICLE	0223	0	0	0	0	0		
OFFICE SUPPL-PRINTING	0231	4,115	4,115	0	4,115	4,115		
EDUCA-RECREATNL SUPP	0236	4,000	4,000	0	4,000	4,000		
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0		
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0		
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0		
DP REPRODUCT OTHER EQUI	0242	0	0	0	0	0		
EQUIPMENT RENTAL	0252	0	0	0	0	0		
MNT EXTERNAL	0292	0	0	0	0	0		
SUPPORTIVE SERVICES	0200	29,815	29,815	0	29,815	29,815		
CENTRAL-SER DATA-SER	0410	0	0	0	0	0		
TELECOMMUNICATIONS	0420	0	0	0	0	0		
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0		
CENT. SERV./DATA SERV.	0400	0	0	0	0	0		
PROFESSIONAL FEES	0901	6,000	6,000	0	6,000	6,000		
SPECIAL PROJ & SVCS	0903	0	0	0	0	0		
CONTRACTUAL SERVICES	0900	6,000	6,000	0	6,000	6,000		
EXPENDITURE TOTALS		1,080,101	1,160,317	0	1,160,317	1,160,317		
MEANS OF FUNDING								
GENERAL FUND	1001	1,080,101	1,160,317	0	1,160,317	1,160,317		
GENERAL FUND	G	1,080,101	1,160,317	0	1,160,317	1,160,317		
TOTAL FUNDING		1,080,101	1,160,317	0	1,160,317	1,160,317		
AUTHORIZED EMPLOYEES								
FULL TIME EMPLOYEE COUNT		4	4	0	4	4		
PART TIME EMPLOYEE COUNT		0	0	0	0	0		
AUTHORIZED EMPLOYEES		4	4	0	4	4		
TOTAL AUTHORIZED EMPLOYEES		4	4	0	4	4		



# STATE OF WYOMING

2021-2022

## BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 1D 143

Agency Name and Number

Submitted by:

Signature

*Peter H. Froelicher*

Name

*Peter H. Froelicher*

Title

*District Court Judge*

Person(s) responsible for the preparation of this budget:

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2021-2022 Biennium

**B - AGENCY SUMMARY**

Agency Name: JUDICIAL DISTRICT 1-D		Agency Number: 143			
1	2	3	4	5	6
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	0	1,201,715	0	1,201,715	1,201,715
TOTAL BY EXPENSE ORGS	0	1,201,715	0	1,201,715	1,201,715
PERSONAL SERVICES 0100	0	1,102,619	0	1,102,619	1,102,619
SUPPORTIVE SERVICES 0200	0	67,000	0	67,000	67,000
CENT.SERV./DATA SERV. 0400	0	0	0	0	0
CONTRACTUAL SERVICES 0900	0	32,096	0	32,096	32,096
TOTAL BY OBJECT SERIES	0	1,201,715	0	1,201,715	1,201,715
GENERAL FUND G	0	1,201,715	0	1,201,715	1,201,715
TOTAL BY FUNDS	0	1,201,715	0	1,201,715	1,201,715
FULL TIME EMPLOYEE COUNT	0	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	0	4	0	4	4

Agency Name: Judicial District 1D (Cheyenne)	Agency Number: 143
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

### EXPENSE ORGANIZATION OVERVIEW

Article 5, Wyoming Constitution, Section 5-3-101 through Section 5-3-111, inclusive, W.S. 2001 Republished Edition, established and define the general activities of the judiciary.

Section 5-3-401 through Section 5-3-412, W.S. 2001 Republished Edition, define the activities, duties, and responsibilities of the district court reporter.

The services provided by the First Judicial District, and the area of responsibility, is the administration of a court of law on the district level.

The District Court and position of Judge are constitutionally created and constitutionally and statutorily empowered.

Objectives and Goals: The effective operation of a court of law; keeping abreast of advancing caseloads and timely disposition of cases; the retention of competent staff.

The District Judge has support personnel under his direct supervision and control as follows:

1. Court Reporter. Duties: To make a stenographic record of court proceedings, prepare transcripts, and various office functions. The court reporter is a statutory position.
2. Judicial Assistant. A Judicial Assistant is employed by District 1D. In the First Judicial District, there are over 300 lawyers who are constantly calling the Judges and appearing in the Judges' chambers for probate matters, criminal and civil settings and motions hearings, all of which require the Judicial Assistant to be acting as receptionist, taking telephone calls, making appointments for lawyers with the Judge, as well as handling all correspondence and legal opinions that need to be typed for the Judge.
3. Law Clerk. The Law Clerk is a graduate of an accredited law school and has passed the Wyoming State Bar. The Law Clerk does legal research, which saves countless hours of judicial time. Without research by the Law Clerk, the Judge would be required to spend many hours each week out of the courtroom and not handling legal business, but instead doing research. The Law Clerk makes it much more expeditious for the Judge in keeping up with the caseload.

### STANDARD BUDGET REQUEST NARRATIVE.

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter, and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees.

**2021-2022 Biennium Budget****AE – Expense Organization Budget Request Narrative**

Agency Name: Judicial District 1D (Cheyenne)	Agency Number: 143
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Laramie County.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available. They also provide for court commissioners when necessary, including commissioners for Title 25 involuntary hospitalization matters. Lastly, they cover the cost of interpreters to facilitate compliance with federal law and the Supreme Court of Wyoming Language Interpreters Policy.

**Total Standard Budget Request      \$ 1,201,715**

**NO EXCEPTION BUDGET REQUEST**

**Total Agency Budget Request      \$ 1,201,715**

Agency Name: JUDICIAL DISTRICT 1-D Approp. Org. Name: ADMINISTRATION Expense Org. Name: ADMINISTRATION		Hon. Peter Froelicher		Wyoming On-Line Financial System Code				APPR UNIT
				AGY	DIVISION	UNIT	FUND	101
1		2	3	4	5	6		
		Base Budget	Standard Budget	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation		
Description	Code							
EXPENDITURES								
SALARIES-SET BY LAW	0101	0	320,000	0	320,000	320,000		
SALARIES CLASSIFIED	0103	0	435,846	0	435,846	435,846		
SALARIES OTHER	0104	0	0	0	0	0		
EMPLOYER PD BENEFITS	0105	0	203,668	0	203,668	203,668		
EMPLOYER HEALTH INS BENEFITS	0196	0	143,105	0	143,105	143,105		
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0		
PERSONAL SERVICES	0100	0	1,102,619	0	1,102,619	1,102,619		
EQUIPMENT REP & MNTC	0202	0	2,500	0	2,500	2,500		
UTILITIES	0203	0	5,500	0	5,500	5,500		
COMMUNICATION	0204	0	2,000	0	2,000	2,000		
DUES-LICENSES-REGIST	0207	0	6,000	0	6,000	6,000		
DATA PROCESSING	0209	0	0	0	0	0		
MISCELLANEOUS	0210	0	0	0	0	0		
TRAVEL IN STATE	0221	0	7,000	0	7,000	7,000		
TRAVEL OUT OF STATE	0222	0	0	0	0	0		
OFFICE SUPPL-PRINTING	0231	0	35,000	0	35,000	35,000		
EDUCA-RECREATNL SUPP	0236	0	8,000	0	8,000	8,000		
SOFT GOODS&HOUSEKPNG	0237	0	1,000	0	1,000	1,000		
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0		
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0		
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0		
REAL PROPERTY RENTAL	0251	0	0	0	0	0		
SUPPORTIVE SERVICES	0200	0	67,000	0	67,000	67,000		
CENTRAL-SER DATA-SER	0410	0	0	0	0	0		
TELECOMMUNICATIONS	0420	0	0	0	0	0		
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0		
CENT. SERV./DATA SERV.	0400	0	0	0	0	0		
PROFESSIONAL FEES	0901	0	32,096	0	32,096	32,096		
SPECIAL PROJ & SVCS	0903	0	0	0	0	0		
CONTRACTUAL TRAVEL	0905	0	0	0	0	0		
CONTRACTUAL SERVICES	0900	0	32,096	0	32,096	32,096		
EXPENDITURE TOTALS		0	1,201,715	0	1,201,715	1,201,715		
MEANS OF FUNDING								
GENERAL FUND	1001	0	1,201,715	0	1,201,715	1,201,715		
GENERAL FUND	G	0	1,201,715	0	1,201,715	1,201,715		
TOTAL FUNDING		0	1,201,715	0	1,201,715	1,201,715		
AUTHORIZED EMPLOYEES								
FULL TIME EMPLOYEE COUNT		0	4	0	4	4		
PART TIME EMPLOYEE COUNT		0	0	0	0	0		
AUTHORIZED EMPLOYEES		0	4	0	4	4		
TOTAL AUTHORIZED EMPLOYEES		0	4	0	4	4		